

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
APRIL 9, 2012

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Diane Anderson, Commissioner  
Lanita Chapman, Commissioner  
Steve Hermann, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: R. Mark Macy, Commissioner

Others Present: Terry Brown, Jim Sindelar, Mike Lane, Chris Henderson, Rod Alexander, Rhonda Skrapke, Tana McKinley, Dwaine Vincent, Rob Dick, City staff; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Chaplain Michael Schlichting, Salvation Army
3. Pledge of Allegiance

**\*\*CEREMONIES AND PROCLAMATIONS\*\***

4. Fair Housing Proclamation
5. Character Trait for April: Determination

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found #6, #7, #8, and #9 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Hermann. Nays; None. Motion carried.

6. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held March 12, 2012 and March 26, 2012

7. RESOLUTION NO. 5960

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

8. RESOLUTION NO. 5961

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF***

***PONCA CITY, OKLAHOMA, AMENDING THE OPERATING BUDGETS OF VARIOUS FUNDS, AS OUTLINED ON AMENDMENT #7, FOR THE FISCAL YEAR 2011-12.***

9. Consider and vote on awarding a contract to Sport Unlimited Inc. in the amount of \$45,080.00 for the Unity Gymnasium/Recreation Center Wood Flooring Replacement Project.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

10. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. None.

**\*\*REPORTS\*\***

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported to the Commission the following:

Spring Clean up 2012 is currently underway and runs through April 14, 2012. During this time, Ponca City residents are encouraged to place unwanted items out with their regular refuse for removal free of charge. The landfill will be available for residents to dispose of items as well, provided they are a current PCUA Solid Waste customer. Vehicles larger than a pickup will be charged commercial rates to minimize unauthorized commercial use and will be limited to six (6) visits. The landfill will be open 8:00 a.m. to 5:00 p.m. Monday through Saturday. Regular landfill rules apply as to material allowed. Tires will only be accepted at the landfill and will not be picked up on the routes, so do not set them out.

The Citywide garage sale is scheduled for this upcoming weekend of April 14, 2012. This garage sale does not require a permit nor does it count against the maximum of 2 in a calendar year.

Main Street and the City of Ponca City are teaming up to present the Earth Day Enviroman Super Hero Sculpture Contest to local students. The contest will feature life size sculptures made of recycled materials creating the super hero "Environman or Envirowoman". Sculptures should be turned in to the City Hall on Friday, April 20, 2012 between 3:30 p.m. and 4:30 p.m. The contest will be judged the weekend of April 22, 2012 (Earth Day). The artworks will be displayed the week of April 23, 2012 to April 27, 2012 in the lobby area of City Hall.

The first high grass and weed sweep of the year resulted in 315 notice of violations being sent out. It is anticipated that there will be one sweep each month through October.

This Wednesday, April 4, 2012, OMAG will be holding their open house of their new facility located in Edmond from 3:00 p.m. to 6:00 p.m.

The Splash Pad located on Seventh Street next to the Tennis Courts opened to the public Friday, April 6, 2012, with hours of operation from 8:00 a.m. to 9:00 p.m.

The Drug Enforcement Administration has scheduled another "National Prescription Drug Take Back Day" on Saturday, April 28, 2012 from 10:00 a.m. to 2:00 p.m. on the Centennial Plaza of City Hall.

The Earth Day Information Fair will be held on Friday, April 20, 2012, from 9:00 a.m. to 1:00 p.m. at the Hutchins Memorial. The Shred-It Truck will be on location from 10:00 a.m. until 1:00 pm or until the truck is filled. Free 2-3 gallon trees will be given, one per household, until they are gone. Kay County Conservation Education Coordinator, Ponca City Energy, Solid Waste, Public Works, Storm Water, Oklahoma Municipal Power Authority, and the Park and Recreation Department will provide energy efficiency, conservation and recycling information. And there will be Free Giveaways, Free Giveaways, and Free Giveaways!

The Digital Device Petting Zoo will be held this evening, from 6:00 p.m. to 7:30 p.m., in the Programming Room of the Library. Those thinking about purchasing an E-reader can stop by, as there will be several different brands and models such as Kindle and Nook to try.

On the afternoon of Sunday, April 22, 2012, at 1:10 p.m., the Marland Estate Walking Trail will be opened by a ceremonial Ribbon Cutting & First Walk/Run by students of Ponca City Christian Academy. Then at 1:30 pm, visit the tent at the Artist Studio for refreshments, while the Chamber of Commerce cuts the ribbon on the newly renovated Bryant Baker Gallery & Artist Studio. The Bryant Baker Gallery was made possible by the generosity of former Mayor James McNeese, the McNeese Children and former City Manager Leon Nelson with his wife, Marcene.

Next Monday and Tuesday will be the all day budget meetings with the City Commission and Staff. Stephenson informed the Commission that they would receive a hard copy of the City Manager's proposed budget at the end of this week.

**\*\*PUBLIC HEARINGS\*\***

None.

**\*\*UNFINISHED BUSINESS\*\***

None.

**\*\*NEW BUSINESS\*\***

13.

**RESOLUTION NO. 5962**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS SETTING CERTAIN RATES, FEES, AND CHARGES FOR THE LEW WENTZ GOLF COURSE.***

Commissioner Hermann made the motion to approve the Resolution setting certain rates, fees, and charges for the Lew Wentz Golf Course, except private cart fee that is amended to

go to \$525.00 on April 1, 2012 and to \$600.00 on April 1, 2013. Chapman seconded

Roll: Yeas; Hermann, Chapman, Nicholson, and Anderson. Nays; None. Motion carried.

14. Consider and vote upon awarding a contract to Evans & Associates in the amount of \$1,018,657.31 for the project Number GEN 11-2, Reconstruction and Widening of Prospect Avenue, Ash to Union.

Commissioner Anderson left the meeting at 6:10 pm.

Commissioner Chapman made the motion awarding a contract to Evans & Associates in the amount of \$1,018,657.31 for the project Number GEN 11-2, Reconstruction and Widening of Prospect Avenue, Ash to Union. Hermann seconded.

Roll: Yeas; Chapman, Hermann, and Nicholson. Nays; None. (absent Macy and Anderson)  
Motion carried.

**\*\*CITIZENS COMMENTS\*\***

15. None.

16. Commissioner Chapman made the motion to adjourn the Board of Commissioners. Hermann seconded.

Roll: Yeas; Chapman, Hermann, and Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:18 p.m.

PASSED IN SESSION AND APPROVED THIS 23<sup>RD</sup> DAY OF APRIL 2012.



  
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
APRIL 9, 2012

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Lanita Chapman, Trustee  
Steve Hermann, Trustee  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Secretary

Absent: Diane Anderson, Trustee  
R. Mark Macy, Trustee

Others Present: Terry Brown, Chris Henderson, Rod Alexander, Tana McKinley, Dwaine Vincent, Rob Dick, City staff; citizens; Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 6:18 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2, #3, and #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Hermann made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Hermann, Chapman, and Nicholson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held March 12, 2012 and March 26, 2012

3. **RESOLUTION NO. 824**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.***

4. **RESOLUTION NO. 825**

***A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR THE FISCAL YEAR 2011-12.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

5. None.

**\*\*NEW BUSINESS\*\***

None.

- Trustee Chapman made the motion to adjourn the Ponca City Utility Authority. Hermann seconded.

Roll: Yeas; Chapman, Hermann, and Nicholson. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority at 6:20 p.m.

*PASSED IN SESSION AND APPROVED THIS 23<sup>rd</sup> DAY OF APRIL 2012.*



*Norman Nicholson*  
CHAIRMAN: