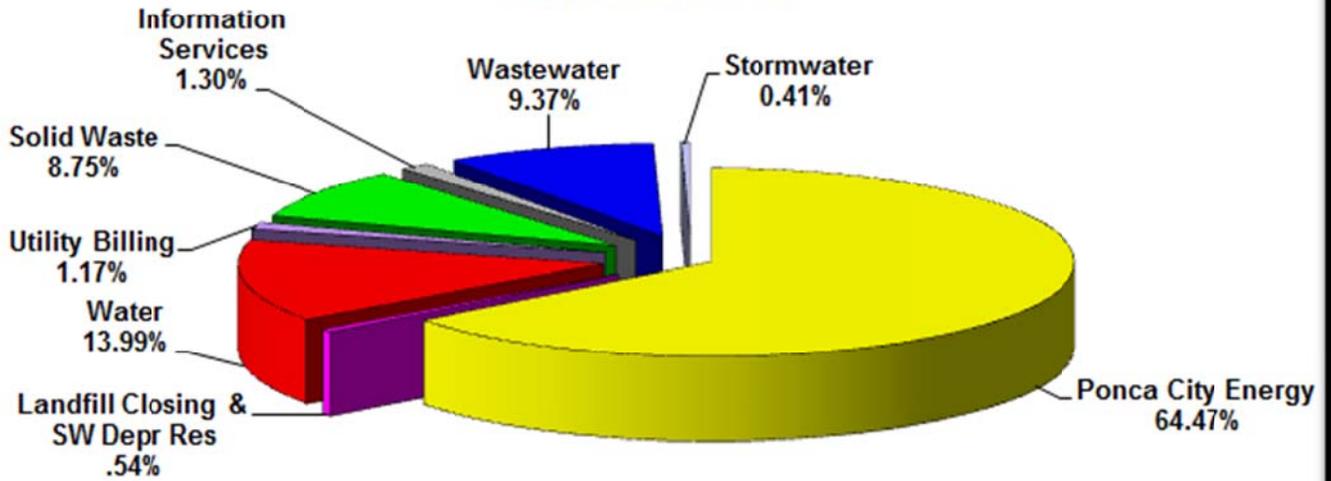
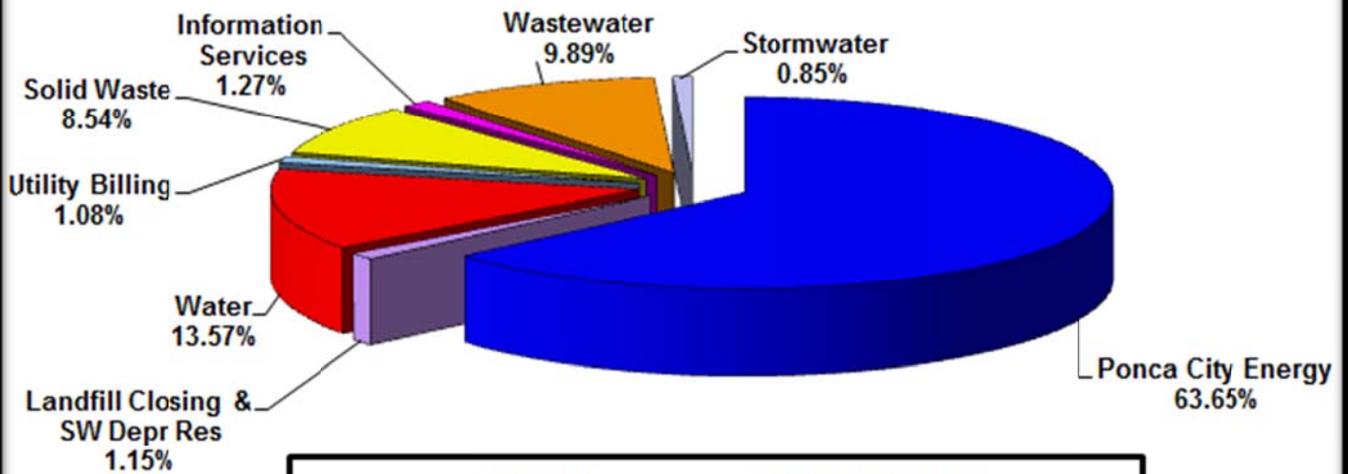


### Ponca City Utility Authority - Expenditures Fiscal 2016-17



**Total Expenditures \$57,990,216**

### Ponca City Utility Authority - Revenues Fiscal 2016-17



**Total Revenues \$58,434,331**

**Ponca City Utility Authority**  
**Summary of Revenues**  
**Fiscal 2016-17**

Description	2012/13 Actual Rev	2013/14 Actual Rev	2014/15 Actual Rev	2015/16 Budget @07/01/15	(75%)	% of Budget	Approved Budget 2016/17	% Change From 2015/16
					2015/16 Actual @ 3/31/16			
<b>Water Fund (301)</b>								
<b>Charges for Services</b>								
Water Sales	7,135,552	7,087,783	7,536,964	7,445,000	5,735,514	0.77	7,828,000	5.14
Bulk Water Sales	256,966	89,310	18,238	20,000	5,097	0.25	8,000	0.00
Misc. Water	20,121	17,692	5,436	20,000	2,963	0.15	6,000	(70.00)
Water Tap Fees	19,400	41,330	46,100	15,000	19,085	1.27	15,000	0.00
<b>Category Total</b>	<b>7,432,038</b>	<b>7,236,115</b>	<b>7,606,738</b>	<b>7,500,000</b>	<b>5,762,659</b>	<b>76.84%</b>	<b>7,857,000</b>	<b>4.76%</b>
<b>Other Income</b>								
Interest Income	16,233	17,426	33,839	20,000	16,429	0.82	25,000	25.00
Proceed Earnings	10,572	6,847	62	0	342	0.00	0	0.00
Bond Trust Earnings	0	0	0	0	0	0.00	0	0.00
Penalties	37,824	35,710	36,016	37,000	28,584	0.77	38,000	2.70
Collection of Bad Debt	9,855	7,875	9,767	8,000	8,256	1.03	9,000	12.50
Gain/Loss Disposal Fixed Asset	0	(1,073)	0	0	(3,321)	0.00	0	0.00
Other Income	0	0	0	0	0	0.00	0	0.00
<b>Category Total</b>	<b>74,483</b>	<b>66,784</b>	<b>79,685</b>	<b>65,000</b>	<b>50,289</b>	<b>77.37%</b>	<b>72,000</b>	<b>10.77%</b>
<b>Total Revenues</b>	<b>7,506,521</b>	<b>7,302,899</b>	<b>7,686,423</b>	<b>7,565,000</b>	<b>5,812,948</b>	<b>76.84%</b>	<b>7,929,000</b>	<b>4.81%</b>
<b>Ponca City Energy Fund (340)</b>								
<b>Outside Revenue</b>								
Fiber Partnerships	0.00	0.00	0.00	0	0	0.00	0	0.00
<b>Category total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>								
Electric Sales	35,167,714	35,983,565	36,012,393	36,576,000	26,824,042	0.73	35,300,000	(3.49)
MV Lights	179,668	179,181	181,120	180,000	137,423	0.76	180,000	0.00
Misc Electric	281,116	145,411	190,745	120,000	160,327	1.34	120,000	0.00
Surge Protection	2,833	126	0	0	0	0.00	0	0.00
Broadband Revenue	237,226	294,029	224,996	230,000	192,141	0.84	250,000	8.70
Transmission Revenue	100,558	99,655	99,655	100,000	74,741	0.75	100,000	0.00
Sales Tax Revenue	(1,104)	5,840	14,178	5,000	50,595	10.12	5,000	0.00
Cash - Over/Short	(313)	(214)	(86)	0	(21)	0.00	0	(100.00)
<b>Category Total</b>	<b>35,967,699</b>	<b>36,707,594</b>	<b>36,723,002</b>	<b>37,211,000</b>	<b>27,439,250</b>	<b>73.74%</b>	<b>35,955,000</b>	<b>(3.38%)</b>
<b>Other Income</b>								
Interest Income	47,926	62,733	132,183	60,000	71,423	1.19	90,000	50.00
1997C Bond Interest	84	84	17	0	84	0.00	0	0.00
Penalties	274,128	284,511	270,615	280,000	214,450	0.77	285,000	1.79
Collection of Bad Debt	66,005	58,857	71,884	60,000	54,617	0.91	62,000	3.33
Capacity Payment	622,958	622,958	622,958	623,000	467,219	0.75	623,000	0.00
Internet Processing Fee	14,775	22,492	102,261	35,000	108,464	3.10	150,000	428.57
Income-Disposed Assets	10,679	15,935	45,250	20,000	26,000	1.30	10,000	(50.00)
Other Income	339,423	158,328	20,000	20,000	20,000	1.00	20,000	0.00
<b>Category Total</b>	<b>1,375,979</b>	<b>1,225,899</b>	<b>1,265,168</b>	<b>1,093,000</b>	<b>962,258</b>	<b>87.64%</b>	<b>1,240,000</b>	<b>12.93%</b>
<b>Total Revenues</b>	<b>37,343,678</b>	<b>37,933,493</b>	<b>37,988,171</b>	<b>38,309,000</b>	<b>28,401,508</b>	<b>74.14%</b>	<b>37,195,000</b>	<b>(2.91%)</b>
<b>Solid Waste Fund (342)</b>								
<b>Charges for Services</b>								
Residential Garbage	2,126,768	2,217,185	2,280,442	2,346,000	1,754,498	0.75	2,412,000	2.81
Commercial Garbage	1,281,777	1,306,208	1,335,268	1,316,000	1,030,998	0.76	1,416,250	4.44
Recycling Containers	9,931	9,728	10,119	9,800	7,296	0.74	9,991	1.95
Recycling Revenues	15,838	10,888	17,431	15,000	7,125	0.47	10,300	(31.33)
Landfill	465,935	374,465	341,172	383,000	233,524	0.61	319,300	(16.63)
Special Pick Up	14,966	22,772	18,295	20,000	14,798	0.74	20,600	3.00
State Landfill Fee	0	0	0	0	(10,020)	0.00	0	0.00
Roll Off	844,910	788,014	678,691	734,000	558,163	0.76	757,050	3.14
Misc Receipts	32,354	26,107	28,058	30,000	6,855	0.23	28,840	(3.87)
<b>Category Total</b>	<b>4,792,478</b>	<b>4,755,367</b>	<b>4,709,478</b>	<b>4,893,800</b>	<b>3,603,238</b>	<b>73.63%</b>	<b>4,974,331</b>	<b>1.65%</b>
<b>Other Income</b>								
Interest Income	18	759	3,198	1,000	2,511	2.51	2,000	100.00
Collection of Bad Debt	8,869	8,612	10,621	9,000	8,363	0.93	9,000	0.00
Income-Disp. Assets	31,500	29,775	0	0	(112,396)	0.00	6,000	0.00
<b>Category Total</b>	<b>40,386</b>	<b>39,145</b>	<b>13,819</b>	<b>10,000</b>	<b>(101,522)</b>	<b>(1115.22%)</b>	<b>17,000</b>	<b>70.00%</b>
<b>Total Revenues</b>	<b>4,832,865</b>	<b>4,794,512</b>	<b>4,723,296</b>	<b>4,903,800</b>	<b>3,501,716</b>	<b>71.41%</b>	<b>4,991,331</b>	<b>1.78%</b>

