Cann Estate

Department Mission: The Cann Estate will be a destination point for visitors to Ponca City providing a safe, clean facility with an aesthetically pleasing and educational outdoor environment for citizens, local garden clubs, and visitors to spend leisure time.

Fiscal 2012 Accomplishments:

- Replaced mower.
- Installed another gazebo with handicap ramp access.
- Added handicap access from the parking lot to the sidewalk leading to the gazebo.
- Installed a large rock and a Jo Saylor bronze sculpture to the front lawn of the house.
- Sage, Rosemary and Thyme donated a second gazebo with seating to the Cann Garden saving the City $9,000.
- Ponca City Garden Council donated a bronze sculpture of a little girl with butterflies called “Mistaken Identity” for a cost of $9,000.

Fiscal 2013 Objectives:

- Install concrete slab for picnic table and benches.
- Install concrete slabs under benches on walking trail.
- Replace trees that have been removed due to disease or damage with funding provided by the Master Gardeners.

Trust Funds - Cann Estate								
				2012 (75.00%)		2013	Variance 2013 vs 2012 Budget	
REVENUES	2009 Actual	2010 Actual	2011 Actual	Budget 7/1/2011	Actual 3/31/2012	Approved Budget	Amount	Percent
Outside Revenue	32,528	35,024	25,000	25,000	25,000	25,000	0	0.00%
Charges for Services	2,125	2,395	1,175	2,000	1,775	2,000	0	0.00%
Transfers	0	60,000	30,000	30,000	30,000	30,000	0	0.00%
Total Revenues:	**34,653**	**97,419**	**56,175**	**57,000**	**56,775**	**57,000**	**0**	**0.00%**
EXPENDITURES								
Personal Services	35,015	32,477	39,536	44,172	31,313	44,582	410	0.93%
Materials & Supplies	11,099	5,223	6,304	12,200	7,163	12,200	0	0.00%
Other Charges & Svc	7,433	252	529	1,160	323	1,160	0	0.00%
Capital Outlay	0	0	0	12,000	12,000	0	(12,000)	(100.00%)
Transfers	771	771	771	771	578	771	0	0.00%
Total Expenditures:	**54,318**	**38,723**	**47,140**	**70,303**	**51,377**	**58,713**	**(11,590)**	**(16.49%)**

Approved Capital: None

Approved Budget Variances from Prior Year

Increases		Decreases	
Full Time Salaries	858	FICA	(509)
Retirement Plan 1	128	Medicare	(110)
Health Insurance	483	Workers Compensation	(462)
Life Insurance	22	Machinery & Equipment	(12,000)
Total	1,491	Total	(13,081)
	Net Decrease		**($11,590)**

Personnel Summary:

Maintenance Worker II	1	Seasonal Laborer – Part Time	1

Total Full Time Employees 1
Total Part Time Employees 1

Personnel History:

	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	**2012-13**
Full Time	1	1	1	1	1	1	1	1	1	**1**

Ponca City Garden Council donated a bronze sculpture of a little girl with butterflies called “Mistaken Identity” to the Cann Estate in FY 2012.

Matzene Book Fund

Department Mission: The Matzene Book Fund will augment the Library's collection of high interest and high need materials.

Fiscal 2012 Accomplishments:

- Purchased automotive reference materials for the non-circulating collection.

Fiscal 2013 Objectives:

- Seek the highest competitive interest rates for CD renewal to maximize earnings.
- Augment the children's reference collection through the acquisition of specialty resources for public use.

