



**CITY OF PONCA CITY**  
**City Administration**

UPCOMING MEETINGS

Monday, June 18

*Ponca City Board of Commissioners, Work Session, City Hall, Commission Chamber, 516 E. Grand, 2:00 pm*

Thursday, June 21

*Park and Recreation Advisory Board, City Hall, B.S. Barnes Room, 516 E. Grand, 5:30 pm*

PONCA POLITICS COMMITTEE CANDIDATE FORUM

A Ponca Politics Candidate Forum will be held on Friday, June 22nd from 12 - 1:30 p.m. in the Commission Chambers at City Hall.

The forum will feature candidates for the Oklahoma Senate District 10 and for the House of Representatives District 37 and District 38, including Bill Coleman, Gary Lanham, Steve Vaughan, Ken Luttrell, John Pfeiffer, Casey McAninch and Brian Hobbs.

Be an informed voter!

The election is Tuesday, June 26th.

**PARKS AND RECREATION NEWS**  
**Recreation**

UPCOMING EVENTS

Friday, June 22

**Mobile Movie Theater, "Planes-Rated PG":** PCDA Hanger, 2501 N. Waverly, 9:00 p.m.  
Movies outside on the big screen this summer and fall. Free to the public! Bring your lawn chair or blanket and enjoy! Thank You to the 32nd Leadership Class for the donation of a Mobile Movie Theater and associated equipment, including sound system for the benefit of the community!

Saturday, June 23

**Youth Triathlon:** Lake Ponca and Wentz Camp, 8:00 a.m. to 12:00 p.m.

Contact: Terri Sherbon, Park and Recreation Department, 767-0432

For more information on the City of Ponca City go to [www.poncacityok.gov](http://www.poncacityok.gov) or Cable One Channel 56



**PARKS AND RECREATION NEWS**  
**Ponca City Senior Center**

UPCOMING EVENTS

Monday, June 18

- **Tai Chi/Cardio**, 9:30 am
- **Bridge I**, 12:30 pm
- **Bridge II**, 1:00 pm
- **Color Me**, 1:00 pm

Tuesday, June 19

- **Choir**, 1:30 pm @ Creekside
- **Mid Steppers Line Dance**, 2:30 pm
- **Covered Dish & Cake Walk**, 5:00 pm

Wednesday, June 20

- **Tai Chi/Cardio**, 9:30 am
- **Bridge I**, 12:30 pm
- **ESL**, 5:00 pm

Thursday, June 21

- **Advanced Line Dance**, 1:00 pm
- **Beginners Line Dance**, 3:00 pm

Friday, June 22

- **Row at a Time**, 10:00 am
- **Movie Time on the Big Screen**, 12:30 pm

Friday, June 22

And, an **Old Fashioned Sock Hop** with hits from the 1950's and 1960's will be held on the evening of Friday, June 22, starting at 5:30 p.m. Music by Larry Lenhart, Larrell Birdsong, Bob Rogers, Kevin Roe, Ryan Burkette, and Jacque Salman will feature Patsy Cline, Elvis, Jerry Lee Lewis, and other favorites. Hamburgers, chips, desserts, and bottled cokes will be served. There is no charge for this event, but reservations are helpful for planning.

Contact: Marie Trenary, Senior Citizens Program Specialist, 763-8051

## **EMERGENCY MANAGEMENT NEWS**

### ***Ponca City Emergency Management***

#### **Welcome to the World of Storm Based Warnings**

Remember the days when Tornado Warnings were issued for the whole county and you rushed to your shelter, only to find out later that the tornado risk was only in a tiny corner of the area? Storm Based Warnings have been developed to improve the warning system. Instead of issuing warnings by county, your local National Weather Service Forecast Office will be able to narrow their focus on a portion of a county (or counties) that have the greatest threat for being impacted by severe weather:

The warned area is defined by latitude and longitude coordinates and depicted by polygons on the radar map. Storm Based Warnings will show the specific meteorological or hydrological threat area and are not restricted to geopolitical boundaries. By focusing on the true threat area, warning polygons (a shape with many sides) will improve NWS warning accuracy and quality. The use of familiar landmarks such as highways or rivers as reference points also help describe the warned area. In addition, cities and towns in the warned area will be listed.