## Ponca City Utility Authority

### Summary of Revenues

Fiscal 2016-17

Description	2012/13 Actual Rev	2013/14 Actual Rev	2014/15 Actual Rev	2015/16 Budget @ 07/01/15	(75%)	% of Budget	Approved Budget 2016/17	% Change From 2015/16
					2015/16 Actual @ 3/31/16			
<b>Utility Billing Fund (350)</b>								
<b>Charges for Services</b>								
Utility Initiation Fee	83,084	82,921	82,008	84,000	58,394	0.70	82,000	(2.38)
Misc. Receipts	3,977	2,526	957	3,000	0	0.00	1,000	(66.67)
category total	<b>87,061</b>	<b>85,448</b>	<b>82,965</b>	<b>87,000</b>	<b>58,394</b>	<b>67.12%</b>	<b>83,000</b>	<b>(4.60%)</b>
<b>Contributions from Funds</b>								
Transfer from Water	115,000	115,000	115,000	118,000	88,500	0.75	120,000	1.69
Transfer from Light	150,000	150,000	150,000	153,000	114,750	0.75	160,000	4.58
Transfer from Landfill	15,000	15,000	15,000	18,000	13,500	0.75	20,000	11.11
Transfer from S. Waste	100,000	100,000	100,000	100,000	75,000	0.75	100,000	0.00
Transfer from W-Water	115,000	115,000	115,000	118,000	88,500	0.75	120,000	1.69
category total	<b>495,000</b>	<b>495,000</b>	<b>495,000</b>	<b>507,000</b>	<b>380,250</b>	<b>75.00%</b>	<b>520,000</b>	<b>2.56%</b>
<b>Other Revenues</b>								
Penalties	24,692	21,402	27,345	23,000	21,493	0.93	25,000	8.70
Collection of Bad Debt	402	452	367	400	245	0.61	300	(25.00)
Income-Disposed Assets	(4,179)	0	1,835	0	0	0.00	0	0.00
category total	<b>20,915</b>	<b>21,854</b>	<b>29,547</b>	<b>23,400</b>	<b>21,738</b>	<b>92.90%</b>	<b>25,300</b>	<b>8.12%</b>
<b>Total Revenues</b>	<b>602,975</b>	<b>602,302</b>	<b>607,512</b>	<b>617,400</b>	<b>460,382</b>	<b>74.57%</b>	<b>628,300</b>	<b>1.77%</b>
<b>Wastewater Fund (360)</b>								
<b>Charges for Services</b>								
Wastewater Charges	5,340,640	5,501,325	5,820,926	5,820,000	4,399,369	0.75	5,700,000	(2.06)
Pretreatment Program	56,006	53,203	42,451	53,000	136,862	2.58	50,000	(5.66)
category total	<b>5,396,646</b>	<b>5,554,527</b>	<b>5,863,377</b>	<b>5,873,000</b>	<b>4,530,231</b>	<b>77.14%</b>	<b>5,750,000</b>	<b>(2.09%)</b>
<b>Contributions From Funds</b>								
Transfer From Water				0	0	0.00	0	(100.00)
category total	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00%</b>
<b>Other Income</b>								
Interest Income	6,481	10,554	20,720	8,500	13,253	1.56	15,000	76.47
Bond Interest	873	154	97	0	111	0.00	0	0.00
Collection of Bad Debt	13,848	12,502	16,212	13,500	11,989	0.89	14,000	3.70
Income-Disposed Assets	0	0	14,306	0	0	0.00	0	0.00
Other Income	0	0	536	0	3,600	0.00	0	0.00
category total	<b>21,202</b>	<b>23,210</b>	<b>51,872</b>	<b>22,000</b>	<b>28,952</b>	<b>131.60%</b>	<b>29,000</b>	<b>31.82%</b>
<b>Total Revenues</b>	<b>5,417,849</b>	<b>5,577,737</b>	<b>5,915,249</b>	<b>5,895,000</b>	<b>4,559,183</b>	<b>77.34%</b>	<b>5,779,000</b>	<b>(1.97%)</b>
<b>Stormwater Fund (365)</b>								
<b>Charges for Services</b>								
Stormwater Fee	339,568	379,672	412,760	448,000	333,161	0.74	480,000	7.14
category total	<b>339,568</b>	<b>379,672</b>	<b>412,760</b>	<b>448,000</b>	<b>333,161</b>	<b>74.37%</b>	<b>480,000</b>	<b>7.14%</b>
<b>Other Income</b>								
Interest Income	4,668	5,901	13,418	6,000	7,378	1.23	10,000	66.67
Penalties	3,443	3,835	4,453	4,000	3,616	0.90	4,500	12.50
Collection of Bad Debt	683	804	1,124	800	926	1.16	1,000	25.00
Other Income	92,603	14,521	17,500	0	0	0.00	0	0.00
Category total	<b>101,396</b>	<b>25,061</b>	<b>36,494</b>	<b>10,800</b>	<b>11,920</b>	<b>110.37%</b>	<b>15,500</b>	<b>43.52%</b>
<b>Total Revenues</b>	<b>440,964</b>	<b>404,733</b>	<b>449,254</b>	<b>458,800</b>	<b>345,082</b>	<b>75.21%</b>	<b>495,500</b>	<b>8.00%</b>

## Ponca City Utility Authority

### Summary of Debt

#### Fiscal 2016-17

<u>Issue</u>	<u>Original Amount</u>	<u>Outstanding Principal July 1, 2016</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Principal</u>	<u>Outstanding Principal June 30, 2017</u>
<b>PCUA 1997 CDBG-ED</b>	<b>\$250,000</b>	<b>18,750</b>	<b>0</b>	<b>12,500</b>	<b>\$6,250</b>

The 1997 CDBG-ED Promissory Note between PCUA and PCDA is a twenty (20) year interest free note. It closed 4-29-97 and will mature on 7-1-2017. Proceeds of the note were used on a 12 acre Landfill Expansion project, with debt being 100% Solid Waste and is being repaid out of operating revenues.

<u>Issue</u>	<u>Original Amount</u>	<u>Outstanding Principal July 1, 2016</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Principal</u>	<u>Outstanding Principal June 30, 2017</u>
<b>PCUA 1998 A</b>	<b>\$4,400,000</b>	<b>447,519</b>	<b>0</b>	<b>223,761</b>	<b>\$223,758</b>

The 98A is a twenty (20) year SRF Promissory Note to OWRB. The note was closed 6-26-98 and is for principal and administrative fees only. The Note is the zero percent interest portion of a blended rate refinancing of Interim SRF debt for Phase II of the Wastewater Treatment Plant. The note matures on 2-15-2018. The debt distribution is 100% Wastewater and is being paid out of operating revenues.

<u>Issue</u>	<u>Original Amount</u>	<u>Outstanding Principal July 1, 2016</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Principal</u>	<u>Outstanding Principal June 30, 2017</u>
<b>PCUA 1999 A</b>	<b>\$2,370,907</b>	<b>414,909</b>	<b>0</b>	<b>118,545</b>	<b>\$296,364</b>

The 99A is a twenty (20) year Promissory Note to OWRB and was closed 12-23-99. The Note is the zero percent interest portion of the blended rate refinancing of Interim SRF debt for Phase II of the Wastewater Treatment Plant construction. The Note matures on 8-15-2019. The debt distribution is 100% Wastewater and is being repaid out of operating revenues.

<u>Issue</u>	<u>Original Amount</u>	<u>Outstanding Principal July 1, 2016</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Principal</u>	<u>Outstanding Principal June 30, 2017</u>
<b>PCUA 2000 CDBG-ED</b>	<b>\$380,000</b>	<b>95,000</b>	<b>0</b>	<b>19,000</b>	<b>\$76,000</b>

The 2000 CDBG-EDIF Promissory Note between PCUA and PCDA is a twenty (20) year interest free note. It closed 11-30-00 and will mature on 1-1-2021. Proceeds of the note were used for water line improvements to serve the Conoco Carbon Fibers Plant, and is being repaid out of operating revenues.

<u>Issue</u>	<u>Original Amount</u>	<u>Outstanding Principal July 1, 2016</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Principal</u>	<u>Outstanding Principal June 30, 2017</u>
<b>PCUA 2007</b>	<b>\$5,565,000</b>	<b>3,838,632</b>	<b>100,075</b>	<b>232,159</b>	<b>\$3,606,473</b>

The 2007 is a twenty (20) year Note with OWRB with an annual interest rate of 3.11%. It was closed on 10-9-07 and will mature 9-15-29. The proceeds were used for wastewater collection system improvements across Ponca City. The debt distribution is 100% Wastewater and is being repaid out of operating revenues.

<u>Issue</u>	<u>Original Amount</u>	<u>Outstanding Principal June 30, 2016</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Principal</u>	<u>Outstanding Principal June 30, 2017</u>
<b>PCUA 2008</b>	<b>\$6,750,000</b>	<b>1,080,000</b>	<b>21,060</b>	<b>1,080,000</b>	<b>\$0</b>

The 2008 is an eight (8) year Utility System Revenue Note with Bank of America with an annual interest rate of 3.9%. The note was closed 6-30-08 and will mature 12-1-16. The proceeds contributed to the funding of the City Wide Wireless Mesh Network and refunded the 1997B and 1998B Promissory Notes to OWRB. The debt distribution is 100% Wastewater, and is being repaid out of operating revenues.

## Ponca City Utility Authority

### Summary of Debt

Fiscal 2016-17

<u>Issue</u>	<u>Original Amount</u>	<u>Outstanding Principal June 30, 2016</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Principal</u>	<u>Outstanding Principal June 30, 2017</u>
<b>2009A Clean Water</b>	<b>\$575,000</b>	<b>280,661</b>	<b>5,860</b>	<b>16,829</b>	<b>\$263,832</b>
The 2009A is a twenty (20) year Note with OWRB with an interest rate of 2.59%. This is an ARRA funded stimulus loan, eligible for up to 30% reduction in debt. It was closed on 10-6-09 and will mature 3-15-30. The proceeds were used for an emergency generator at the main lift station and improvements to the Brentwood lift station. The debt distribution is 100% Wastewater, and is being repaid out of operating revenues, and is being repaid out of operating revenues.					
<b>PCUA 2012A</b>	<b>\$16,090,000</b>	<b>12,900,000</b>	<b>341,888</b>	<b>955,000</b>	<b>\$11,945,000</b>
The 2012A is a refunded performance contracting project that installed automated meter reading for the electric and water utilities. It is a thirteen (13) year loan with JP Morgan with an interest rate of 2.7% that closed on 3-1-12 and will mature 8-1-25. The debt distribution is 50% Water and 50% Electric, and is being repaid out of operating revenues.					
<b>PCUA 2012B</b>	<b>\$7,825,000</b>	<b>4,345,000</b>	<b>124,850</b>	<b>1,040,000</b>	<b>\$3,305,000</b>
The 2012B is the refunded 1999B and 2005B notes. It is a seven and a half year (7.5) year Note with OWRB, with a current annual interest rate of 2.4%. The interest rate will step up to 3.4% in 2017. It was closed on 3-28-12 and will mature on 10-1-19. Proceeds of the note have financed Phase II of the Wastewater Treatment Plant construction and three water projects. The debt distribution is 75% Water and 25% Wastewater, and is being repaid with operating revenues.					
<b>2013 Sales Tax</b>	<b>\$12,510,000</b>	<b>7,415,000</b>	<b>126,713</b>	<b>2,425,000</b>	<b>\$4,990,000</b>
The 2013 Sales Tax Note is a six (6) year note with Banc of America with an annual interest rate of 1.86%. The note was closed 11-1-2013 and will mature 2/1/2019. The proceeds were used for advanced refunding of the outstanding principal of the Sales Tax Revenue Note, Series 2009. The original note was for the construction and development of a Recreation Center serving the citizens of Ponca City, and is being repaid out of revenues generated by a thirteen (13) year .5% sales tax approved by the voters.					
<b>Total</b>	<b>\$56,715,907</b>	<b>\$30,835,470.92</b>	<b>\$720,444.34</b>	<b>\$6,122,794.65</b>	<b>\$24,712,676</b>



**UTILITY RATE SHEET FISCAL YEAR 2016-2017**  
**PONCA CITY UTILITY AUTHORITY**  
**516 E. GRAND/P.O. BOX 1450**  
**PONCA CITY, OKLAHOMA 74602**  
**(580) 767-0311**  
EFFECTIVE 07/01/2016