Trust Funds - Matzene Book Trust								
				2012 (75.00%)		2013	Variance 2013 vs 2012 Budget	
REVENUES	2009 Actual	2010 Actual	2011 Actual	Budget 7/1/2011	Actual 3/31/2012	Approved Budget	Amount	Percent
Trust Revenue	956	458	368	500	220	500	0	0.00%
Interest Income	0	0	0	0	0	0	0	0.00%
Total Revenues:	**956**	**458**	**368**	**500**	**220**	**500**	**0**	**0.00%**
EXPENDITURES								
Materials & Supplies	280	0	0	500	0	500	0	0.00%
Total Expenditures:	**280**	**0**	**0**	**500**	**0**	**500**	**0**	**0.00%**

Approved Capital: None

Approved Budget Variances from Prior Year: None

Personnel Summary: None

Recreation Center Tax Trust Fund

Department Mission: The Ponca City Aquatic and Family Center – YMCA shall be an outstanding family and fitness center serving the Ponca City community. This is a cooperative effort that provides: a competitive 6-lane lap swim pool, a family swim pool, a hydrotherapy whirlpool, a steam and sauna room, a rock climbing wall, 2 ½ indoor basketball courts, cardio workout rooms & equipment, strength training areas and equipment, studio areas for specialized training and activities, an 1/8 mile elevated indoor walking track, a kids-zone, 4 tournament quality softball fields, 4 youth baseball fields, 4 tee-ball fields that can be used for soccer and youth football and a 0.9 miles outdoor walking trail.

Fiscal 2012 Accomplishments:

- The YMCA operated the facility the entire year, providing a wide variety of services to the community.
- Continued to service the debt on the facility, which will be completed December 2020.
- Worked with YMCA staff to complete outstanding construction items, including the ball fields which opened in the spring of 2012.
- Exceeded original YMCA membership goal from 3,900 pre-opening, to 10,959 individuals today.

Fiscal 2013 Objectives:

- Continue to maximize the benefit of this wonderful facility for our residents.

Trust Funds - Recreation Center								
				2012 (75.00%)		2013	Variance 2013 vs 2012 Budget	
REVENUES	2009 Actual	2010 Actual	2011 Actual	Budget 7/1/2011	Actual 3/31/2012	Approved Budget	Amount	Percent
City Sales Tax - Street	1,771,254	1,680,532	1,768,178	1,803,335	1,395,135	1,856,813	53,478	2.97%
City Use Tax - Street	105,602	105,389	117,355	105,000	73,512	95,000	(10,000)	(9.52%)
Partner Donation	141,184	990,486	1,347,689	0	0	0	0	0.00%
Misc Revenue		21,724	7,943	0	2,137	0	0	0.00%
Interest Income	81,442	67,433	29,445	0	12,197	0	0	0.00%
Total Revenues:	**2,099,481**	**2,865,564**	**3,270,610**	**1,908,335**	**1,482,981**	**1,951,813**	**43,478**	**2.28%**
EXPENDITURES								
Capital Outlay	78,904	290,649	1,058,635	0	155,624	0	0	0.00%
Transfers Out	820,560	2,137,437	4,000,000	1,908,335	0	1,951,813	43,478	2.28%
Total Expenditures:	**899,464**	**2,428,086**	**5,058,635**	**1,908,335**	**155,624**	**1,951,813**	**43,478**	**2.28%**

Approved Capital: None

Approved Budget Variances from Prior Year: None

Increases		Decreases	
Trnsfr to PCUA Bond Fund	43,478		
Total	43,478	Total	0
	Net Increase	**$43,478**	

Personnel Summary: None

Ponca City Aquatic and Family Center - YMCA

Street Improvement Project Trust Fund

Department Mission: The Street Improvement Project Trust Fund will prudently expend Street Improvement sales and use tax revenues derived from a ½ cent dedicated tax, approved by the voters to maintain and improve City streets. The department will construct improvements and leverage grant funds whenever possible.

Fiscal 2012 Accomplishments:

- Completed geometric revisions at 7th, Highland, and Virginia to add left turn bays on Highland east and west of 7th Street and on 7th north of Highland.
- Commenced reconstruction and widening of Waverly Street from Sykes to Prospect.
- Completed utility relocations at Lake Ponca Bridge on L.A. Cann.
- Completed $1,500,000 of maintenance improvements on Ponca City streets.
- Commenced reconstruction/widening of Prospect Avenue from Ash to Union.