Storm Based Warnings will promote improved graphical warning displays, and in partnership with the private sector, support a wider warning distribution through cell phone alerts and pagers. The media will be able to display the polygons showing the public at large where the area of maximum threat is, and better depict who or what is at greatest risk. For audio broadcasts such as EAS messages on TV & radio and on the NOAA weather radio, portions of counties are described by compass points (e.g. northeast, south central). Utilizing Doppler radar algorithms, the calculated movement of severe storms can be indicated through this technique as well. All of this information will be added to the bottom of NWS Storm Based Warnings. Audio EAS alerts and the weather radio will include this information also.

The National Weather Service has introduced Storm Based Warnings for tornadoes, severe thunderstorms, flash floods and marine hazards that are more geographically specific and short-duration weather events. The result of this will be fewer "false alarms" due to improved accuracy and quality of warnings. As with any change there are always challenges. One challenge is that legacy of warning dissemination technologies cater to the 'warning by county' culture. To overcome this challenge, remember these things: 1) You will not receive a warning for your whole county, only the true threat area. 2) You must listen to audio warning carefully to determine the risk location. 3) Look at local radar to locate the warning. And, always look for a link to additional information in a text message.

#### **Polygon trivia:**

--On average, a tornado warning polygon includes some part of Kay County 2 to 3 times a year. For severe thunderstorm warnings, it is 30 to 35 times a year.

--On average, for a specific location in Ponca City, it is 1 to 2 tornado warnings and 20 to 25 severe thunderstorm warnings a year.

Contact: Paula Cain, Emergency Management Director, 767-0380

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**GOLF NEWS**

**Lew Wentz Golf Course**

UPCOMING EVENTS

Monday, June 18

**Senior Day**

Those 60+ get an 18-hole cart for the 9-hole rate

Tuesday June 19

**Ladies Clinic**

Ladies get an 18-hole cart for the 9-hole rate.

Wednesday June 20

**Drink Specials**

All drink prices reduced, all day

**League Night**

Friday, June 22

**Friday Night Fun Night**

6:00-8:00 pm, \$15 for non members

Tuesday, June 26

**Course Closed**

South Central Section JR PGA tournament

Contact: Rod Alexander, Golf Pro, 767-0433

<b>HEALTHY RESOURCES</b>	
<i>As an advocate of Certified Healthy Oklahoma, the City of Ponca City participates in the Kay County Healthy Living Coalition.</i>	
<b>Cimarron Transit</b> .....	718-0444
<b>Kay County Healthy Living Coalition</b> .....	765-2476
<b>National Highway Traffic Safety Administration Child Car Seat Inspections (Appointment Only)</b>	
Kay County Health Department.....	433 Fairview .....762-1641
Ponca City Fire Department .....	500 E. Grand..... 767-0368
<b>Oklahoma Bureau of Narcotics Pharmaceutical Take-Back Location...</b>	
Ponca City Police Department .....	200 E. Oklahoma .....767-0370
<b>Oklahoma Domestic Abuse &amp; Sexual Assault Safeline</b> .....	800-522-SAFE (800-522-7233)
<b>Oklahoma Tobacco Hotline</b> .....	800-QUIT-NOW (800-784-8669)
<b>Prescription Drugs Safe Storage &amp; Proper Disposal Guidelines</b> .....	<a href="http://www.TakeAsPrescribed.org">www.TakeAsPrescribed.org</a>
<b>Problem Gambling Hotline</b> .....	800-522-4700
<b>Recreation</b>	
Lew Wentz Golf Course .....	2928 LA Cann Drive .....767-0433
Parks and Recreation Department .....	905 W. Hartford .....767-0430
Ponca City Aquatic & Family Center-YMCA .....	1604 W. Grand .....765-5417
Ponca City Senior Center .....	319 W. Grand .....763-8051
<b>Suicide Prevention Lifeline</b> .....	800-273-TALK (800-273-8255)



**LIBRARY NEWS**  
**Ponca City Library**

UPCOMING PROGRAMS

Saturday, June 16

**Father's Day Craft:**

10:00 am or 2:00 pm

Monday, June 18

**Teen Move:**

1:00-3:30 pm, Ages 13+, School of Rock (PG)

**Book Club:**

4:00 pm, The Woman in Cabin 10, by Ruth Ware

Tuesday, June 19

**DYI Craft, Musical Shakers:**

11:00 am or 6:30 pm

**Summer Adult Movie Matinee:**

3:00-5:00 pm, Hairspray (PG)

Wednesday, June 20

**Story time and Craft:**

11:00-12:00 pm, Ages 0-6 and 1:00-2:00 pm, Ages 0-6

Enjoy a fun singing exercise and then embark on an enchanting storybook read by the Children's Librarian followed by a unique craft.

