

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
FEBRUARY 6, 2012

Southwest Business Products EB15989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Paul Krueger, Commissioner
Lanita Chapman, Commissioner
Diane Anderson, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner

Others Present: Tana McKinley, Duane Vincent, Don Bohon, Terry Brown, Chris Henderson, City staff; Steve Hermann, Mark Macy, commissioners-elect; Bill Rutz, citizens; Beverly Bryant, Ponca City News.

1. Mayor Nicholson called the meeting to order at 2:00 p.m.
2. REVIEW AND DISCUSS CURRENT CONTRACTUAL PROVISIONS BETWEEN THE CITY OF PONCA CITY AND RURAL WATER DISTRICT #1 AND HOW THOSE PROVISIONS MAY BE APPLIED TO A PENDING APPLICATION FOR ADDITIONAL WATER METERS TO BE PLACED ON PROPERTY LOCATED AT 8700 LAKE ROAD TO FACILITATE THE DEVELOPMENT OF ADDITIONAL COMMERCIAL ACTIVITY IN AND AROUND KAW LAKE.

City Manager Craig Stephenson reminded commissioners that the issue had been discussed at the December 5, 2011 work session. Mr. Rutz had requested a meter last summer to serve 20 spaces, and was granted the same. Now Stephenson explained, Mr. Rutz is requesting two additional meters with the possibility of adding a convenience store later, which would need additional service.

City Attorney Kevin Murphy discussed the contract with Rural Water District #1. Murphy explained that when drafted discussion occurred around plant capacity constraints as well as the City not wanting to incentivize sub-division development in rural areas out of the City limits. Murphy noted that an exception in the agreement was made for development that would benefit the local community or Kaw Lake. Discussion ensued.

3. RECEIVE OVERVIEW ON THE BUDGET PROCESS FOR FISCAL 2012-13.

City Manager Craig Stephenson outlined some current financial issues as well as setting the stage for planning the budget for the coming year. Finance Director Marc LaBossiere then reviewed the City's budgeting philosophy, and how it is applied to the budget process. LaBossiere also gave an overview of some budget issues for the coming year and the budget calendar, emphasizing critical dates of April 16 & 17, 2012 when the City Commission budget hearing will occur. Commissioner input on budget related projects or services was requested to be to the City Manager by March 1, 2012. Discussion ensued.

4. RECEIVE INFORMATION REGARDING POTENTIAL RE-FINANCING OF THE PCUA 1995B AND 2005B NOTES WITH OWRB AND DEBT FROM THE AUTOMATED METER READING PROJECT.

Finance Director Marc LaBossiere outlined refinancing opportunities with two OWRB related debt issues as well as the one that funded the recent AMR project for water and electric meters. Due to historically low interest rates, LaBossiere explained that a present value saving of approximately \$200,000 is projected for the OWRB debt, and nearly \$1,000,000 on the AMR debt. All savings will be used to shorten dent terms. LaBossiere expressed gratitude to City bond council Allan Brooks for major contributions to the effort. Discussion ensued.

5. COMMENTS FROM MAYOR AND COMMISSIONERS.

Mayor Nicholson thanked commissioners-elect Hermann and Macy for attending.

6. CITY MANAGER COMMENTS.

City Manager Craig Stephenson informed commissioners that the City would be participating in the "Great Shake Out," a nation-wide tornado preparedness drill to be held on February 2, 2012 at 10:15 a.m. Stephenson noted that Ponca City Main Street would be holding their 25th Anniversary and awards ceremony on Friday February 17, 2012. Stephenson then informed commissioners of deer tick concerns among some residents and that staff is preparing an ordinance for consideration related to feeding deer in City limits.

Stephenson continued, announcing Leadership Ponca City day would be on March 14, 2012 and that commissioners are invited to lunch with the class that afternoon. Stephenson noted that the Historic Preservation Advisory Board approved a parking ban in front and side yards for the Gateway and Acre Homes historic districts. Stephenson concluded, reminding all that Ponca Politics would be held on the following Friday in the Commission Chambers, with the local school board candidates scheduled for the debate.

7. ENTERTAIN MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO TITLE 25 SECTION 307 OKLAHOMA STATUTES FOR PURPOSES OF DISCUSSING NEGOTIATIONS WITH THE FRATERNAL ORDER OF POLICE (FOP).

Motion was made by Commissioner Chapman at 3:12 p.m. to enter into Executive Session for the purpose of discussing negotiations with the Fraternal Order of Police (F.O.P.). Commissioner Anderson seconded.

Roll: Yeas; Chapman, Anderson, Nicholson, Krueger. Nays; none. Motion carried.

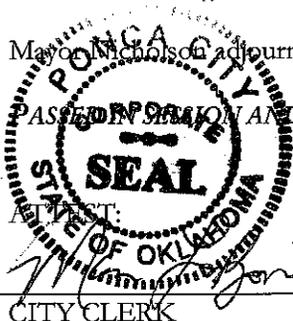
8. ADJOURN.

Motion was made by Commissioner Krueger to adjourn the Work Session of the Board of Commissioners. Commissioner Anderson seconded.

Roll: Yeas; Krueger, Anderson, Nicholson, Chapman. Nays; none. Motion carried.

Mayor Nicholson adjourned the meeting at 3:29 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY OF FEBRUARY 2012.



Norma Anderson
MAYOR

CITY CLERK