

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
OCTOBER 17, 2011

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Paul Krueger, Commissioner  
Lanita Chapman, Commissioner  
Diane Anderson, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner

Others Present: Phil Johnston, Dwaine Vincent, Steve Miner, Chris Henderson,  
Tana McKinley, City staff; Beverly Bryant, Ponca City News.

1. Mayor Nicholson called the meeting to order at 2:04 p.m.

2. CONSIDER AND COMMENT ON PROPOSED ORDINANCE AMENDING PROCEDURE FOR ADOPTING ANIMALS FROM ANIMAL CONTROL SHELTER.

City Attorney Kevin Murphy began by describing Oklahoma statutes that require cities to collect a deposit when an animal is adopted, and once the animal is spay/neutered, the deposit gets refunded to the adoptee. Murphy reviewed problematic points with this process and proposed a different procedure where a fee is collected for all adoptions large enough to cover spay/neuter procedure, vaccination shots, and micro-chipping the animal. Once a vet completes the work, a bill is presented to the City, who will pay the veterinarian directly.

Murphy then explained various scenarios where the change would discourage improper pet adoptions, and qualified that the issue has been before the Animal Control Advisory Board, who recommends approval. Discussion ensued.

3. UPDATE MAYOR AND COMMISSIONERS ON PROPOSALS RECEIVED FOR REMOVAL OF ENGINES AND GENERATORS AT THE DIESEL PLANT.

Ponca City Energy Manager Phil Johnston informed commissioners that the department had four qualified companies respond to their request for proposal to remove the old diesel engines from the plant on North Union. Johnston emphasized that at this point staff needs direction from the Commission on how to continue. Discussion on extraction methods and the shell building occurred. Consensus was for staff to continue the process with a recommendation to accept the McGill proposal at an upcoming PCUA Trustee meeting.

4. COMMENTS FROM MAYOR AND COMMISSIONERS.

None.

5. CITY MANAGER COMMENTS.

City Manager Craig Stephenson informed commissioners that water softening would be off at the plant briefly in the coming week for maintenance. Stephenson then announced that staff would be working to replace a section of 18 inch water main on Central Avenue on the following day. Stephenson updated the Commission on the Grand Avenue project, where Evans & Associates is in the process of milling from the railroad track to Ash Street.

Stephenson then relayed news that Governor Fallin has kicked off a safe room rebate program, similar to a grant program the City administered in recent years to benefit residents. A "Boomers to Bloggers" training will be held for department heads and supervisors on Wednesday, October 26, 2011. Stephenson reminded all that Ponca Politics will be held in the City Commission Chambers on Friday, October 28, 2011. Stephenson concluded by noting that he would be out of office along with the Mayor, the City Attorney and Environmental Services Director attending the Governor's Water Conference on October 18 & 19, 2011.

6. ADJOURN

Motion by Commissioner Anderson at 3:05 p.m. to adjourn, was seconded by Commissioner Chapman.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; none. Motion carried.

Mayor Nicholson adjourned the meeting at 3:05 p.m.

***PASSED IN SESSION AND APPROVED THIS 14<sup>TH</sup> DAY OF NOVEMBER 2011.***

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MAYOR

ATTEST:

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CITY CLERK