

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
FEBRUARY 13, 2012

Southwest Business Products E815989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Diane Anderson, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner
Paul Krueger, Commissioner

Others Present: Jim Sindelar, Terry Brown, Randy Tyner, David Horinek, Chris Henderson, Butch Herring, David Keathly, Jim Fairbanks, City staff; Bill Rutz, Chris LittleCook, Mindy LittleCook, other citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Reverend Harvey Fix, Bethel Chapel
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

4. Character Trait for February – Deference

****CONSENT AGENDA****

The Board of Commissioners found #5, #6, #7, #8, #9, #10, #11, #12, and #13 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda. Anderson seconded.

Roll: Yeas; Chapman, Anderson, and Nicholson. Nays; None. Motion carried.

5. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held January 23, 2012.

6. RESOLUTION NO. 5952

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

7. RESOLUTION NO. 5953

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Planning	Keith Lawrence	Appointed	2014

8. RESOLUTION NO. 5954

A RESOLUTION WAIVING CITY CODE SEC. 7-1-4 (NUMBER OF GARAGE SALES IN A GIVEN YEAR) FOR APRIL 2, 2011 AND WAIVING \$5 PERMIT FEE IN CONJUNCTION WITH THE CITY'S ANNUAL SPRING CLEANUP WHICH WILL BE HELD APRIL 7-14, 2012.

9. RESOLUTION NO. 5955

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

10. Consider and vote on waiving Ordinance #7-1-11 prohibiting discharge of BB gun in city limits, for a specific event.
11. Consider and vote on awarding the annual audit of the City of Ponca City and Ponca City Utility Authority Financial Statements for Fiscal Year 2011-12 (Year Ending June 30, 2012) in a total amount not to exceed \$43,500.00 to Joseph Eve, Certified Public Accountants of Bartlesville, Oklahoma.
12. Consider and vote to amend the January 9, 2012 Minutes of the Ponca City Board of Commissioners Citizen Comments section by deleting "Gay Couples" and inserting "Non-Traditional Families" and that the minutes as amended be approved.
13. Consider and vote upon final payment in the amount of \$17,333.80 to Rick Scott Construction, Inc. for work completed on "Marland Estate Walking Trail - Phase III" Project No. GEN 09-7.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

14. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

15. Commissioner Chapman congratulated the new police captain, Randy Tyner, who was in the audience.

Commissioner Anderson advised those out and about to be safe as the weather was supposed to be bad, and streets could possibly be slick.

****REPORTS****

16. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported the following:

This Friday is Ponca City Main Street's Silver Anniversary Awards Gala at the Ponca Playhouse 301 S. 1st Street beginning at 6:00 PM with Tastes and Tours and the Awards Ceremony to begin at 7:00 P.M.

Staff is preparing information on the 'deer' and 'deer tick' concerns that were recently brought up at the City Commission meeting under Citizens Comments. This item will be presented at the Work Session on February 23. One of the proposals that is being considered is the prohibition on feeding deer and other wildlife in the city limits. A draft ordinance addressing this prohibition will be presented.

Ponca City Leadership is Wednesday, March 14th, which is approximately a month earlier than in the past years. The Commission will be invited to eat lunch with the class at Enrique's at 11:20 with lunch being provided by OMPA. The day begins at City Hall at 7:30 A.M. and will wrap up at 5:00 P.M.

Beginning this afternoon Traffic Engineering personnel have begun the installation of new signal heads with the protected/permitted left turn control using yellow arrows at three intersections in Ponca City. They are Ash Street and Hartford Avenue, Waverly Street and Hartford Avenue, and South Avenue and Waverly Street. These signal heads will be like the signals at the 7th Street and Highland Avenue intersection. These traffic signals will be a retrofit, and Traffic Engineering staff will be working with the contractor on the installation and receiving training on the operation and maintenance. These traffic signals should be operational by the close of business tomorrow.

The City received their first payment yesterday from McGill for the decommissioning of the Diesel Plant of \$83,334.00. Also they will be donating a piston to Pioneer Tech for use in their course work.

