

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
FEBRUARY 8, 2010

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Diane Anderson, Commissioner  
Bill Flegler, Commissioner  
Paul Krueger, Commissioner  
Lanita Chapman, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Paulette Cross, Deputy City Clerk

Absent Marc LaBossiere, Finance Director/City Clerk

Others Present: Mike Lane, Terri Sherbon, Dwaine Vincent, Chris Henderson, Darwin Haney, Jim Fairbanks, Terry Brown, Tana McKinley, Dana Bright, Marcy White, Butch Herring, City Employees; Ron Clark, Citizens; Beverly Bryant, Ponca City News

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Tom Ramsey, First Lutheran Church
3. Pledge of Allegiance

**\*\*CEREMONIES AND PROCLAMATIONS\*\***

4. Character Trait for February: Resourcefulness

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4, #5, #6, #7, # 8 and #9 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, Krueger, and Flegler. Nays: None. Motion carried.

5. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held January 25, 2010.
6. **RESOLUTION NO. 5821**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

7. Consider and vote on the agreement for engineering services for preparation of the application to request the issuance of a Letter of Map Revision (LOMR) from FEMA for City Project No. GEN 06-11 – Hartford Avenue Street Improvements – Ash Street to Waverly Street, to Meshek and Associates, PLC in the total contract amount of \$7,700.00.
8. Consider and vote on Lease Agreement between City of Ponca City and Ponca City Bowmen, Inc.

9. **RESOLUTION NO. 5822**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.***

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Construction Appeals Board	Floyd E. Novotny	Appointed	2013

10. Consider and vote upon any item removed from the consent agenda.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. Mayor Nicholson stated that he would like to take the opportunity to congratulate the Ponca City News for their outstanding performance award, and Beverly Bryant who received an award for news writing and advertising.

**\*\*REPORTS\*\***

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson informed the Commission that the City has purchased 1039 weather radios through the most recent hazardous mitigation grant money. Stephenson added the radios would be for sale today at City Hall from 8:30 a.m. to 4:30 p.m. Stephenson further added that 829 radios were sold today through 4:30, and the cost is \$5.00

Stephenson stated that the City's ING 457 Retirement Plan for employees benefit representative would be available to speak with employees at City Hall on Wednesday, February 10, 2010 from 9:00 a.m. until 12:00 p.m.

Stephenson went on to advise that the employee safety-training plan would continue on February 17, 2010, which will cover Hazardous Communication and Ladders and Elevated Surfaces.

Stephenson reminded everyone that Main Street's Annual Banquet would be held at the Marland Mansion on the evening of Friday, February 12, 2010.

Monday, February 22, 2010 there will be a reception honoring Mayor Nicholson for his past three years of service as Mayor and prior to his taking the Oath of Office for his second term as Mayor. Stephenson concluded that Mayor Nicholson will then take his Oath of

Office at 5:30 p.m. in the City Hall Commission Chamber, and the public is invited to attend.

**\*\*PUBLIC HEARINGS\*\***

None.

**\*\*UNFINISHED BUSINESS\*\***

None.

**\*\*NEW BUSINESS\*\***

13. Consider and vote upon awarding and executing a contract with Ron Clark Construction in the amount of \$29,600.00 for the demolition of blighted structures as part of the City's Neighborhood Stabilization Program (NSP).

Chris Henderson explained that the City received over \$1M for the Neighborhood Stabilization Program, which consists of two components. Henderson explained that one of those components was a rehabilitation component and the other a demolition component. Henderson went on to say that the rehabilitation component is for \$750,000.00, which the City anticipates acquiring seven (7) to ten (10) houses, and then donating them to the Ponca City Housing Authority. Stephenson stated that the second component is \$250,000.00 and that involves the demolition of blighted structures in the City. Henderson further explained that Public Hearings were held so that each owner could protest or appeal so that they know what is planned. Henderson stated that bid packets were sent out to prospective bidders for the demolition of selected properties. Henderson further advised that Ron Clark Construction has met all the requirements necessary to execute the contract and was also low bidder in the amount of \$29,600.00, so therefore Staff recommendation is to award the contract to Ron Clark Construction.

Commissioner Flegler made the motion to approve awarding and executing a contract with Ron Clark Construction in the amount of \$29,600.00 for the demolition of blighted structures as part of the City's Neighborhood Stabilization Program (NSP). Chapman seconded.

Roll: Yeas; Flegler, Chapman, Nicholson, Krueger, and Anderson. Nays; None. Motion carried.

14. Consider and vote on authorizing advertisement of bids on Project No. Gen 10-6, Pecan Road Drainage Channel Improvements, Juanito to 900 feet south.

Mike Lane explained to the Commission that this project is to correct problems that arose following the reconstruction of Pecan Road from Lake Road to Juanito, and the addition of curbs. Lane further stated that after the first heavy rain it was apparent that the original design did not account for all of the water coming from the north on Pecan past Juanito.

Lane explained to the Commission how this project would aid in correcting the problem and asked for Commission approval to advertise for bids.

Commissioner Anderson made the motion to approve the authorization to advertise for bid on Project No. Gen 10-6, Pecan Road Drainage Channel Improvements, Juanito to 900 feet south. Flegler seconded.

Roll: Yeas; Anderson, Flegler, Nicholson, Krueger, and Chapman. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

15. None.

16. Commissioner Flegler made the motion to adjourn the meeting. Anderson seconded

Roll: Yeas; Flegler, Anderson, Nicholson, Chapman, and Krueger. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 5:55 p.m.

***PASSED IN SESSION AND APPROVED THIS 22<sup>ND</sup> DAY OF FEBRUARY 2010.***

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MAYOR

ATTEST:

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CITY CLERK