Thursday, June 21

**Percussionist, Leann Harris:**

10:00 am or 1:00 pm

**Patriotic Pinwheels Paper Craft:**

6:00-8:00 pm

Pre-register for this program at the reference desk.

Friday, June 22

**Lapsit:**

11:00 am

Lapsit Storytime is geared towards toddlers under the age of 2 to help with early literacy skills.

**Family move:**

1:00 – 2:30 pm Coco (PG)

Remember the Library has started their summer hours and are closed every Sunday.

Contact: Holly LaBossiere, Library Director, 767-0345

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**HUMAN RESOURCES NEWS**  
**Human Resources Department**

OPEN POSITIONS

**CART BARN ATTENDANT AT WENTZ GOLF COURSE**

Salary: \$7.25 Open until filled

GENERAL JOB DESCRIPTION:

Wait on the public for all golfing needs and maintain the pro shop, front entrance, golf carts, and cart barn area at Low Wentz Golf Course.

**COMMUNICATION OFFICER**

Salary: \$14.82 Open until filled

GENERAL JOB DESCRIPTION:

Perform emergency dispatch for fire, police and ambulance personnel; to operate the communications center which serves the Ponca City and surrounding areas; and to gather, receive, record and disseminate information.

**FIREFIGHTER**

Salary: \$14.23 (\$36, 914.70 annual) Open until filled

GENERAL JOB DESCRIPTION:

Perform individually and/or as a member of a firefighting or ambulance team and will participate in fire suppression and EMS activities including firefighting, rescue, first aid, ventilation, forcible entry, salvage, overhaul, inspection practices, auto extraction, patient handling and care, and triage.

Testing will be April 21, 2018 at Fire Station #1 at 500 E. Grand Avenue. The exam will begin at 9:00 am with no admittance after that time. Please notify Fire Department Administration of your intent to participate at 580-767-0368 during normal business hours (8am-5pm, Monday through Friday) or email [fire@poncacityok.gov](mailto:fire@poncacityok.gov).

**JAILER**

Salary: \$15.00 HR Open until filled

GENERAL JOB DESCRIPTION:

To maintain the immediate security, care, and control of prisoners and the Ponca City jail structure.

QUALIFICATIONS:

Knowledge of: Principles and procedures of recordkeeping. First aid principles, practices and techniques. Self-Defense tactics. Modern office procedures, methods and computer equipment. City and State laws and ordinances. Ability to: Work independently in the absence of supervision. Maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities. Work with hostile individuals in a stressful environment. Communicate clearly and concisely, both orally and in writing; understand and follow oral and written instructions. Establish and maintain effective working relationships with those contacted in the course of work.



**LABORER - GOLF COURSE PART-TIME/SEASONAL**

Salary: \$7.25 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Learn and implement quality maintenance techniques to ensure fine turf; includes mowing, trimming, digging, landscaping and other related duties.

**LINE WORKER I/ LINE WORKER II - ELECTRIC**

Salary: \$18.51-\$32.41 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Full Journey level class within the Line Worker series, Performs a variety of mechanical tasks involved in maintaining and repairing electrical power lines, installing and replacing transformers; and to perform a variety of technical tasks relative to assigned areas of responsibility. Must possess a CDL Class "A" driver's license.

**MAINTENANCE WORKER I - STREET**

Salary: \$12.50 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the City streets.

**MAINTENANCE WORKER I - W DIST/WW COLL**

Salary: \$15.08 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the Water and/or Wastewater Treatment Plants and the Water Distribution and Wastewater Collection systems.

**MAINTENANCE WORKER II FUELING OPERATIONS - AIRPORT - PART TIME**

Salary: \$12.00 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the airport. Must be available to work weekends.

