

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
MARCH 8, 2010

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Diane Anderson, Commissioner
Paul Krueger, Commissioner
Lanita Chapman, Commissioner
Kevin Murphy, City Attorney
Craig Stephenson, City Manager
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner

Others Present: Don Bohon, Chris Henderson, Clayton Johnson, Jim Sindelar, Butch Herring, Mike Lane, David Van Buskirk, Tana McKinley, Don Nuzum, Randy Tyner, City staff; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Bill Baird, Pioneer Christian Church
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

4. Oath of Office for Mayor Homer Nicholson.
5. Proclamation: Arbor Week
6. Character Trait for March: Tolerance

****CONSENT AGENDA****

The Board of Commissioners found items #7, #8, and #9 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

7. Consider and vote upon minutes of the Ponca City Board of Commissioners work session held February 15, 2010, and regular session held February 22, 2010.

8. **RESOLUTION NO. 5825**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

9. Consider and vote on Traffic Commission recommendation to install school zone signs on

Monument Road between Autumn Road and Pioneer Road with the 20 MPH Limit applicable during the hours of 7:30-8:30 A.M. and 2:30-3:30 P.M.

10. Consider and vote upon any item removed from the Consent Agenda.

None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Commissioner Krueger talked about the upcoming Census and the importance of filling out the census form.

Mayor Nicholson echoed what Commissioner Krueger said, and asked that everyone please take the time to fill out the Census form.

****REPORTS****

12. PONCA CITY REGIONAL AIRPORT TAXIWAY IMPROVEMENT PROJECT UPDATE.

Airport Manager Don Nuzum gave an update on the taxiway improvement project currently underway at the Ponca City Regional Airport.

13. PONCA CITY POLICE DEPARTMENT 2009 ANNUAL REPORT

Captain Don Bohon of the Ponca City Police Department gave a statistical snapshot of Ponca City for the prior year, 2009.

14. CITY MANAGER'S REPORT

City Manager Craig Stephenson echoed Commissioner Krueger's statement concerning the 2010 census, and the importance of filling out and mailing in your Census form. Stephenson stated that the City had some 800 census yard signs to be distributed to homeowners. Stephenson explained that the signs are in partnership with the US Census Bureau to promote the census and get an accurate count. Stephenson stressed that the census is very important to the community.

Stephenson stated that the budget process continues and by the end of Tuesday, March 9, 2010, the budget team will have met with all the departments on their initial budget requests for 2010-11. Stephenson further advised that all department heads have done a good job, as they understand where the City is financially.

Stephenson informed the Commission that the March 15 work session would be cancelled due to scheduling conflicts.

Stephenson also added that the Ponca City Stormwater Department sponsored the "Blue Thumb Water Education Program" last Friday and Saturday. Stephenson went on to say that there were nineteen (19) who attended the Conference from various towns in Oklahoma and Kansas.

Stephenson informed the Commission that the Mayor and he would be attending the Mayor's Council of Oklahoma and Oklahoma Municipal Leagues Day at the Capitol on Monday, March 22, 2010.

Other items of interest mentioned by Stephenson were the Oklahoma Communities Institutes Annual Conference sponsored by the Department of Commerce would be having their awards dinner on March 23, 2010; Ponca Politics would be held in the City's Commission Chamber on Friday, March 26, 2010; Spring Clean-Up is April 10-17, 2010; City-wide garage sale to be held on April 10, 2010; and Earth Day to be celebrated on April

22, 2010.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

15. Consider and vote upon awarding and executing a contract with Ron Clark Construction in the amount of \$18,500.00 for the demolition of blighted structures as part of the City's Neighborhood Stabilization Program (NSP).

Commissioner Krueger made the motion to approve awarding and executing a contract with Ron Clark Construction in the amount of \$18,500.00 for the demolition of blighted structures as part of the City's Neighborhood Stabilization Program (NSP). Chapman seconded.

Roll: Yeas; Krueger, Chapman, Nicholson, and Anderson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

16. None.
17. Commissioner Anderson made the motion to adjourn the meeting. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 6:32 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF MARCH 2010.

MAYOR

ATTEST:

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
MARCH 8, 2010

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Diane Anderson, Trustee
Paul Krueger, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Secretary

Absent: Bill Flegler, Trustee

Others Present: Don Bohon, Chris Henderson, Butch Herring, Tana McKinley, Randy Tyner, Hong Fu, City staff; citizens; Beverly Bryant, Ponca City News

1. Chairman Nicholson called the meeting to order at 6:32 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2, #3, #4, and #5 non-controversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Krueger seconded.

Roll: Yeas; Anderson, Krueger, Nicholson, and Chapman. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held February 22, 2010.

3. **RESOLUTION NO. 754**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider and vote upon Change Order No. 1 to construction contract with Ron Welcher Construction, Inc. for the Brentwood Liftstation Replacement Project in the add amount of \$4,900.00.
5. Consider and vote upon Change Order No. 1 to construction contract with Urban Contractors, Inc. for the Central to Ponca Avenue Sanitary Sewer Interceptor Replacement Project in the deduct amount of \$1,370.35, and acknowledge that the project is complete and authorize final payment.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****NEW BUSINESS****

7. Consider and vote upon awarding construction contract for the Landfill Equipment Storage Building to Hembree & Hodgson Construction of Ponca City, OK in the amount of \$99,949.00 and authorize Chairman to sign contract documents upon completion and approval by City Attorney.

Trustee Chapman made the motion to award construction contract for the Landfill Equipment Storage Building to Hembree & Hodgson Construction of Ponca City, OK in the amount of \$99,949.00 and

authorize Chairman to sign contract documents upon completion and approval by City Attorney.
Anderson seconded.

Roll: Yeas; Chapman, Anderson, Nicholson, and Krueger. Nays; None. Motion carried.

7. Trustee Anderson made the motion to adjourn. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:37p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF MARCH 2010.

CHAIRMAN:

TRUST SECRETARY