**OFFICE HOURS**  
**MONDAY-FRIDAY 8:00 A.M. TO 5:00 P.M.**  
 For questions about your account or services you may call (580)767-0311.  
 After hours you may call (580)767-0405.  
 Payments may be dropped off at the 100 block of South Sixth Payment Drop Box, by mail, or at the office.  
 Also payments can be made online at: [www.poncacityok.gov](http://www.poncacityok.gov)

**Ponca City Utility Authority offers the following for your convenience:**

<p align="center"><b>Automatic Bank Drafts</b>                  No Checks No Penalty                  Saves you time and money                  Form must be completed to initiate draft.                  Payment will draft on due date.</p>	<p align="center"><b>Average Monthly Payments</b>                  You must live in your residence for at least one year. Must be current and have good payment history on your account. A form will be sent to you stating your new average monthly payment. Sign and return to our office. Your next bill should reflect your new rate. Each year in January, our office will recalculate your new rate and send you a letter of the new rate to be paid for the upcoming year.</p>
<p align="center"><b>Online Bill Pay and Viewing</b>                  Pay and view bills online at <a href="http://www.poncacityok.gov">www.poncacityok.gov</a>                  There is a 2.5% convenience fee when paying your bill online.</p>	

**ELECTRIC RATES**

**Residential:**

User Fee	\$10.62
Summer Season (May thru Sept) KWh	\$.105
Winter Season (Oct thru April) First 600 KWh	\$.105
Over 600 KWh	\$.0737

**Rural Residential:**

User Fee	\$15.90
Summer Season (May thru Sept) KWh	\$.109
Winter Season (Oct thru April) First 600 KWh	\$.109
Over 600 KWh	\$.0757

**Residential with approved 40 gallon electric water heater:**

User Fee	\$10.62
Summer Season (May thru Sept) First 400 KWh	\$.0737
Over 400 KWh	\$.105
Winter Season (Oct thru April) First 400 KWh	\$.0737
Next 600 KWh	\$.105
Over 1000 KWh	\$.0737

**Rural Residential with approved 40 gallon electric water heater:**

User Fee	\$15.90
Summer Season (May thru Sept) First 400 KWh	\$.0757
Over 400 KWh	\$.109
Winter Season (Oct thru April) First 400 KWh	\$.0757
Next 600 KWh	\$.109
Over 1000 KWh	\$.0757

**Commercial:**

City User Fee	\$14.97
City kWh	\$.104
Rural User Fee	\$22.46
Rural kWh	\$.107

**Industrial:**

**Medium**

User Fee	\$24.96
KWh	\$.0616
Summer User Fee	\$14.97
Winter User Fee	\$8.74

**Large**

User Fee	\$249.66
KWh	\$.0616
Summer User Fee	\$11.86
Winter User Fee	\$3.74

**WATER RATES**

Volumetric Charge (100 cubic feet or 748 gallons = 1 unit)

**OCTOBER - APRIL**

Type of Service	City	Rural
Residential	\$1.71	\$1.79
Commercial	\$1.71	\$1.79

**MAY - SEPTEMBER**

Type of Service	City	Rural
Residential		
0 - 10 Units	\$1.79	\$1.87
11 - 20 Units	\$1.87	\$1.96
21 - 50 Units	\$1.96	\$2.09
51 - 100 Units	\$2.09	\$2.17
> 100 Units	\$2.17	\$2.33
Commercial	\$1.71	\$1.79

**Customer Base User Fee**

City Residential Customer	\$10.03 per month
Rural Residential Customer	\$15.09 per month
City Commercial Customer	\$29.73 per month
Rural Commercial Customer	\$44.60 per month

**SEWER/WASTE WATER RATES**

**Residential:**  
 User Fee \$14.99 Unit Fee \$2.65

**Senior Citizens:**  
 User Fee \$14.24 Unit Fee \$2.65

**Nonresidential (Rural):**  
 User Fee 1 1/2 time scheduled rate  
 User Fee \$22.48 Unit Fee \$3.97

**Commercial:**  
 User Fee \$22.48 Unit Fee \$3.97

**Industrial Rates:**  
 Available Upon Request

**Sewer Rates are calculated on the average water usage during the months of Dec., Jan., and Feb. This average is set in July and will stay this rate until the following July.**

Example:

Dec. Usage	10 units
Jan. Usage	11 units
Feb. Usage	9 units
Average=10 units. Your rate would be:	
10 units @ \$2.65	\$26.50
User Fee	\$14.99
Sewer Rate-----	\$41.49

**GARBAGE/REFUSE**

Standard Garbage/Refuse Charges:

Residential \$19.35  
Senior Citizen \$18.58

Commercial:  
Standard \$32.72

Grass Clippings: Call for Pick-up  
\$0.74 per bag  
\$7.43 Minimum

**STORM WATER FEE**

Each Individually Billed  
Single Family Resident  
\$3.00 per month

All Other Developed Real Estate Tracts  
Not Covered By Above  
\$6.00 per month

**TREE LINE TRIMMING**

For branches that have fallen on electric lines or need to be cleared away from electric lines call 767-0405 to schedule an appointment.

**RECYCLING CENTER**

The City of Ponca City Solid Waste Division also provides a self service recycling facility located at:  
1001 West Prospect  
Tuesday thru Saturday  
9:00 a.m. to 5:00 p.m.  
For more information call 767-0458.

**TAPPING MAIN WATER LINES**

**Charges for Various Sized Meters (\$)**

3/4" & 1"	1 1/2" & 2"	2" Compound	Over 2"
\$1100	\$2100	\$2500	At Estimated Cost

The charges for 3/4" and 1" meters will include up to 50 feet of service line only. A \$15.00 per foot additional charge will apply in case more than 50 feet of service line needs to be installed. Similarly, for 2" meters, a \$20.00 per foot additional charge will apply if more than 50 feet of service line needs to be installed.

Installation fee for a meter in excess of 2" will be determined by the Water Distribution Division based on field conditions and provided in written quotation to the customer.

**AUTOMATIC WATER FILL STATION**  
2307 S. 4TH

\$18.00 for blank prepaid card  
\$100.00 minimum deposit on card  
\$10.77 per 1000 gallons of water  
\$10.00 minimum charge per use

**ELECTRIC LINE EXTENSION**

**\$262.00 Fee for Setting New Utility Pole**

**NEW LINE EXTENSION**  
Will be quoted by electrical department.

**AFTER HOUR CALL OUT FEES**

**WATER DEPT.**  
**\$30.00 Each trip**

**ELECTRIC DEPT.**  
**\$150.00 Each trip**

**LANDFILL USE**

All Vehicles: \$16.35 minimum  
\$42.39 per ton for compacted/uncompacted refuse  
\$1.25 per ton state landfill fee  
\$7.43 per tire disposed of at the landfill

**SECURITY LIGHTS**

The City of Ponca City has security lights available upon request.

- A. For a security light installed on an existing city-owned service pole and connected to an existing city-owned line, the charge will be \$7.52 per month rental fee.
- B. For a security light which is installed on a city-owned pole set specifically for that light and served from an underground city electric service, the charge will be \$8.69 per month rental fee.
- C. For a security light installed on a city-owned pole set specifically for that light requiring a transformer to be installed to serve that light from an overhead service, the charge will be \$9.89 per month rental fee.
- D. For a security light installed on a city-owned pole set specifically for that light and fed from a transformer set to serve that light from an underground service, the charge will be \$11.11 per month rental fee.
- E. A fee of \$20.60 will be charge for the installation, connection, reinstallation, reconnection, or moving of each light.

**ENERGY AUDITS**

The Ponca City Energy Department and OMPA are available to do an energy audit on your home or business. Just call (580)767-0405 and someone will make an appointment to come and visit with you.

## Water Fund - Administration

**Department Mission:**

The Water Administration Department directs personnel who operate and maintain the water production and distribution systems. The division also maintains records, develops and administers budgets, and manages major infrastructure projects for the water production and distribution divisions. The department is also responsible for ensuring that all water production and distribution operations comply with federal and state environmental regulations.

- Fiscal 2016 Accomplishments:**
- Provided management to personnel and facilities to promote service provision and revenue generation.
  - Coordinated capital improvement needs for both water distribution and treatment segments to ensure financial feasibility and sustainability.
  - Supervised the completion of water system capital improvement projects and provided project management services
    - Completion of the .5 million gallon storage tank rehabilitation project in the Industrial Park.
    - Construction of one new replacement water well in the City's Mid Wellfield to increase capacity in raw groundwater supply.
  - Coordinated with PCUA and PC High School to provide a tour of the water treatment plant and a water well for the Earth Science Class to promote awareness of this key city operation.
  - Analyzed Ponca City aquifer productivity information as well as Kaw Reservoir storage and release data to provide basis for discussions of and planning for Ponca City's raw water supply.
  - Worked closely with consulting engineers on topics relating to possible exercising of Ponca City's Water Rights to Kaw
    - Hydraulic capacity analysis of the Kaw Reservoir Intake Structure.
    - Kaw Reservoir Infrastructure Cost Estimate.

**Fiscal 2017 Objectives:**

- Promote higher standards and more efficient operation throughout the department.
- Continue the commitment to provide quality drinking water to all residential, commercial, and industrial customers.
- Work with City Management in developing a long-term water supply plan for the community.
- Continue to develop the City's Mid Wellfield in order to improve the reliability of the community's raw groundwater supply system.

PCUA - Water Administration								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Personal Services	66,408	68,412	70,466	73,100	54,831	77,535	4,435	6.07%
Material/Supplies	1,199	1,458	1,099	1,900	674	1,900	0	0.00%
Other Charges & Svcs	304,206	315,655	324,556	353,901	267,115	369,155	15,254	4.31%
Capital Outlay	0	0	0	0	0	0	0	0.00%
Debt Service	1,669,425	1,647,663	1,666,904	1,694,000	1,258,870	1,695,000	1,000	0.06%
Transfers	<u>1,612,223</u>	<u>1,680,605</u>	<u>1,733,803</u>	<u>1,778,297</u>	<u>1,333,723</u>	<u>1,810,850</u>	<u>32,553</u>	<u>1.83%</u>
<b>Department Total</b>	<b>3,653,461</b>	<b>3,713,793</b>	<b>3,796,829</b>	<b>3,901,198</b>	<b>2,915,212</b>	<b>3,954,440</b>	<b>53,242</b>	<b>1.36%</b>

**Approved Capital:** None

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	4,059	Workers Compensation	(435)
FICA	189	Debt Interest	(30,000)
Medicare	44	Agent Fee	<u>(2,000)</u>
Retirement Plan 2	137		
ICMA Retirement PCUA	107		
Health Insurance	334		
Audit Services	1,500		
Charges for General Services	13,754		
Debt Principal	33,000		
Transfer to General	30,553		
Transfer to Utility Billing	<u>2,000</u>		
<b>Total</b>	<b>85,677</b>	<b>Total</b>	<b>(32,435)</b>
	<b>Net Increase</b>		<b><u>\$53,242</u></b>

**Personnel Summary:**

Environmental Services Director	.34	Administrative Secretary	.5
<b>Total Full Time Employees</b>		<b>.84</b>	

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<b><u>2016-17</u></b>
Full Time	0.84	0.84	0.84	0.84	0.84	0.84	0.84	0.84	0.84	<b>0.84</b>

**Explanation:** (Employees Shared between Funds) Environmental Services Director: **34% Water Admin;** 33% Wastewater Admin; 33% Solid Waste Administrative Secretary: **50% Water Admin;** 50% Wastewater Admin

## Water Fund – Production

### Department Mission:

The Water Production Division operates and maintains a 16 MGD water treatment plant, seventeen water wells, six distribution booster pumping facilities, two elevated water storage towers, and four ground storage reservoirs. The most essential component, the water treatment plant, was originally built in 1925 and underwent a series of rehabilitation and upgrades in the 1950's, the mid 1980's and 1996-97. The objective of this division is to produce and deliver to the water distribution system a high quality potable water supply and to comply with all State and Federal environmental regulations.