**MARLAND MANSION CUSTODIAN – PART-TIME**

Salary: \$10.00 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Must be able to perform general custodial duties at the Mansion.



**OPERATIONS ASSISTANT - MARLAND MANSON**

Salary: \$11.60 - \$12.18 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Perform a wide variety of clerical duties and be familiar with general office procedures. Prepare paper work for personnel information and payroll. Serve as events coordinator for the Marland Mason and Marland Grand home. Must be able to work flexible hours, have excellent customer service skills to work with the public and volunteers.

**PARK MAINTENANCE WORKER PART TIME/SEASONAL**

Salary: \$7.50 HR Open until filled

**GENERAL JOB DESCRIPTION:**

Assist in the maintenance of parks, grounds, planting beds, and gardens.

**PATROL OFFICER**

Salary: \$19.52 non CLEET certified (\$40,597.03 annually Open until filled  
\$20.39 CLEET certified (\$42,415.03 annually)

**GENERAL JOB DESCRIPTION:**

The City of Ponca City offers a financial bonus program for newly hired Police Officers who are certified in Oklahoma or a state with reciprocity and who are exempt from attending the full CLEET Academy. The bonus has two levels (\$3,000 and \$5,000), based on years of experience in a full time, certified, law enforcement position prior to employment with the City of Ponca City, and is paid in three parts. Please call Chief Don Bohon at 580-767-0375 for details.

- 1 Operate a motor vehicle for extended periods of time in all environmental conditions and on occasion operate the vehicle at high speeds and in congested traffic situations.
- 2 Patrol assigned area of City and enforces state and federal laws and City ordinances.
- 3 Patrols and examines building and residences to detect suspicious conditions and handles situations accordingly.
- 4 Direct traffic in congested and emergency areas; report safety hazards; respond to scene of accident, administer first aid, and investigate cause and file accident reports; issue citations to violators of traffic laws.
- 5 Visit the scene of crimes and accidents; search for and preserve evidence; investigate and interview victims; witnesses and potential suspects; apprehend those suspected of crimes; participate in line-ups; make oral and written reports; provide testimony in court.
- 6 Speak before citizen's groups and participate in various training sessions.



#### **SECRETARY TO THE CITY MANAGER - CITY MANAGER**

Salary: \$16.77 - \$22.00 HR Open until filled

##### GENERAL JOB DESCRIPTION:

This is an advanced administrative position. Assignments require independent judgment and involve high-level interactions with executive management and elected officials. Typical job duties include, compiling information for reports; preparing, editing, and proofreading correspondence, agendas, and documents; relaying information to department managers and ensuring follow-up; assessing purpose of phone, email, mail and visitor inquiries to determine urgency of request and direct to the appropriate contact; maintaining confidential records, prioritizing matters needing attention, exercises discretion and makes independent decisions on how the work is accomplished.

#### **SENIOR TREATMENT PLANT MECHANIC – WASTEWATER TREATMENT**

Salary: \$21.44 - \$22.51 HR Open until filled

##### GENERAL JOB DESCRIPTION:

To lead, oversee, and participate in the more complex and difficult work of staff responsible for performing preventative maintenance and mechanical repairs to treatment plant related equipment; and to perform a variety of technical tasks relative to assigned areas of responsibilities.

#### **SOLID WASTE COLLECTOR**

Salary: \$15.55 - \$16.33 Open until filled

##### GENERAL JOB DESCRIPTION:

To manually load refuse on solid waste trucks; to ensure refuse is properly picked up on the assigned commercial or residential route; and to perform minor maintenance and cleaning activities on solid waste heavy equipment. Assist in the operation of the drop-off recycling center and perform building and custodial maintenance as required.

#### **WATER TREATMENT PLANT MECHANIC - WATER PRODUCTION**

Salary: \$17.50 - \$18.30 HR Open until filled

##### GENERAL JOB DESCRIPTION:

To operate and maintain the City's water plant and pumping facilities and to operate and maintain various pump equipment and production facilities in support of the City's water system. Possession of or ability to obtain a water class "D" or higher issued by the Oklahoma State Department of Health, possession of or ability to obtain an appropriate valid driver's license.

Contact: Terry Brown, Human Resources Director, 767-0323