

Ponca City Library



REQUEST FOR LIBRARY TOUR

We are pleased to provide tours of the Ponca City Library and its collections. To help us plan for your visit, please complete the following form and return it to the Adult Services Librarian or the Children's Services Librarian either in person or by mail. (Ponca City Library, 515 E. Grand Avenue, Ponca City OK. 74601)

Please mark which tour you would be interested in:

___ Library Tour, ___ Art Tour, or Other _____

Date of Requested Library Tour: ____/____/____ **Time of Tour:** ____ am or ____ pm

Approximately How Many of Participants: _____ **Age Group of Participants:** _____

Organization or Name of Tour Group: _____

Special Areas of the Library or Art Collection to be covered: _____

Contact Person Information:

Name: _____ **Date:** ____/____/____

Telephone #: _____ **Email:** _____

STAFF NAME: _____

STAFF NOTES: _____

