



UPCOMING MEETINGS

City of Ponca City

December 22

- Tourism Board, Chamber of Commerce Board Room, 420 E. Grand, 8:00 am

CHRISTMAS HOLIDAY OBSERVED

The City of Ponca City will observe Friday, December 23, and Monday, December 26, as City Holidays:

- Residential Refuse WILL NOT BE PICKED UP Friday, December 23, or Monday, December 26, and will RESUME Tuesday, December 27.
Contact David Horinek, Solid Waste Superintendent, at 767-0411.
- The Recycling Center will be CLOSED Friday, December 23, open Saturday, December 24, closed Sunday and Monday, December 25-26, and will REOPEN on Tuesday, December 27.
Contact David Horinek, Solid Waste Superintendent, at 767-0411.
- The Landfill will be CLOSED Friday, December 23, open Saturday, December 24, closed Sunday and Monday, December 25-26, and will REOPEN on Tuesday, December 27.
Contact David Horinek, Solid Waste Superintendent, at 767-0411.
- The Library will be closed Friday, December 23 through Monday, December 26, and will REOPEN Tuesday, December 27.
Contact Holly LaBossiere, Library Director, at 767-0345.
- Marland's Grand Home will be CLOSED Friday, December 23 through Monday, December 26, and REOPEN Tuesday, December 27.
Contact David Keathly, Marland Estate Manager, at 767-0420
- Marland Mansion and Estate will be CLOSED Friday, December 23 through Monday, December 26, and REOPEN Tuesday, December 27.
Contact David Keathly, Marland Estate Manager, at 767-0420.
- Lew Wentz Memorial Golf Course will be OPEN Friday-Saturday, December 23-24, CLOSED Sunday, December 25, and REOPEN Monday, December 26.
Contact Rod Alexander, Golf Pro, at 767-0433.
- The Senior Center will be CLOSED Friday, December 23 through Monday, December 26.
Contact Marie Trenary, Senior Specialist, 763-8051



POLICE NEWS
Police Department

COFFEE WITH A COP

Police are planning an upcoming “Coffee with a Cop” at McDonald’s located at 2124 North Fourteenth on Saturday, December 17, 8:00-10:00 am.

Families are encouraged to attend. This is the first time PCPD has planned an event like this on a Saturday. Officers will be on hand to visit with children and adults as well in the play area. George and Ramona Davis, owners of the local restaurant, encourage everyone to take advantage of the opportunity to visit with local officers.

Contact: Don Bohon, Police Chief, 767-0370

PUBLIC WORKS NEWS
Motor Pool

E-BAY LISTINGS

The following pieces of City equipment have been determined surplus and are currently listed on e-Bay for disposal.

Item Number	Item	Expiration
• # 112237318293	COMPAQ ALPHASTATION DS10 SERVERS	12/19/2016
• # 112237390306	2005 Chevrolet Impala	12/21/2016

Contact Brad LaRue, Motor Pool Superintendent, 767-0460

GOLF NEWS
Lew Wentz Golf Course/a Four Star Golf Course

December 19

- *Senior Day*
Those 60+ get an 18-hole cart for the 9-hole rate

December 20

- *Ladies Day*
Ladies get an 18-hole cart for the 9-hole rate.

December 21

- *Drink Special*
Reduced prices on all drinks all day

Contact: Rod Alexander, Golf Pro, 767-0433

ENVIRONMENTAL SERVICES NEWS

Solid Waste Division

MULCHING AUTUMN LEAF COLLECTION

Want to get rid of the leaves piling up in your yard? Don't forget that mowing and mulching leaves is a great option that provides a healthier, greener yard. Another option for getting rid of your leaves is backyard composting, which provides a rich soil for next spring's plantings.

However, if you still want to rake, the City of Ponca City's Autumn Leaf Collection continues until January 13, 2017. The City is asking that residents who wish to have their leaves removed to please follow these guidelines.

- Bag your leaves if possible. Bagged leaves placed in the regular refuse collection area will be collected free of charge at the rate of 10 bags per pickup day.
- Loose leaves should be placed within three feet of the front curb but not in the street gutter to avoid clogging storm drains. Leaves found blown or raked into the street may result in a citation (per city code).
- No uncontainerized leaves will be collected in alleyways.
- No mulched leaves or leaves mixed with grass will be collected except by special pickup.

The City's Crew will be working the city section by section, so we ask for the public's patience during this time. It may take two weeks or more to collect the leaves due to the large volumes expected.

Leaf collection is available by special pickup anytime during the year. Call 767-0411 for information on special pickups. Special pickups carry a minimum charge of \$37.21.

Contact: David Horinek, Solid Waste Superintendent, 767-0411

PARKS AND RECREATION NEWS

Parks and Recreation

FITNESS FOR HEALTH-A NEW EXERCISE CLASS

Feel better, improve health, and get fit with low intensity cardio, resistance strength training. Easy exercises improve balance: enhance bone density and lower fatigue, stress and blood pressure. Colleen Walker will be your instructor.