### Fiscal 2016 Accomplishments:

- Successfully treated over 2.98 billion gallons of drinking water that met or exceeded the State and Federal Standards.
- Completed 3,243 work orders to maintain the water production units, water wells, booster pump stations, and storage facilities.
- Completed rehabilitation of two filters to improve filtration efficiency.
- Worked on and provided input to the design of the approved capital projects
  - One new water well in City's Mid Wellfield.
  - Rehabilitation of the 1.5 MG water storage tank located in the Industrial Park.

### Fiscal 2017 Objectives:

- Finish all approved capital projects on time and within budget.
- Continue division's commitment to employee training and education to enhance job knowledge, through annual ODEQ training and recertification.
- Enhance safety awareness by holding weekly safety meetings on site and attending city-wide training sessions.
- Continue to work with Cowan Group engineers to complete the new water well project.
- Provide input to engineers for the engineering report and design of the sludge dewatering system improvements at the water treatment plant.

PCUA - Water Production								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Personal Services	683,194	672,946	700,000	737,348	551,755	776,733	39,385	5.34%
Material/Supplies	706,231	629,990	578,392	741,500	428,917	741,500	0	0.00%
Other Charges & Svcs	632,540	590,690	607,664	643,900	449,857	643,900	0	0.00%
Capital Outlay	43,508	335,185	607,857	530,000	339,404	440,000	(90,000)	(16.98%)
Transfers	65,193	60,676	57,407	68,779	44,720	66,779	(2,000)	(2.91%)
<b>Department Total</b>	<b>2,130,666</b>	<b>2,289,487</b>	<b>2,551,320</b>	<b>2,721,527</b>	<b>1,814,651</b>	<b>2,668,912</b>	<b>(52,615)</b>	<b>(1.93%)</b>

**Approved Capital:**

Preliminary & Detailed Design for Sludge Drying Beds	\$185,000
Industrial Park Water Storage Tank Rehab – Phase II	\$150,000
Service Truck	\$105,000

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	26,368	Workers Compensation	(3,812)
FICA	1,737	C/O Water Systems	(280,000)
Medicare	407	Transfer to City Garage	<u>(2,000)</u>
Retirement Plan 2	3,259		
Health Insurance	11,426		
Land Improvements	85,000		
Machinery & Equipment	<u>105,000</u>		
<b>Total</b>	<b>233,197</b>	<b>Total</b>	<b>(285,812)</b>
<b>Net Decrease</b>		<b><u>(\$52,615)</u></b>	

**Personnel Summary:**

Treatment Plant Superintendent	1	Treatment Plant Mechanic	3
Treatment Plant Chief Operator	1	Laborer – Part Time	2
Treatment Plant Operator	4	Laborer – Seasonal	1
Maintenance Foreman	1		

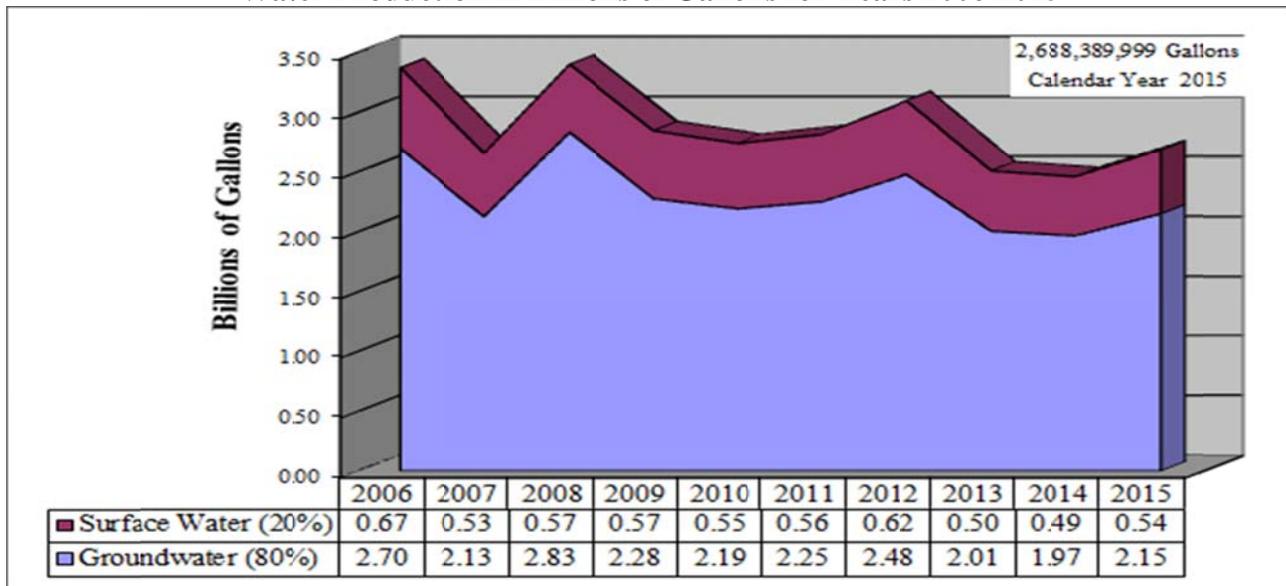
**Total Full Time Employees            10**  
**Total Part Time Employees            3**

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	8	8.5	9.5	9.5	10	10	10	10	10	<b>10</b>

**Explanation:** FY 10/11 the position of Superintendent is no longer shared between Water Production and Wastewater Treatment but is allocated 100% to Water Production

**Water Production in Billions of Gallons for Years 2006-2015**



## Water Fund – Distribution

**Department Mission:** The Water Distribution Division is responsible for distributing an abundant and high-quality supply of potable water to City’s residential, commercial, industrial, and whole-sale customers. The division achieves its goals by maintaining 180 miles of water mains, over 11,400 water meters, various-sized valves, and approximately 900 fire hydrants located within City’s water distribution system.

**Fiscal 2016 Accomplishments:**

- Located over 200 buried valves in the water distribution system. Raised the buried valves to grade and installed size stickers on them to facilitate future work.
- Installed 26 new fire hydrants to improve system’s fire-fighting capacity.
- Responded to and repaired 176 emergency water main breaks.
- Installed 32 various-sized water valves.
- Replaced 500 feet of problematic water main sections.

**Fiscal 2017 Objectives:**

- Continue to improve the City’s water distribution system by locating more buried valves and raising them to grade, and installing more new valves where needed.
- Continue to introduce new methods to improve safety and efficiency of operation.

PCUA - Water Distribution								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Personal Services	562,693	541,779	557,540	607,922	439,757	643,781	35,859	5.90%
Material/Supplies	101,797	96,401	103,897	120,200	75,352	120,200	0	0.00%
Other Charges & Svcs	196,233	208,443	215,061	231,500	145,455	234,500	3,000	1.30%
Capital Outlay	407,234	545,104	396,283	121,000	85,617	386,000	265,000	219.01%
Transfers	<u>107,276</u>	<u>82,850</u>	<u>95,686</u>	<u>107,748</u>	<u>64,831</u>	<u>103,748</u>	<u>(4,000)</u>	<u>(3.71%)</u>
<b>Department Total</b>	<b>1,375,234</b>	<b>1,474,577</b>	<b>1,368,468</b>	<b>1,188,370</b>	<b>811,012</b>	<b>1,488,229</b>	<b>299,859</b>	<b>25.23%</b>

**Approved Capital:**

Water Line Replacement – Elm Street	\$100,000
Contingency Water Main Projects	\$55,000
Water Line Replacement – Lincoln Street	\$50,000
¾ Ton Truck	\$45,000
¾ Ton Truck	\$45,000
Fire Hydrants	\$36,000
Water Meters	\$30,000
½ Ton Truck	\$25,000

**Approved Budget Variances from Prior Year:**

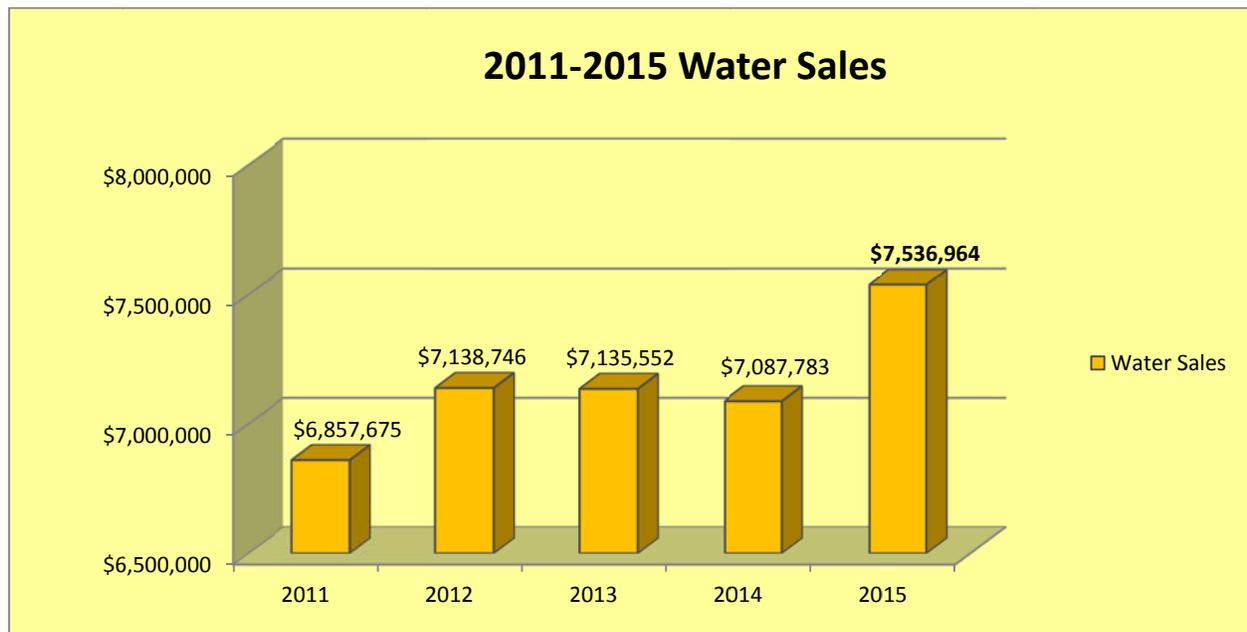
<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	34,033	Part Time Salaries	(15,000)
FICA	1,383	Workers Compensation	(3,325)
Medicare	323	Transfer to City Garage	<u>(4,000)</u>
Retirement Plan 2	2,629		
Health Insurance	15,816		
Electric Utilities	3,000		
Fire Hydrant	36,000		
C/O Water System	114,000		
Special Purpose Vehicles	<u>115,000</u>		
<b>Total</b>	<b>322,184</b>	<b>Total</b>	<b>(22,325)</b>
<b>Net Increase</b>		<b><u>\$299,859</u></b>	

**Personnel Summary:**

Supervisor	1	Maintenance Worker I	5
Senior Maintenance Worker	1	Laborer – Part Time	2
Maintenance Worker II	3		
<b>Total Full Time Employees</b>		<b>10</b>	
<b>Total Part Time Employees</b>		<b>2</b>	

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	10	10	10	10	10	10	10	10	10	<b>10</b>



## Ponca City Energy Fund – Purchased Power

**Department Mission:** The Purchased Power Department will work in partnership with Oklahoma Municipal Power Authority (OMPA) to acquire the lowest possible wholesale power costs.

**Fiscal 2016 Accomplishments:**

- The price of fuel has remained fairly stable for the year; however, OMPA has worked diligently with other entities to limit the effects of increasing transmission and gas delivery costs.
- A committee was formed to study and make recommendations regarding OMPA’s rate structure.

**Fiscal 2017 Objectives:**

- Completing the rate study and increasing the amount of natural gas under contract will be the major focus of OMPA for the upcoming year.