17. RECEIVE BUDGET STATUS REPORT FOR THE SECOND QUARTER ENDED DECEMBER 31, 2011.

Finance Director Marc LaBossiere reported to the Commission the unaudited financial operating budget and results for all funds, for the second quarter ended December 31, 2011.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

18. ORDINANCE NO. 6151

AN ORDINANCE AMENDING TITLE 11, CHAPTER 11, SECTION 11-11-2 G. OF THE CITY CODE OF PONCA CITY, 2003, ENTITLED "USES PERMITTED," PROVIDING FOR STANDARDS FOR THE PARKING AND STORAGE OF MOTOR VEHICLES AND RECREATIONAL VEHICLES INCIDENTAL TO RESIDENTIAL USES WITHIN A HISTORIC DISTRICT; PROVIDING FOR REPEALER; SEVERABILITY; AND CODIFICATION.

Commissioner Anderson made the motion to approve the Ordinance amending Title 11, Chapter 11, Section 11-11-2 G. of the City code of Ponca City, 2003, entitled "Uses Permitted;" providing for standards for the parking and storage of motor vehicles and

recreational vehicles incidental to residential uses within a historic district; providing for repealer; severability; and codification. Chapman seconded.

Roll: Yeas; Anderson, Chapman, and Nicholson.. Nays; None. Motion approved.

19. Consider and vote on an appeal from the decision of Rural Water District #1 regarding the denial of an application for a rural meter(S) to be placed on a Commercial Tract of Land legally described as part of the southeast quarter of the Southeast Quarter Section 23, T26N, R3E, and located North of the 8700 Block of Lake Road.

Commissioner Chapman made the motion to approve the appeal from the decision of Rural Water District #1 regarding the denial of an application for a rural meter(S) to be placed on a Commercial Tract of Land legally described as part of the Southeast Quarter of the Southeast Quarter Section 23, T26N, R3E, located North of the 8700 Block of Lake Road. Anderson seconded.

Roll: Yeas; Chapman, Anderson, and Nicholson. Nays; None. Motion carried.

20. Consider and vote on request from Herb Festival Board to include Wine Tasting as part of the Herb Festival, held at Lester and Mary Cann Memorial Garden.

Commissioner Anderson made the motion to approve the request from Herb Festival Board to include Wine Tasting as part of the Herb Festival, held at Lester and Mary Cann Memorial Garden. Chapman seconded.

Roll: Yeas; Anderson, Chapman, and Nicholson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

21. Carol Sloan, 2100 Berkshire, addressed the Commission saying that there was no big problem this evening, but wanted to thank the Commission for listening to her concerns.

John Howell, 2605 Temple Place, addressed the Commission with concerns regarding the Senior Center.

22. Commissioner Anderson made the motion to adjourn the meeting. Chapman seconded.

Roll: Yeas; Anderson, Chapman, and Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners at 6:14 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY OF FEBRUARY 2012.



Home Nicholson

MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
FEBRUARY 13, 2012

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
Diane Anderson, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Secretary

Absent: Bill Flegler, Trustee
Paul Krueger, Trustee

Others Present: Randy Tyner, Chris Henderson, Butch Herring, City staff; Kathy Tippin, citizens;
Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 6:14 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda. Anderson seconded.

Roll: Yeas; Chapman, Anderson, and Nicholson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held January 23, 2012.
- 3.

RESOLUTION NO. 820

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.***

****ITEMS REMOVED FROM THE CONSENT AGENDA****

- 4.. None

****NEW BUSINESS****

None.

7. Trustee Anderson made the motion to adjourn the Ponca City Utility Authority. Chapman seconded.

Roll: Yeas; Anderson, Chapman and Nicholson. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority at 6:16 p.m.

PASSED IN SESSION AND APPROVED THIS 27th DAY OF FEBRUARY 2012.



TRUST SECRETARY

Homer Wilkinson

CHAIRMAN: