

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
MARCH 16, 2009

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in special work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Lanita Chapman, Commissioner  
Bill Flegler, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Paul Krueger, Commissioner  
Diane Anderson, Commissioner

Others Present: Jim Sindelar, Rhonda Skrapke, Tana McKinley, Terri Sherbon, City Staff; Rich Cantillon, MaryBeth Moore, Laura Corff, Chuck Clark, Joan Clark, Verl Caid, citizens; Beverly Bryant, Ponca City News.

1. Mayor Nicholson called the meeting to order at 2:01 p.m.
2. RECEIVE REQUESTS FROM OUTSIDE AGENCIES FOR "CONTRACTUAL SERVICES" FOR FISCAL 2009-10.

Give Ponca The Business was the first contract for outside agency services discussed. Rich Cantillon, director of the Ponca City Chamber of Commerce, began by outlining success of the last effort. This included 76 retail participants and tickets distributed that reflect greater than \$7 million in retail activity. Cantillon noted the effort is the largest of its kind in Oklahoma.

MaryBeth Moore, Tourism Coordinator, spoke about the program. Moore summarized current activity, recent tour groups, and upcoming events. Moore then reviewed the budget for Tourism, and qualified that the request for the coming year includes a \$5,000 increase for use of the dedicated hotel/motel tax funds. Discussion ensued.

Jayne Detten, director of Ponca City Main Street, presented their requested contract for services of \$30,000 plus in-kind. Detten gave an overview of organizational achievements. Detten stated the group wants to increase fundraising. Discussion followed on the heavy nature of City funding versus outside funding.

Verl Caid, director of Northern Oklahoma Youth services (NOYS), began by describing services provided to a three county area and Ponca City, the largest beneficiary. Discussion followed.

Laura Corff of Cimarron Transit began by noting the organization is in its tenth year of operating a transit program. Corff reviewed staffing and vehicles. Commissioner Chapman expressed gratitude for the group, for giving many residents opportunities they would not otherwise have. Discussion ensued.

3. DISCUSS RECOMMENDATION OF SENIOR ADVISORY BOARD FOR THE CITY TO APPLY FOR A GRANT THROUGH THE PEEL FOUNDATION.

City Manager Craig Stephenson began, noting many changes have been made at the Senior Center in recent years, and that client use is increasing. Stephenson explained that the grant to be discussed may be a way to enhance the facility. Park & Recreation Director Jim Sindelar elaborated that the center is reviewing the facility as there has been a 37% growth in operations. Proposed changes have been identified, to more efficiently use existing space. The grant would cover construction costs for changes, but would not address parking. Discussion ensued.

4. CITY MANAGER COMMENTS.

City Manager Craig Stephenson relayed meeting with economic development staff on accreditation. Stephenson then reminded all that Spring Clean-Up is scheduled for March 28-April 4, 2009. A related City-wide Garage Sale is scheduled for March 28, 2009, where the permit fee is waived and a sale is not counted against the semi-annual limit of one.

Stephenson informed commissioners that Wentz pool fencing material has been ordered, as well as the drainage piece, and that staff will have the facility ready to open this Spring. Stephenson noted that Honeywell will be in town April 14 - 16, 2009 for some training. Stephenson concluded by reminding officials that all-day budget hearings are slated for April 15 & 16, 2009.

5. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Chapman expressed gratitude to all outside agencies on a very informative day. Commissioner Flegler noted as a new commissioner things have gone well, but there is some information overload. Mayor Nicholson stated that work sessions work well for design, to discuss ideas and possibilities.

6. ADJOURN.

Commissioner Flegler made a motion to adjourn. Chapman seconded the motion.

Roll: Yeas; Chapman, Nicholson, and Flegler. Nays; None. Motion carried.

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MAYOR

ATTEST:

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CITY CLERK