PCUA - Purchased Power								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Other Charges & Svcs	<u>22,386,435</u>	<u>23,053,305</u>	<u>22,896,802</u>	<u>24,150,000</u>	<u>16,617,645</u>	<u>22,300,000</u>	<u>(1,850,000)</u>	<u>(7.66%)</u>
<b>Department Total</b>	<b><u>22,386,435</u></b>	<b><u>23,053,305</u></b>	<b><u>22,896,802</u></b>	<b><u>24,150,000</u></b>	<b><u>16,617,645</u></b>	<b><u>22,300,000</u></b>	<b><u>(1,850,000)</u></b>	<b><u>(7.66%)</u></b>

### Approved Budget Variances from Prior Year:

<u>Increases</u>	<u>Decreases</u>
Purchased Power	(1,850,000)
Total	Total (1,850,000)
<b>Net Decrease</b>	<b><u>(\$1,850,000)</u></b>

<b>MESO WINTER RATE SURVEY - 2015</b>				
<b>Utility</b>	<b>500 kWh</b>	<b>2000 kWh</b>	<b>1,000 kWh</b>	<b>10,000 kWh</b>
	<b>Residential</b>	<b>Residential</b>	<b>Commercial</b>	<b>Commercial</b>
Altus	\$ 78.12	\$ 218.17	\$ 128.87	\$ 627.43
Claremore	\$ 61.76	\$ 221.54	\$ 121.52	\$ 1,080.22
Comanche	\$ 68.48	\$ 203.73	\$ 131.04	\$ 929.17
Cushing	\$ 55.05	\$ 199.20	\$ 118.20	\$ 1,028.11
Edmond	\$ 67.05	\$ 174.96	\$ 141.80	\$ 1,028.11
Frederick	\$ 68.93	\$ 205.30	\$ 150.73	\$ 1,284.55
Kingfisher	\$ 62.43	\$ 183.70	\$ 133.85	\$ 981.52
Laverne	\$ 65.50	\$ 145.90	\$ 137.00	\$ 817.00
Lexington	\$ 74.02	\$ 267.82	\$ 152.63	\$ 1,356.83
Mangum	\$ 66.20	\$ 233.30	\$ 126.40	\$ 1,109.99
Mami	\$ 55.23	\$ 196.26	\$ 76.94	\$ 683.78
Newkirk	\$ 71.28	\$ 146.03	\$ 127.13	\$ 925.00
Pawhuska	\$ 49.55	\$ 172.47	\$ 96.93	\$ 877.78
Pawnee	\$ 78.98	\$ 266.18	\$ 133.24	\$ 1,085.84
Perry	\$ 69.76	\$ 236.81	\$ 146.89	\$ 1,080.19
<b>Ponca City</b>	<b>\$ 62.49</b>	<b>\$ 175.02</b>	<b>\$ 117.77</b>	<b>\$ 1,044.35</b>
Pond Creek	\$ 67.08	\$ 222.28	NA	NA
Pryor	\$ 40.76	\$ 163.04	\$ 78.98	\$ 789.71
Sallisaw	\$ 54.77	\$ 180.02	\$ 96.52	\$ 848.02
Skiatook	\$ 52.60	\$ 193.92	\$ 108.77	\$ 915.76
Stillwater	\$ 61.82	\$ 157.93	\$ 142.53	\$ 928.45
Stroud	\$ 51.97	\$ 134.11	\$ 120.78	\$ 949.48
Tahlequah	\$ 38.65	\$ 121.65	\$ 117.97	\$ 696.40
Tecumseh	\$ 61.27	\$ 210.90	\$ 116.74	\$ 1,000.59
Walters	\$ 62.06	\$ 192.84	\$ 137.12	\$ 888.91
Watonga	\$ 66.00	\$ 231.60	\$ 147.85	\$ 1,162.25
Wetumka	\$ 87.14	\$ 314.34	\$ 156.94	\$ 1,225.21
Yale	\$ 72.54	\$ 243.40	\$ 29.49	\$ 1,154.68

Rate Survey furnished by Municipal Electric Systems of Oklahoma (MESO),  
which is the statewide trade association of Oklahoma's 63 municipally owned electric distribution utilities.

## Ponca City Energy Fund – Distribution

### Department Mission:

Principles of Operation: To use wisdom and knowledge to maintain and improve the City's electrical system. To do these things with the goal to serve, the goal to satisfy, and the goal to get results, striving to have the best electrical system and street lighting system possible. In addition, to guard our trusted resources in order to annually provide a reasonable transfer to the City treasury for the public good while maintaining comparably low rates.

### Fiscal 2016 Accomplishments:

- Tested 2,000 poles and replaced 108 inferior poles.
- Converted and replaced over 1 mile of non-accessible primary overhead to underground.
- Tested approximately 1,000 transformers and removed and replaced 12 PCB transformers.
- Aided Traffic Engineering in changing out signal poles on Grand from Pine to 7<sup>th</sup> Street. Also removed all signal poles on Central and Cleveland from 2<sup>nd</sup> Street to 4<sup>th</sup> Street.
- Installed approximately 20 miles of fiber-optic cable in 22 runs.
- Constructed fiber-optic extensions for new customers as required.
- Replaced over 10 miles of brittle primary overhead wire, and changed poles as needed in these areas.
- Extended feeder from Dan Moran Sub to the Wastewater Treatment Plant and installed a padmounted automatic source selection switch. Performed relay upgrade at the Wastewater Sub to improve reliability, give network capability, and improve outage response.
- Installed new underground system to Highland Park (Highland & Waverly).
- Performed tree trimming, tree removals and right-of-way clearing in 5 of the 22 trimming areas equating to 30% of the system.
- Mapped, labeled and installed fault locators on transformers in 23 underground additions.
- Built the rodeo grounds and hosted the MESO Lineman's Rodeo.
- Worked on electrical model extensively for Outage Management by connecting all consumers, corrected all phasing, and inserted missing fuses.
- Revised script for IVR Phone Answering System to provide a better customer experience and better data to linemen.
- Replaced circuit breakers and performed a relay upgrade at Dan Moran Substation to improve reliability, increase network performance, and improve outage response.
- Performed feeder modifications to improve reliability and flexibility during adverse weather.

### Fiscal 2017 Objectives:

- Test 2,000 poles and replace inferior poles.
- Convert 3 miles of non-accessible primary overhead to underground.
- Perform feeder modifications to improve reliability and flexibility during adverse weather.
- Relocate ½ mile of 477 feeder for Osage Casino.

- Perform tree trimming, tree removals and right-of-way clearing in 6 of the 22 trimming areas equating to 25% to 30% of the system.
- Perform a relay upgrade at Huffly Substation to improve reliability, increase network performance, and improve outage response.
- Install Hendrix spacer cable and new poles in alley on north side of Grand, from Union to 5<sup>th</sup> Street.
- Replace static wire on entire transmission system and replace pole grounds on each wood transmission pole.

PCUA - Electric Distribution								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Personal Services	2,022,177	2,066,156	2,194,476	2,266,532	1,807,658	2,473,356	206,824	9.13%
Material/Supplies	261,019	197,739	222,613	312,500	167,544	327,800	15,300	4.90%
Other Charges & Svcs	2,587,994	2,761,437	2,864,421	3,023,239	2,057,572	3,179,330	156,091	5.16%
Capital Outlay	1,724,543	3,181,737	1,657,846	2,037,000	1,321,319	2,424,000	387,000	19.00%
Debt Service	585,630	596,694	615,827	641,000	472,945	661,000	20,000	3.12%
Transfers	<u>5,507,639</u>	<u>5,612,996</u>	<u>5,742,433</u>	<u>5,928,729</u>	<u>4,536,252</u>	<u>6,019,372</u>	<u>90,643</u>	<u>1.53%</u>
<b>Department Total</b>	<b>12,689,003</b>	<b>14,416,759</b>	<b>13,297,615</b>	<b>14,209,000</b>	<b>10,363,289</b>	<b>15,084,858</b>	<b>875,858</b>	<b>6.16%</b>

<b>Approved Capital:</b>	Electric Distribution System Improvements	\$930,000
	Distribution Reinforcement Program	\$440,000
	Lake Ponca Trail Lighting	\$350,000
	Fiber Optic Network	\$300,000
	Single Bucket Service Truck	\$175,000
	Street Lighting	\$100,000
	F450 Foreman's Truck	\$85,000
	Administrative Vehicle	\$32,000
	Skidsteer Pole Setting and Hauling Attachment	\$12,000

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	160,023	Workers Compensation	(9,034)
Part Time Salaries	400	Office Equipment Maint	(700)
FICA	11,147	Gas Utilities	(1,000)
Medicare	2,607	Bank Service Fees	(2,000)
Retirement Plan 2	14,522	Pickup Trucks	(7,000)
ICMA Retirement	1,800	Special Purpose Vehicles	(175,000)
Health Insurance	25,359	C/O Machines & Tools	(83,000)
Computer Supplies	1,000	Debt Interest	(14,000)
Wearing Apparel	10,000	Transfer to City Garage	<u>(15,000)</u>
Hand Tools	5,000		
Meter Support Services	1,423		
Light & Heavy Equip Rental	1,000		
Charges for General Services	81,668		
Education & Training	5,000		
Credit Card Fees	70,000		
Fiber Optic Network	200,000		
C/O Electrical System	30,000		
Electric Distribution System	40,000		
C/O Misc Other Capital	350,000		
Administrative Vehicle	32,000		
Debt Principal	33,000		
Agent Fee	1,000		
Transfer to General	98,643		
Transfer to Utility Billing	<u>7,000</u>		
Total	1,182,592	Total	(306,734)
	<b>Net Increase</b>		<b><u>\$875,858</u></b>

**Personnel Summary:**

General Manager	1	Line Worker I	5
Assistant Manager/Engineer	1	Equipment Operator II	1
Electric Dist Supervisor	1	Utility Technician	1
Electric Dist Superintendent	1	Warehouse Storekeeper	1
Engineering Technician	1	Administrative Secretary	1
Senior Line Worker	5	Office Specialist	1
Line Worker II	5		

**Total Full Time Employees                    25**

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	24	24	25	25	25	25	25	25	25	<b>25</b>

**Explanation:** FY 09/10 the position of Utility Technician was added.



**Ponca City Energy team competed in MESO 2015 Line Workers Rodeo and Safety Training. This event was hosted by Ponca City on October 14-15, 2015 at Dan Moran Park.**

## Solid Waste Collection

### Department Mission:

The Solid Waste Collection Department is a full service department providing residential collection, commercial collection, and roll-off services. This department provides a City Charter mandate of protecting public health, safety, and welfare. Established under the Ponca City Utility Authority the department operates as an enterprise fund and is funded completely by user fees.

### Fiscal 2016 Accomplishments:

- Conducted division safety and informational meetings to enhance employees' safety awareness and job knowledge.
- Maintained certification of supervisory staff in the Management of Municipal Solid Waste Systems.
- Advertised in the local yellow pages and area maps to educate the public about the services offered by the Solid Waste Division.
- Collaborated with City's Marketing Specialist to raise community awareness of recycling, complimentary fall leaf pickup, and annual Spring Clean-up.
- Assisted Development Services Department in the removal and disposal of debris from code enforcement activities.

### Fiscal 2017 Objectives:

- Continue the division's commitment to quality services.
- Co-host the Bi-annual Household Hazardous Waste and Electronics Collection Day with Phillips66 Ponca City Refinery and Stormwater.
- Continue the division's commitment to employee education and training by conducting safety and informational meetings in addition to attending city-wide training sessions.
- Work with other city departments in the removal and disposal of debris from construction, storm damage and code enforcement activities.

