

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
DECEMBER 5, 2011

Southwest Business Products E815989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Paul Krueger, Commissioner
Lanita Chapman, Commissioner
Diane Anderson, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner

Others Present: Tana McKinley, Chris Henderson, Terry Staggs, Dwaine Vincent, Phil Johnston, Steve Sullivan, John Warren, City staff; Bill Rutz, Kathy Tippin, citizens; Beverly Bryant, Ponca City News.

1. Mayor Nicholson called the meeting to order at 2:01 p.m.
3. REVIEW AND DISCUSS CURRENT CONTRACTUAL PROVISIONS BETWEEN THE CITY OF PONCA CITY AND RURAL WATER DISTRICT #1 AND HOW THOSE PROVISIONS MAY BE APPLIED TO A PENDING APPLICATION FOR ADDITIONAL WATER METERS TO BE PLACED ON PROPERTY LOCATED AT 8700 LAKE ROAD TO FACILITATE THE DEVELOPMENT OF ADDITIONAL COMMERCIAL ACTIVITY IN AND AROUND KAW LAKE. (TAKEN OUT OF ORDER)

City Manager Craig Stephenson gave a background on contracts the City has to provide water to rural water districts and provisions included to protect various City interests. Stephenson explained that the issue at hand involves a developer who wants to expand the 20 space limit on his project to construct an RV Park and cabins near Kaw lake.

Development Services Director Chris Henderson explained that rural water district contracts were crafted to encourage development in the City and not rural areas, except for a provision in the Rural Water District #1 contract that does allow for promoting development if it is for the benefit of Kaw Lake. Bill Rutz, developer, then gave an overview of what he would like to develop. Discussion ensued.

2. RECEIVE PRESENTATION OF MILSOFT OUTAGE MANAGEMENT AND PHONE ANSWERING (IVR) SYSTEMS PRELIMINARY TO PURCHASE AGREEMENT.

City Manager Craig Stephenson noted that the current budget includes funding for an outage management system in the Ponca City Energy department. Stephenson reviewed how after hours outage calls were handled in the past, and currently, and elaborated on improvements that staff is seeking.

Phil Johnston, Manager of Ponca City Energy, informed all that staff had received bids from several software vendors, and while comparisons were somewhat difficult, Milsoft is the solution of choice.

Ed Carlson, Executive Vice President of Milsoft, then gave background on himself, the company, and their market. Carlson outlined the system which he felt would best serve Ponca City's needs and how the response would work. Carlson presented a demonstration on several facets of the software. Discussion ensued on many related topics.

4. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Chapman gave brief comments on positive aspects of development at Kaw Lake. Commissioner Krueger stated that many of the Army Corp of Engineer recreation sites at Kaw Lake have been improved and are nice. Discussion followed.

5. CITY MANAGER COMMENTS.

City Manager Craig Stephenson reminded all of the Renaissance Ball, to be held at the Marland Mansion on the following Friday evening, December 9, 2011. Stephenson noted that OMAG would be in Ponca City on December 7th to provide lockout/tagout safety training to appropriate City staff. Supervisor's training would also continue, with a session on the following Thursday, December 8, 2011.

Stephenson updated commissioners on the Waverly widening project, where ODOT issued a stop order the previous Friday, just before construction was to begin. Stephenson encouraged commissioners planning to attend the Attucks Community Alliance holiday celebration to be held on December 17, 2011 to RSVP for the event. Stephenson concluded by questioning how many commissioners could attend the second regular meeting for the month, scheduled for December 27th, to assure a quorum would be present.

6. ADJOURN.

Motion was made by Commissioner Krueger to adjourn the Work Session of the Board of Commissioners. Anderson seconded.

Roll: Yeas; Krueger, Anderson, Nicholson, and Chapman. Nays; none. Motion carried.

Mayor Nicholson adjourned the meeting at 3:56 p.m.

PASSED IN SESSION AND APPROVED THIS 12TH DAY OF DECEMBER 2011.



Henry Wilkins

MAYOR