Fiscal 2013 Objectives:

- Complete reconstruction of Lake Ponca Bridge on L.A. Cann.
- Complete plan preparation for project from comprehensive plan to construction Bradley/Donner connection.
- Complete reconstruction and widening of Waverly Street from Sykes to Prospect.
- Complete reconstruction/widening of Prospect Avenue from Ash to Union.
- Complete $1,750,000 of maintenance improvements on city streets.
- Complete pilot installation of railroad quiet zone improvements at the Prospect Avenue railroad crossing.

Trust Funds - Street Improvements								
				2012 (75.00%)		2013	Variance 2013 vs 2012 Budget	
REVENUES	2009 Actual	2010 Actual	2011 Actual	Budget 7/1/2011	Actual 3/31/2012	Approved Budget	Amount	Percent
City Sales Tax - Street	1,771,254	1,680,532	1,768,178	1,803,335	1,395,135	1,856,813	53,478	2.97%
City Use Tax - Street	105,602	105,389	117,355	105,000	73,512	95,000	(10,000)	(9.52%)
Intergovermental	0	500,000	0	0	0	0	0	0.00%
Misc Receipts	0	0	12,955	0	58,828	0	0	
Interest Income	236,857	131,955	69,669	120,000	24,276	50,000	(70,000)	(58.33%)
Total Revenues:	**2,113,712**	**2,417,876**	**1,968,157**	**2,028,335**	**1,551,751**	**2,001,813**	**(26,522)**	**(1.31%)**
EXPENDITURES								
Materials & Supplies	1,102,429	1,844,558	1,307,285	1,750,000	822,303	1,750,000	0	0.00%
Other Charges & Svcs	65,260	77,582	50,345	100,000	9,160	100,000	0	0.00%
Capital Outlay	55,492	1,345,853	2,374,387	2,610,000	542,754	310,500	(2,299,500)	(88.10%)
Total Expenditures:	**1,223,181**	**3,267,993**	**3,732,017**	**4,460,000**	**1,374,218**	**2,160,500**	**(2,299,500)**	**(51.56%)**

Approved Capital:

Railroad Quiet Zone at Prospect Crossing	$125,000
Engineering Bradley/Donner	$100,000
Retrofit Protected/Permitted Left Turn	$75,000
Battery Backup for Traffic Signals (3)	$10,500

Approved Budget Variances from Prior Year

Increases		Decreases	
		Street Construction	(2,299,500)
Total	0	Total	(2,299,500)
	Net Decrease	($2,299,500)	

Personnel Summary: None

Utility relocation work begins at Lake Ponca Bridge in preparation for reconstruction of bridge.

Economic Development Trust Fund

Department Mission: To transfer voter approved Dedicated Sales Tax Funds to the Ponca City Development Authority (PCDA), who will utilize them to facilitate the creation/retention of quality job opportunities for the citizens of the Ponca City Area.

Fiscal 2012 Accomplishments:

- Contacted 225 new companies.
- Contacted existing companies 330 times.
- Held 108 meetings with consultants.
- Opened five new recruitment projects.
- Closed three recruitment projects as wins.
- Closed two new recruitment projects with no action.
- Opened six new expansion projects.
- Closed two expansion projects as wins.
- Closed three new expansion projects with no action.
- Closed one recruitment process as a win.
- Total Number of Jobs from wins: 575.