PCUA - Solid Waste Collection								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget 07/01/2015	Actual 03/31/2016		Amount	Percent
Personal Services	1,806,646	1,804,286	1,792,288	2,058,930	1,425,962	2,181,556	122,626	5.96%
Material/Supplies	47,127	36,960	44,016	50,500	25,157	50,500	0	0.00%
Other Charges & Svcs	186,657	168,862	195,807	196,264	145,218	239,759	43,495	22.16%
Capital Outlay	0	0	0	0	0	0	0	0.00%
Transfers	1,268,301	1,352,023	1,269,113	1,351,903	893,247	1,299,552	(52,351)	(3.87%)
<b>Department Total</b>	<b>3,308,732</b>	<b>3,362,131</b>	<b>3,301,224</b>	<b>3,657,597</b>	<b>2,489,583</b>	<b>3,771,367</b>	<b>113,770</b>	<b>3.11%</b>

**Approved Capital:** None

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	59,356	Workers Compensation	(10,201)
FICA	4,137	Transfer to City Garage	<u>(60,000)</u>
Medicare	958		
Retirement Plan 2	14,956		
ICMA Retirement PCUA	50		
Health Insurance	53,370		
Household Hazardous Waste	35,000		
Audit Services	1,250		
Charges for General	7,245		
Transfer to General	<u>7,649</u>		
<b>Total</b>	<b>183,971</b>	<b>Total</b>	<b>(70,201)</b>
<b>Net Increase</b>		<b><u>\$113,770</u></b>	

**Personnel Summary:**

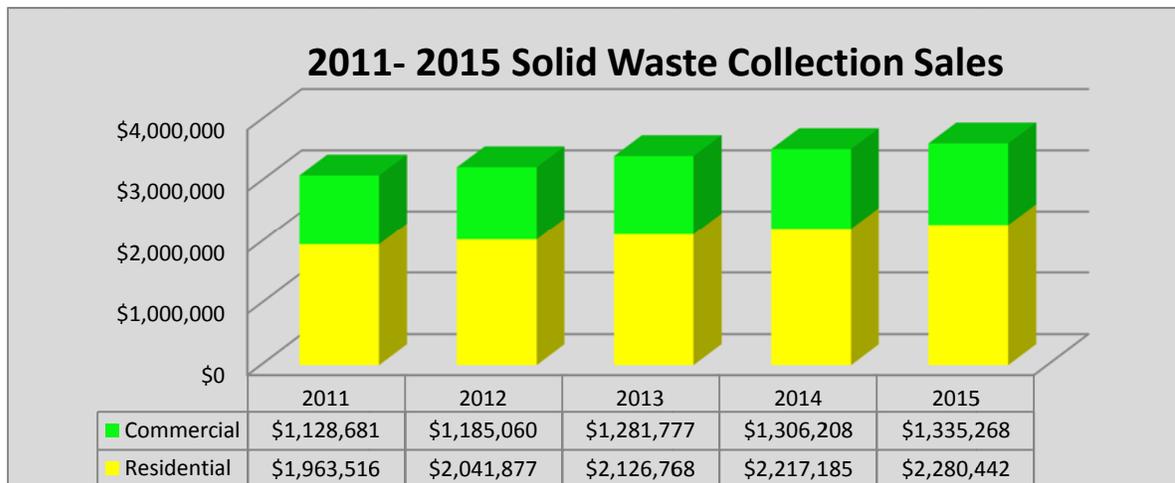
Environmental Svcs Director	.33	Solid Waste Collector	15
Solid Waste Superintendent	1	Office Specialist	1
Supervisor-Solid Waste	2	Loaders-Part Time	9
Senior Solid Waste Collector	12	Recycling Advocate	.5
<b>Total Full Time Employees</b>		<b>31.83</b>	
<b>Total Part Time Employees</b>		<b>9</b>	

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	31.33	32.33	32.33	32.33	31.83	31.83	31.83	31.83	31.83	<b>31.83</b>

**Explanation:**

FY 08/09 a new position of Recycling Coordinator was created.  
 FY 11/12 the position of Recycling Coordinator was changed to Advocate and shared equally with Stormwater.  
 (Employees shared between Funds) Environmental Services Director: **33% Solid Waste**; 34% Water Admin; 33% Wastewater Admin.



## Solid Waste - Landfill

**Department Mission:** The Ponca City Landfill is a State-authorized and licensed refuse disposal site governed by State and Federal regulations as to the handling of refuse disposed at this facility.

**Fiscal 2016 Accomplishments:**

- Successfully fulfilled all reporting requirements for Air Quality, Greenhouse Gas, and Leachate and Groundwater Monitoring required by EPA's Source Performance Standards (NSPS) and Emission Guidelines (EG) for municipal solid waste landfills.
- Maintained certification of supervisory staff in the Management of Landfill Operations.
- Held onsite safety meetings and group discussions in addition to attending city-wide trainings to enhance employees' safety awareness and job knowledge.

**Fiscal 2017 Objectives:**

- Fulfill all monitoring and reporting requirements mandated by ODEQ and EPA.
- Minimize slope erosion by planting and maintaining vegetation on exposed intermediate covered areas.
- Continue division's commitment to safety by conducting safety meetings and attending city wide training sessions.
- Continue to assist City Departments in the disposal of refuse from various projects and code enforcement activities.

PCUA - Landfill								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Personal Services	413,710	416,510	424,751	441,443	322,938	453,328	11,885	2.69%
Material/Supplies	9,639	9,473	13,416	15,800	6,065	15,800	0	0.00%
Other Charges & Svcs	119,727	91,955	115,641	122,112	81,047	125,373	3,261	2.67%
Capital Outlay	0	0	0	0	0	0	0	0.00%
Debt Service	12,500	12,500	12,500	12,500	12,500	12,500	0	0.00%
Transfers	<u>636,183</u>	<u>742,877</u>	<u>659,360</u>	<u>654,349</u>	<u>528,585</u>	<u>697,899</u>	<u>43,550</u>	<u>6.66%</u>
<b>Department Total</b>	<b>1,191,759</b>	<b>1,273,316</b>	<b>1,225,669</b>	<b>1,246,204</b>	<b>951,135</b>	<b>1,304,900</b>	<b>58,696</b>	<b>4.71%</b>

**Approved Capital:** All capital for Solid Waste is purchased from the Solid Waste Depreciation Reserve Fund.

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	15,412	Health Insurance	(2,722)
FICA	260	Workers Compensation	<u>(3,040)</u>
Medicare	53		
Retirement Plan 2	1,922		
Audit Services	1,250		
Charges for General Services	2,011		
Transfer to General	1,550		
Transfer to Utility Billing	2,000		
Transfer to City Garage	<u>40,000</u>		
Total	64,458	Total	(5,762)
	<b>Net Increase</b>		<b><u>\$58,696</u></b>

**Personnel Summary:**

Landfill Supervisor	1	Office Specialist	2
Equipment Operator II	2	Loader – Part Time	3
Heavy Equipment Operator	2		
	<b>Total Full Time Employees</b>		<b>7</b>
	<b>Total Part Time Employees</b>		<b>3</b>

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	7	7	7	7	7	7	7	7	7	7

## Landfill – Closure

**Department Mission:** The Landfill Closure Fund provides funds to meet financial assurance required by EPA/ODEQ (Environmental Protection Agency/Oklahoma Department of Environmental Quality) for closure/post-closure cost of the Ponca City Landfill.

**Fiscal 2016 Accomplishments:**

- Funded restricted landfill closure account by required amount.
- Met all EPA/ODEQ subtitle D requirements for financial assurance of closure/post closure costs.

**Fiscal 2017 Objectives:**

- Continue funding for future closure/post closure costs with current revenue.
- Continue to comply with EPA/ODEQ subtitle D requirements for financial assurance of closure/post closure costs.

PCUA - Landfill Closure								
REVENUES	2013 Actual	2014 Actual	2015 Actual	2017 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2017			
Transfer from Sld Wst	20,000	20,000	20,000	20,000	15,000	20,000	0	0.00%
Transfer from Landfill	60,000	60,000	60,000	30,000	22,500	30,000	0	0.00%
Interest Income	0	0	0	0	0	0	0	0.00%
Gain on Investment	0	0	0	0	0	0	0	0.00%
<b>Total Revenues:</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>50,000</b>	<b>37,500</b>	<b>50,000</b>	<b>0</b>	<b>0.00%</b>
EXPENDITURES								
Dues & Subscriptions	21,800	28,260	22,328	30,000	15,015	25,000	(5,000)	(16.67%)
Miscellaneous	0	0	0	1,000	0	1,000	0	0.00%
<b>Total Expenditures:</b>	<b>21,800</b>	<b>28,260</b>	<b>22,328</b>	<b>31,000</b>	<b>15,015</b>	<b>26,000</b>	<b>(5,000)</b>	<b>(16.13%)</b>

**Approved Capital:** None

**Approved Budget Variances from Prior Year:**

Increases

Decreases

Dues & Subscriptions (5,000)

Total 0

Total (5,000)

**Net Decrease (\$5,000)**

**Personnel Summary:** None

### RECYCLING CENTER STATISTICS

<u>Type of Recyclable</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Cardboard	89.06	4.86*	78.50	79.26	89.30	101.59	54.00
Newspapers	130.94	169.18	166.18	149.72	154.01	160.92	60.50
White Goods	111.47	45.38	23.04	25.38	22.04	25.76	19.82
Magazines	52.15	57.58	51.39	56.49	54.40	52.31	**
Office Paper	20.16	23.12	25.58	23.25	23.03	25.76	9.00
Glass	30.28	29.95	31.47	37.63	38.98	41.38	28.54
Books	8.07	12.67	10.20	8.49	9.35	8.10	**
Tin	12.68	13.5	6.25	6.54	8.47	7.11	7.49
Iron	10.79	*	*	*	*	*	*
Car Batteries	5.88	4.66	.81	2.67	2.88	4.01	3.00
Aluminum Cans	2.26	2.24	2.41	2.36	2.33	2.65	2.25
Misc Paper	10.77	9.25	6.80	8.58	8.77	7.82	**
Mixed Metal	.57	17.70*	16.56*	14.49*	16.20*	8.22*	6.17*
<b>Total*</b>	<b>485.08</b>	<b>390.09</b>	<b>419.19</b>	<b>412.70</b>	<b>429.76</b>	<b>445.63</b>	<b>190.90</b>

\*All amounts in tons. FY 2010 Iron was added to Mixed Metal. Cardboard decreased due to remodeling the recycling center.

\*\* Magazines, Books, and Misc Paper are no longer categorized since recycling processor does not track these categories.

### RECYCLING SAVINGS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Trees	7,315	6,276	6,626	5,939	5,761	6,061	3,245
kWh of Energy	1,752,192	1,513,731	1,598,168	1,437,066	1,389,326	1,461,650	782,690
Gallons of Water	2,961,548	2,584,421	2,718,579	2,453,528	2,372,020	2,495,500	1,336,300
Cubic Yard of Landfill	1,194	949	1,039	1,106	779	820	325
Pounds of Air Pollution	25,641	21,500	23,388	21,030	25,786	26,395	11,454

## Solid Waste Equipment Reserve

**Department Mission:** The Solid Waste Equipment Reserve provides for the replacement of equipment in the Solid Waste Fund pursuant to a set replacement schedule.

**Fiscal 2016 Accomplishments:**

- Funded the Depreciation Reserve by the required amount.
- Maintained the equipment replacement schedule.

**Fiscal 2017 Objectives:**

- Maintain a balanced depreciation schedule.
- Fund upgrades and expansions associated with the operational demands of the Solid Waste Division.