Date: Tuesdays & Thursdays • Jan 5-31 • 5:30-6:30 am • \$35/month or \$5/class • Unity Gym

Unity Gym Weekly Schedule

Sunday DEC 18	Monday DEC 19	Tuesday DEC 20	Wednesday DEC 21	Thursday DEC 22	Friday DEC 23
<i>Zumba</i> 3:00-4:00 pm \$5/Class Certified Instructor: Nicole Chandler	<i>Pickleball</i> 9:00-11:00 am No fee <i>Jazzercise</i> 5:30-6:30 pm \$40/Month Certified Instructor: Yolanda Trant	<i>Zumba</i> 5:30-6:30 pm \$5/Class Certified Instructor: Nicole Chandler	<i>Pickleball</i> 9:00-11:00 am No fee <i>Jazzercise</i> 5:30-6:30 pm \$40/Month Certified Instructor: Yolanda Trant	<i>Zumba</i> 5:30-6:30 pm \$5/Class Certified Instructor: Nicole Chandler	CLOSED

Contact Terri Sherbon, Park and Recreation Department, 767-0432



SENIOR NEWS
Park and Recreation Department

SPECIAL EVENTS THIS WEEK
*All of the following activities take place at the Ponca City Senior Center,
319 W. Grand Ave., unless otherwise indicated.*

FRI	DEC 16	Exercise	8:00 am
		Special Retirement Party for Parks & Recreation Director Jim Sindelar	2:00 pm
MON	DEC 19	Exercise	8:00 am
		Bridge II	12:30 pm
		Bridge I	1:00 pm
		Open Games	1:00 pm
TUE	DEC 20	Exercise	8:00 am
		Old Fashioned Christmas Hymns	4:30 pm
		<i>Sing songs and enjoy a cup of soup and dessert as we celebrate the season. Please sign up for food prep.</i>	
WED	DEC 21	Mayberry RFD	10:45 pm
		Color Me Calm	12:30 pm
		Bridge I	1:00 pm
THU	DEC 22	Exercise	8:00 am
		Open Games	1:00 pm
		Advanced Line Dance-CANCELLED	

Contact: Marie Trenary, Senior Specialist, 763-8051

EMERGENCY MANAGEMENT NEWS

Emergency Management

WINTER DRIVING

The weather has a habit of changing pretty quickly, especially during the winter season. Powerful winter storms driven by jet streams that can exceed 200 mph can bring large amounts of snow and ice, along with blowing snow and whiteout conditions. In some cases the temperature can drop over 50 degrees in a matter of hours. If travelers don't check the weather forecast and plan accordingly, these fast-changing conditions can be a matter of life and death when we are on the road.

Being aware of the weather conditions when traveling is crucial to ensuring a safe journey. According to the Department of Transportation, each year 24% of weather-related vehicle crashes occur on snowy, slushy or icy pavement and 15% happen during snowfall or sleet. In fact 70% snow & ice-related injuries occur in vehicles.

There are several steps you can take to avoid being caught on the road during hazardous winter weather:

- You can check hourly conditions online at your local National Weather Service office. Use www.weather.gov/oun or www.weather.gov/tsa
- Check road conditions along your route at <http://ops.fhwa.dot.gov/weather/resources/links.htm>, as winter weather can change rapidly.
- Make sure to have a reliable mobile weather app on your phone, such as the Oklahoma Mesonet app or the NWS mobile webpage found at <http://mobile.weather.gov/> that can be bookmarked to your phone.
- Winterize your vehicle by having the following items checked: tires, wiper blades, cooling system & battery.
- Have a winter weather emergency kit & include: jumper cables, flashlights, non-perishable food, water, battery operated radio, sand or cat litter, shovel, extra clothes, and blankets.
- Leave extra space between you and the car in front of you.

Contact: Paula Cain, Emergency Management, 767-0380

LIBRARY NEWS
Ponca City Library

December 16

- *OHA! Depression & Mental Health Conference*
Please register for this class by signing up at the library reference desk or by calling 767-0345.
10:00 am
- *Brick Builders!*
Children of all ages can enjoy a family fun event in the Library Program Room using their imagination to create something using plastic toy blocks. Call the Library at 767-0345 for more information.
3:30 pm

December 17

- *OKC Zoo The Mitten*
Come see the OKC Zoo to discover the cool ways animals overcome the cold with stylish winter coats, built in blubber, and even antifreeze at the Library. Then enjoy a book called The Mitten presented by the OKC Zoo.
1:00 pm