Programs started/continued:

- SAGE-Launched the Lighten the Load program to make Ponca City industrial facilities more competitive on utility costs.
- SAGE-Joined the Oklahoma Renewable Energy Council.
- ICAP: Launched program to assist Ponca City industry in obtaining industry certifications.
- Blue Wave: Launched program to attract key management positions to Ponca City companies. Also includes a component to assist OESC in attracting workers for mass hires.
- Worked with the Oklahoma Center for the Advancement of Science and Technology to develop a regional innovation group in North Central Oklahoma.
- Helped to launch the Oklahoma Sensor Alliance.
- Provided leadership to the development of the strategic plan for the Governor's Council on Science and Technology.
- Completed an update to the Ponca City area workforce study.
- Launched new website.
- Launched new property listing section of the web site.
- Assisted the UML in securing a grant from the Economic Development Administration.
- Hired new Financial Administrator.
- Completed the annual audit with a clean opinion.
- Completed the plans and specifications for the West Ranch Industrial Park water and sewer project.
- Assisted the City in developing a dual feed electrical system for Dorada Foods.
- Demolished PCDA owned building at Sykes and Hall Blvd. damaged by the April, 2011 storm.
- Continued structural repairs to fix a leak at the PCDA-owned CME building.

- Developed construction plans for spec building number three (Connie Lou).
- Continued to approve funding for the CDBG housing match.
- Continued to fund sponsorship of the Department of Commerce's Foreign Direct Investment initiative.
- Participated in PCDA's first international call trip.
- Investigated options for the Airport Industrial Park sign.
- Continued membership on the North Central Workforce Investment Board, The Governor's Economic Development Marketing Team, the Oklahoma Economic Development Council, Cowboy Technologies (OSU), the Center for Innovation and Economic Development (OSU); The University Multispectral Laboratories Board, and joined the board of i2E.

Fiscal 2013 Objectives:

- Complete West Ranch Water and Sewer Project Construction.
- Complete Spec Building #3 (Connie Lou).
- Complete CME roof leak project.
- Certify the West Ranch Industrial Park as shovel ready.
- Remove the Airport Industrial Park sign.
- Project five year workforce availability.
- Update regional educational achievement data.
- Develop economic base job needs over the next five years.
- Develop and execute a marketing plan for Connie Lou, when completed.
- Investigate the potential for the development of a second Angel investment group.
- Expand the ICAP by adding two new companies.
- Complete three expansion projects.
- Complete E-Pulse surveys of existing companies with <20 employee.
- Distribute forecasts to partners, develop strategic collaboration plan (Q3).
- Reauthorize the Blue Wave program with specific, measureable goals.
- Proactively pursue new leads that conform with industry targets through ongoing outreach to a minimum of five companies per month.
- Cosponsor six call trips/conferences.
- Initiate and complete and independent audit for fiscal 2011-2012.
- Complete 2011-2012 Audit; (Q3).
- Evaluate insurance coverage upon the completion of spec building number three.
- Insurance Review upon completion of Connie Lou; (Q4).
- Maintain membership in the GEDMT, OREC, WIB, I2E, S&T Council, UML Board and Cowboy Technologies.

PCDA - Economic Development								
				2012 (75.00%)		2013	Variance 2013 vs 2012 Budget	
REVENUES	2009 Actual	2010 Actual	2011 Actual	Budget 7/1/2011	Actual 3/31/2012	Approved Budget	Amount	Percent
City Sales Tax - Ec Dev	1,771,254	1,680,532	1,768,178	1,803,335	1,395,135	1,856,813	53,478	2.97%
City Use Tax - Ec Dev	105,602	105,389	117,355	105,000	73,512	95,000	(10,000)	(9.52%)
Total Revenues:	**1,876,855**	**1,785,921**	**1,885,533**	**1,908,335**	**1,468,647**	**1,951,813**	**43,478**	**2.28%**
EXPENDITURES								
Transfers Out	1,876,855	1,785,921	1,885,532	1,908,335	1,316,110	1,951,813	43,478	2.28%
Total Expenditures:	**1,876,855**	**1,785,921**	**1,885,532**	**1,908,335**	**1,316,110**	**1,951,813**	**43,478**	**2.28%**

Approved Capital: None

Approved Budget Variances from Prior Year

Increases		Decreases	
Transfers Out-EDF Tax	43,478		
Total	43,478	Total	0
	Net Increase	**$43,478**	