PCUA - Solid Waste Equipment Reserve								
REVENUES	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget 07/01/2015	Actual 03/31/2016		Amount	Percent
Transfer from Sld Wste	250,000	300,000	300,000	300,000	225,000	300,000	0	0.00%
Transfer from Landfill	250,000	300,000	300,000	300,000	225,000	300,000	0	0.00%
Interest Income	<u>17,312</u>	<u>18,451</u>	<u>36,735</u>	<u>20,000</u>	<u>15,824</u>	<u>25,000</u>	<u>5,000</u>	<u>25.00%</u>
<b>Total Revenues:</b>	<b><u>517,312</u></b>	<b><u>618,451</u></b>	<b><u>636,735</u></b>	<b><u>620,000</u></b>	<b><u>465,824</u></b>	<b><u>625,000</u></b>	<b><u>5,000</u></b>	<b><u>0.81%</u></b>
EXPENDITURES								
Capital Outlay	<u>535,169</u>	<u>970,800</u>	<u>991,382</u>	<u>862,000</u>	<u>177,669</u>	<u>285,000</u>	<u>(577,000)</u>	<u>(66.94%)</u>
<b>Total Expenditures:</b>	<b><u>535,169</u></b>	<b><u>970,800</u></b>	<b><u>991,382</u></b>	<b><u>862,000</u></b>	<b><u>177,669</u></b>	<b><u>285,000</u></b>	<b><u>(577,000)</u></b>	<b><u>(66.94%)</u></b>

**Approved Capital:**

Tractor with Front Loader	\$195,000
Rear Load Containers and Lids	\$30,000
Litter Fence Units (5)	\$30,000
30 Yard Open Top Containers (2)	\$14,000
6 Yard Compactor	\$13,000
Replacement Lids for Rear Load Containers	\$3,000

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Machinery & Equipment	<u>30,000</u>	C/O Land Improvements	(30,000)
		Special Purpose Vehicles	(455,000)
		Landfill Equipment	(20,000)
		Misc Capital Outlay	<u>(102,000)</u>
Total	30,000	Total	(607,000)
	<b>Net Decrease</b>		<b><u>(\$577,000)</u></b>

**Personnel Summary:** None

## Utility Billing – Administration

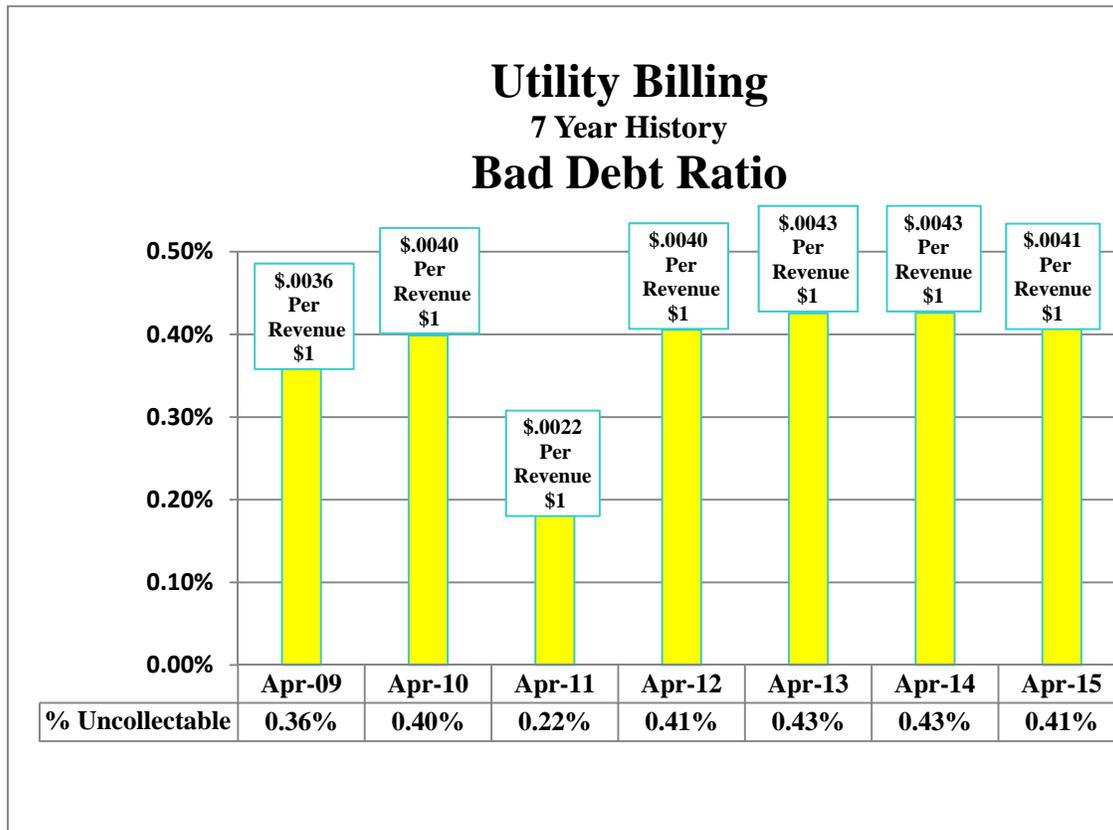
**Department Mission:** Utility Billing strives to provide accurate billing service and records to all PCUA (Ponca City Utility Authority) customers with prompt, professional, and courteous service.

- Fiscal 2016 Accomplishments:**
- Evaluated credit card providers through a comparison process and determined to stay with our current provider.
  - Evaluated Incode’s Utility Notification system compared to the mailing of reminder notices but at this time it is not efficient to change.
  - Continue to verify 10-50 commercial accounts/meters/services while down time and office personnel are updating their reports.
  - Initiated emailing daily cash reports for both Ambulance and Landfill daily to inform departments of cash collected.
  - Billing Department information for following years below:

YEARLY/MON. TOTALS													TOTALS
ARRANGEMENTS MADE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
2013	532	331	337	416	496	420	620	699	661	725	538	493	<b>6268</b>
2014	614	333	336	404	432	430	603	687	648	715	511	380	<b>6093</b>
2015	652	201	315	342	370	369	581	629	684	678	438	347	<b>5606</b>
OFF DELINQUENTS													
2013	123	84	162	180	167	152	170	191	203	274	140	97	<b>1943</b>
2014	74	76	149	181	157	179	203	150	225	263	104	177	<b>1938</b>
2015	138	61	224	184	172	187	175	161	257	274	169	146	<b>2148</b>
OFF DELQ/ BACK ON													
2013	86	56	85	81	89	75	51	119	92	119	69	37	<b>959</b>
2014	27	22	58	99	95	86	105	98	141	283	69	142	<b>1225</b>
2015	77	48	129	118	109	125	139	93	178	189	122	96	<b>1423</b>

- Fiscal 2017 Objectives:**
- Begin a pilot program for E Billing.
  - Provide electric and water handheld devices for each tech/truck and begin reprogramming 3 phase meters as needed to avoid sending trouble trucks.
  - Create a spreadsheet for all key accounts, three phase metering, and larger water meters to run semi-monthly audits to help better track accuracy of meters.
  - Continue to keep bad debt expense at less than 1% of billable revenue.

- Budget Highlights:**
- Community agencies, churches and tribal agencies contributed \$169,121 on customers’ accounts in 2015. DHS paid \$194,878.



PCUA - Utility Billing Administration								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget 07/01/2015	Actual 03/31/2016		Amount	Percent
Personal Services	404,045	384,863	398,679	430,767	332,217	453,350	22,583	5.24%
Material/Supplies	53,374	52,883	62,073	71,900	45,435	71,900	0	0.00%
Other Charges & Svcs	130,222	129,718	137,646	142,550	92,860	142,550	0	0.00%
Capital Outlay	0	0	19,700	0	0	0	0	0.00%
Transfers	11,791	11,725	10,199	12,500	7,648	12,500	0	0.00%
<b>Department Total</b>	<b>599,433</b>	<b>579,189</b>	<b>628,297</b>	<b>657,717</b>	<b>478,159</b>	<b>680,300</b>	<b>22,583</b>	<b>3.43%</b>

**Approved Capital:** None

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	16,784	Life Insurance	(345)
Part Time Salaries	1,500	Workers Compensation	<u>(2,486)</u>
FICA	1,655		
Medicare	247		
Retirement Plan 2	1,563		
ICMA Retirement PCUA	327		
Health Insurance	<u>3,338</u>		
Total	25,414	Total	(2,831)
<b>Net Increase</b>		<b><u>\$22,583</u></b>	

**Personnel Summary:**

Office Manager	1	Billing Clerk II	3
Field Service Representative	2	Billing Clerk I	2
		Billing Clerk I – Part Time	1
<b>Total Full Time Employees</b>		<b>8</b>	
<b>Total Part Time Employees</b>		<b>1</b>	

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	10	10	9	9	9	9	9	9	8	<b>8</b>

**Explanation:** FY 09/10 one of the Field Service Representatives positions was eliminated as a result of the use of AMR (Automatic Meter Readers).  
 FY 15/16 Office Specialist position was eliminated.

## Wastewater Fund - Administration

### Department Mission:

The Wastewater Administration Division directs the personnel who operate and maintain the wastewater collection system and the treatment plant. This division also maintains records, develops and administers budgets and projects for the wastewater collection and treatment areas. The objective of this division is to eliminate wastewater system overflows and plant permit violations and to comply with all State and Federal environmental regulations.

### Fiscal 2016 Accomplishments:

- Managed personnel and facilities adequately to promote service provision and revenue generation.
- Coordinated capital improvement needs for both the wastewater collection and treatment segments to ensure long-term financial feasibility and sustainability.
- Worked with the Industrial Pretreatment Coordinator to add Custom Mechanical Equipment located in the Industrial Park as a Significant Industrial User. The Pretreatment Compliance Inspection by ODEQ revealed no findings of violations and required no action of improvements.
- Encouraged more aggressive preventive maintenance measure on the wastewater collection system, which drastically reduced the system's Unpermitted Discharges to 2 discharges per calendar year.
- Coordinated with PCUA and PC High School to provide a tour of the wastewater treatment plant for the Earth Science Class to promote awareness of this key city operation.

### Fiscal 2017 Objectives:

- Continue to promote higher standards and higher efficiency throughout the department.
- Enhance preventive maintenance programs to further reduce sewer overflows in the wastewater collection system.
- Work with the Industrial Pretreatment Coordinator on City's pretreatment program to improve customer satisfaction.

### Budget Highlights:

- Paid off the \$6,750,000 PCUA 2008 Note in December 2016. PCUA 2008 Note refinanced debt from the construction of Wastewater Treatment Plant.



## Wastewater Fund – Treatment

### Department Mission:

The Wastewater Treatment Plant treats wastewater generated by residential, commercial and industrial customers. The plant's operation goals are to eliminate wastewater overflows at the treatment plant and liftstations and to only discharge treated wastewater to the Arkansas River that meets or exceeds minimum standards established by State and Federal regulations. The staff is committed to safeguard the environment by maintaining the highest level of treatment at the lowest attainable cost to the community.

### Fiscal 2016 Accomplishments:

- Successfully treated over 1.37 billion gallons of wastewater, including high-strength sewage generated by industrial users.
- Replaced two 72-inch gate valves to facilitate different operation modes of the aeration basins.
- Worked with Ponca City Energy in installation of a dual feed electrical system for emergency power purpose.
- Completed 3,359 work orders to maintain the treatment units and liftstations.

### Fiscal 2017 Objectives:

- Continue division's commitment to employee training and education in order to enhance job knowledge and safety awareness.
- Continue replacing major valves to ensure plant's smooth operation.
- Complete the variable speed drive replacement project at the Wastewater Treatment Plant.

PCUA - Wastewater Treatment								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Personal Services	536,704	579,995	572,175	673,214	459,021	715,725	42,511	6.31%
Material/Supplies	278,472	253,121	243,622	282,700	161,721	282,700	0	0.00%
Other Charges & Svcs	463,922	489,452	504,895	558,400	287,780	558,400	0	0.00%
Capital Outlay	21,400	86,918	570,514	80,000	20,076	130,000	50,000	62.50%
Transfers	<u>108,242</u>	<u>94,493</u>	<u>94,172</u>	<u>114,945</u>	<u>68,620</u>	<u>110,945</u>	<u>(4,000)</u>	<u>(3.48%)</u>
<b>Department Total</b>	<b>1,408,740</b>	<b>1,503,980</b>	<b>1,985,379</b>	<b>1,709,259</b>	<b>997,219</b>	<b>1,797,770</b>	<b>88,511</b>	<b>5.18%</b>

### Approved Capital:

Valve Replacement	\$80,000
Variable Frequency Drive (VFD) Replacement	\$50,000

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	31,162	Workers Compensation	(3,776)
FICA	1,777	Transfer to City Garage	<u>(4,000)</u>
Medicare	416		
Retirement Plan 2	3,297		
Health Insurance	9,635		
C/O Sewer System	<u>50,000</u>		
Total	96,287	Total	(7,776)
<b>Net Increase</b>		<b><u>\$88,511</u></b>	

**Personnel Summary:**

Chief Plant Operator	1	Maintenance Worker	2
Treatment Plant Operator	4	Lab Technician	1
Senior Mechanic	1	Laborer – Part Time	2
Mechanic	2		

**Total Full Time Employees            11**  
**Total Part Time Employees            2**

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<b><u>2016-17</u></b>
Full Time	11.5	11.5	11.5	11	11	11	11	11	11	<b>11</b>

**Explanation:** FY 10/11 the position of Superintendent shared between funds is now allocated to Water Production only.

## Wastewater Fund – Collection

### Department Mission:

The Wastewater Collection Division maintains approximately 177 miles of gravity sewer mains and all manholes within the system. The division routinely inspects and evaluates City's sewer system to identify repair and replacement needs, and it implements aggressive preventive maintenance programs to reduce sewer overflows. The division's goal is to provide high quality and cost effective services that satisfy public needs and meet Federal and State regulations.