December 21

- *Adult Winter Read Kickoff through March 1*
Visit the Library to pick up an adult winter read card, and enroll in some great reading for the winter. When the card is returned, ages 18 and older will receive a free book bag and bookmarks as well as being entered in a drawing for a grand prize. For more information please call the Library at 767-0345. (Only 1 bag for first card returned per person.)
- *Children's Winter Read Bingo Kickoff through January 4*
Children and Teens can pick up a bingo card at the Children's Desk where details will be provided of the children's winter read, or you can call 767-0345 for more information.
- *Storytime and Craft*
Recommended ages 0 – 6 will enjoy a fun singing exercise and then embark on an enchanting storybook read by the Children's Librarian followed by a unique craft. If you have any questions regarding storytime, please call the Library at 767-0345.
11:00 am

December 22

- *Family Movie and Holiday Activity*
Enjoy a family favorite holiday movie and enjoy an activity in the Library Program Room following the movie character "Buddy," and make a sweet spaghetti plate! Please call the Library at 767-0345 for more information about what movie we will be showing.
1:00 pm

Contact: Holly LaBossiere, Library Director, 767-0345

HEALTHY RESOURCES

As an advocate of Certified Healthy Oklahoma, the City of Ponca City participates in the Kay County Healthy Living Coalition.

Cimarron Transit	718-0444
Kay County Healthy Living Coalition	765-2476
National Highway Traffic Safety Administration Child Car Seat Inspections (Appointment Only)	
Kay County Health Department	433 Fairview 762-1641
Ponca City Fire Department.....	500 E. Grand..... 767-0368
Oklahoma Bureau of Narcotics Pharmaceutical Take-Back Location	
Ponca City Police Department	200 E. Oklahoma..... 767-0370
Oklahoma Domestic Abuse & Sexual Assault Safeline.....	800-522-SAFE (800-522-7233)
Oklahoma Tobacco Hotline	800-QUIT-NOW (800-784-8669)
Prescription Drugs Safe Storage & Proper Disposal Guidelines	www.TakeAsPrescribed.org
Problem Gambling Hotline	800-522-4700
Recreation	
Lew Wentz Golf Course	2928 LA Cann Drive 767-0433
Parks and Recreation Department.....	905 W. Hartford..... 767-0430
Ponca City Aquatic & Family Center-YMCA	1604 W. Grand 765-5417
Ponca City Senior Center	319 W. Grand..... 763-8051
Suicide Prevention Lifeline	800-273-TALK (800-273-8255)

HUMAN RESOURCES NEWS
Human Resources Department

6 OPEN POSITIONS

1. **ASSISTANT CITY ATTORNEY**

Salary: MID \$50'S TO MID \$60'S DOQ Open until filled

GENERAL JOB DESCRIPTION:

The general responsibilities of this position include providing legal advice and representation to the Mayor and City Commission and various related entities & staff. A significant function will involve the prosecution of violations of the City ordinances in Municipal Court.

All applicants must have graduated from an accredited law school. Admission to practice law in the State of Oklahoma, or the ability to become so certified in the near future is required and admission to the Western District Court serving Oklahoma is desirable.

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56

- 2. FIREFIGHTER**
Salary: \$13.95 (\$36,190.88 annual) Open until filled
GENERAL JOB DESCRIPTION:
Perform individually and/or as a member of a firefighting or ambulance team and will participate in fire suppression and EMS activities including firefighting, rescue, first aid, ventilation, forcible entry, salvage, overhaul, inspection practices, auto extraction, patient handling and care, and triage.

Testing will take place on **Saturday, October 15**, at Fire Station #1 at 500 E. Grave Avenue. The exam will begin at 9:00 am with no admittance after that time. Please notify Fire Department Administration of your intent to participate at 580-767-0368 during normal business hours (8am-5pm, Monday-Friday) or email fire@poncacityok.gov.
- 3. MAINTENANCE WORKER I - STREET**
Salary: \$12.26 Open until filled
GENERAL JOB DESCRIPTION:
Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the City streets.
- 4. PARKS & RECREATION DIRECTOR**
Salary: \$60,000s thru low \$80,000s Open until filled
GENERAL JOB DESCRIPTION:
The general responsibilities of the Director's position include the planning, directing, managing and overseeing the activities and operations of the Parks & Recreation Department including the divisions of Recreation, Parks, Landscape Maintenance, and coordinating assigned activities with other City departments and outside agencies. Applicants must have parks and recreation management experience.
- 5. SENIOR ENGINEERING TECHNICIAN**
Salary: \$22.63 TO \$23.76 (DOQ) Open until filled
GENERAL JOB DESCRIPTION:
Lead, oversee and participate in the more complex and difficult work of staff responsible for conducting field surveys and inspections; and to perform a variety of technical tasks relative to assigned areas of responsibility. This is the advanced journey level class in the Engineering Technician series.
- 6. TREATMENT PLANT OPERATOR - WASTEWATER TREATMENT**
Salary: \$16.72 Open until filled
GENERAL JOB DESCRIPTION:
Operate and maintain the City's water and wastewater treatment plant and pumping facilities; clean and protect the downstream water for users; and operate and maintain various pump equipment and production facilities in support of the City's water system.

Contact: Terry Brown, Human Resources Director, 767-0323