### Fiscal 2016 Accomplishments:

- Reduced Unpermitted Discharges to two sewer overflows in calendar year 2015.
- Completed the project to replace 100 feet of 8" sewer pipe crossing Turkey Creek at Lake Ponca.
- Performed preventive maintenance tasks to maintain and improve conditions of City's Wastewater Collection System:
  - Flushed over 500,000 feet of sewer mains.
  - Filmed over 10,000 feet of sewer mains to evaluate pipe conditions.
  - Treated over 51,000 feet of pipes with proprietary root control chemicals.

### Fiscal 2017 Objectives:

- Continue with the preventative maintenance program to minimize the Unpermitted Discharges.
- Improve the City's Wastewater Collection System with capital project(s) and point-to-point repairs.
- Continue the division's commitment to safety through monthly safety meetings presented by MESO.

PCUA - Wastewater Collection								
EXPENDITURES:	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget	Actual		Amount	Percent
				07/01/2015	03/31/2016			
Personal Services	325,811	331,334	355,553	367,443	274,122	394,750	27,307	7.43%
Material/Supplies	96,044	80,175	81,869	102,000	53,157	95,000	(7,000)	(6.86%)
Other Charges & Svcs	22,906	23,369	41,836	56,200	46,245	56,200	0	0.00%
Capital Outlay	90,316	402,832	300,463	170,000	36,012	570,000	400,000	235.29%
Transfers	<u>44,601</u>	<u>46,340</u>	<u>58,676</u>	<u>64,422</u>	<u>20,085</u>	<u>62,422</u>	<u>(2,000)</u>	<u>(3.10%)</u>
<b>Department Total</b>	<b><u>579,678</u></b>	<b><u>884,050</u></b>	<b><u>838,397</u></b>	<b><u>760,065</u></b>	<b><u>429,622</u></b>	<b><u>1,178,372</u></b>	<b><u>418,307</u></b>	<b><u>55.04%</u></b>

### Approved Capital:

Sewer Line Replacement – Franklin Street	\$500,000
Contingency Wastewater Collection Projects	\$70,000

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	17,569	Workers Compensation	(1,950)
FICA	636	Chemical Supplies	(7,000)
Medicare	146	Transfer to City Garage	<u>(2,000)</u>
Retirement Plan 2	1,349		
Health Insurance	9,557		
C/O Sewer System	<u>400,000</u>		
	Total	Total	(10,950)
	429,257		
	<b>Net Increase</b>		<b><u>418,307</u></b>

**Personnel Summary:**

Supervisor	1	Maintenance Worker I	2
Maintenance Worker II	3		

**Total Full Time Employees                    6**

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<b><u>2016-17</u></b>
Full Time	6	6	6	6	6	6	6	6	6	<b>6</b>



## Stormwater Fund

### Department Mission:

The Stormwater Fund will utilize revenues derived from the Stormwater fee to provide for management of rainfall runoff. This fund will also be responsible for maintaining compliance with Federal and State regulations as they pertain to Stormwater.

### Fiscal 2016 Accomplishments:

- Completed the Notice of Intent and the new stormwater management plan for the recently released EPA and ODEQ Phase II stormwater permit outlining the progress of the City's program in meeting the requirements of the stormwater program.
- Completed the construction of the Tributary E channel repairs by replacing linear feet & channel.
- Reconstructed the Airport drainage channel by removing the over-growth and reshaping the existing channel.

### Fiscal 2017 Objectives:

- Review the current stormwater ordinance to meet the new general permit OKR04 which was released in November 2015.
- Continue implementing the requirements for the City's Stormwater Phase II NPDES permit.
- Co-host the bi-annual Household Hazardous Waste Collection day with Phillips66 and Solid Waste Collection.

PCUA - Stormwater								
REVENUES	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget 07/01/2015	Actual 03/31/2016		Amount	Percent
Stormwater Fee	339,568	379,672	412,760	448,000	331,161	480,000	32,000	7.14%
Other Revenues	<u>101,396</u>	<u>25,061</u>	<u>36,494</u>	<u>10,800</u>	<u>11,920</u>	<u>15,500</u>	<u>4,700</u>	<u>43.52%</u>
<b>Total Revenues:</b>	<b>440,964</b>	<b>404,733</b>	<b>449,254</b>	<b>458,800</b>	<b>343,081</b>	<b>495,500</b>	<b>36,700</b>	<b>8.00%</b>
<b>EXPENDITURES:</b>								
Personal Services	27,510	28,979	29,977	32,820	23,754	33,859	1,039	3.17%
Materials & Supplies	20,213	37,801	19,167	37,500	0	52,500	15,000	40.00%
Other Charges & Svcs	63,665	59,385	98,004	105,145	49,349	141,552	36,407	34.63%
Capital Outlay	150,180	253,458	19,900	350,000	417,060	0	(350,000)	(100.00%)
Transfers	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>7,500</u>	<u>10,000</u>	<u>0</u>	<u>0.00%</u>
<b>Total Expenditures</b>	<b>261,567</b>	<b>379,623</b>	<b>177,048</b>	<b>535,465</b>	<b>497,664</b>	<b>237,911</b>	<b>(297,554)</b>	<b>(55.57%)</b>

**Approved Capital:** None

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	1,596	Health Insurance	(1)
FICA	79	Life Insurance	(25)
Medicare	18	Workers Compensation	(178)
Retirement Plan 2	150	Car Allowance	(600)
Drainage Maintenance	15,000	Printing	(500)
Household Hazardous Waste	35,000	C/O Stormwater System	<u>(350,000)</u>
Charges for General Services	1,407		
Contingencies	<u>500</u>		
Total	53,750	Total	(351,304)
	<b>Net Decrease</b>		<b><u>(297,554)</u></b>

**Personnel Summary:**

Stormwater Advocate	.5		
		<b>Total Full Time Employees</b>	<b>.5</b>

**Personnel History:**

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	.5	.5	.5	.5	.5	.5

**Explanation:** FY 11/12 Advocate position was added and is shared equally between funds of Stormwater and Solid Waste.

## Technology Services

**Department Mission:** Technology Services will be responsible for identifying, acquisition of, implementation, development, and providing organizational support for technology-based communication and information systems to deliver efficient and effective services to citizens.

- Fiscal 2016 Accomplishments:**
- Completed Pilot installation and evaluation for Fiber to the Premise project.
  - Upgraded main City Hall switch with redundant hardware for fault tolerance and stability.
  - Switched providers and performed upgrades for departmental mobile phones.
  - Installed additional SAN storage for city-wide network.
  - Converted Police SLEUTH server to virtual server.
  - Converted Tyler Content Management server to virtual server.
  - Built new backup servers and installed Veeam Backup & Replication to enhance backup and disaster recovery capabilities.
  - Built new storage server to increase space for departmental file storage.
  - Upgraded audio/video equipment in Commission Chamber.
  - Completed city-wide fiber audit and data compilation.
  - Evaluated and installed fiber management software solution.
  - Telecommunications Technician and Assistant Director attended off-site Cisco switching and routing training.
  - Assistant Director attended off site VMware training.
  - Upgraded Firehouse software to latest version.
  - Installed new server to increase resources available to virtual desktops.
  - Rolled out new anti-virus software package for City desktops and servers.
  - Upgraded AFIX fingerprint database workstation to new hardware in Police Department.
  - Assisted with installation and configuration of new iTouch fingerprint scanner in Police Department.
  - Upgraded Audio log archive repository to new hardware.
  - Worked with FTTP committee to develop business plan, survey, rollout procedures, and other needed areas for project planning completion.
  - Provided day-to-day user support on over 85 city applications and 300 users.
  - Managed wireless network with over 17,500 daily users.

**Fiscal 2017 Objectives:**

- Evaluate replacements or improvements for existing virtual desktop system.
- Install new uninterruptable power supplies and racks in server rooms and Network Operations Centers city-wide to improve efficiency, reliability.
- Implement city-wide technology inventory system.
- Implement infrastructure monitoring solution to provide visibility into server and network performance.
- Convert camera servers to new software (Avigilon) and increase server storage.

PCUA - Technology Services								
REVENUES	2013 Actual	2014 Actual	2015 Actual	2016 (75.00%)		2017 Approved Budget	Variance 2017 vs 2016 Budget	
				Budget 07/01/2015	Actual 03/31/2016		Amount	Percent
Transfers	623,845	705,000	755,000	743,000	559,750	743,000	0	0.00%
Misc. Receipts	<u>0</u>	<u>120</u>	<u>1,006</u>	<u>0</u>	<u>589</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
<b>Total Revenues:</b>	<b>623,845</b>	<b>705,120</b>	<b>756,006</b>	<b>743,000</b>	<b>560,339</b>	<b>743,000</b>	<b>0</b>	<b>0.00%</b>
EXPENDITURES								
Personal Services	256,075	334,822	363,649	382,993	275,898	389,049	6,056	1.58%
Material & Supplies	100,029	129,575	85,430	146,500	65,182	136,500	(10,000)	(6.83%)
Other Charges & Svcs	160,406	195,903	199,088	216,600	168,490	226,600	10,000	4.62%
Capital Outlay	89,458	11,500	0	0	0	0	0	0.00%
Transfers	<u>3,226</u>	<u>3,226</u>	<u>3,226</u>	<u>3,226</u>	<u>3,226</u>	<u>3,226</u>	<u>0</u>	<u>0.00%</u>
<b>Total Expenditures:</b>	<b>609,194</b>	<b>675,027</b>	<b>651,393</b>	<b>749,319</b>	<b>512,796</b>	<b>755,375</b>	<b>6,056</b>	<b>0.81%</b>

**Approved Capital**

Cisco Call Manager/Unity Telephone System (CIP Fund) \$65,000  
Cisco Switches (CIP Fund) \$40,000  
Uninterruptable Power Supplies for Network (CIP Fund) \$8,000  
Network/Server racks for City Hall & PD (CIP Fund) \$5,000

**Approved Budget Variances from Prior Year:**

<u>Increases</u>		<u>Decreases</u>	
Full Time Salaries	4,424	Workers Compensation	(2,362)
FICA	742	Office Supplies	(5,500)
Medicare	166	Computer Supplies	(3,500)
ICMA Retirement PCUA	1,152	Computers	(1,000)
Health Insurance	1,934	Cell Phone Service	(1,000)
Telephone Service Local	100	Dues & Subscriptions	(450)
Misc Professional Services	3,000	Education & Training	(2,000)
Maint & Service Contracts	<u>10,700</u>	Pager Services	<u>(350)</u>
Total	22,218	Total	(16,162)
<b>Net Increase</b>		<b><u>6,056</u></b>	

**Personnel Summary:**

Technology Services Director	1	Telecommunication Technician	1
Assistant T/S Director	1	Computer Technician	1

**Total Full Time Employees                    4**

**Personnel History:**

	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Full Time	3	3	3	3	3	3	4	4	4	<b>4</b>

**Explanation:** FY 13/14 Assistant T/S Director was added.