

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
DECEMBER 26, 2012

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Steve Hermann, Commissioner  
R. Mark Macy, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Diane Anderson, Commissioner  
Lanita Chapman, Commissioner

Others Present: Terry Brown, David Horinek, Jim Fairbanks, Skip Jump, Tana McKinley, Hong Fu, City staff; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Chaplain Michael Schlichting, Salvation Army
3. Pledge of Allegiance

**\*\*CEREMONIES AND PROCLAMATIONS\*\***

None.

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found #4, #5, and #6 non-controversial and routine in nature. Commissioner Hermann made the motion to approve the consent agenda. Macy seconded.

Roll: Yeas; Hermann, Macy, and Nicholson. Nays; None. Motion carried.

4. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held December 10, 2012.

5. RESOLUTION NO. 6010

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

6. RESOLUTION NO. 6011

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, AMENDING THE OPERATING BUDGETS OF VARIOUS FUNDS FOR THE FISCAL YEAR 2012-13.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

7. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

8. Mayor Nicholson expressed wishes that all would have a Merry Christmas and a Happy New Year.

Commissioner Macy echoed the Mayor's wishes. Macy also explained he had been in Africa on a missionary trip for three weeks, and that is why he missed some meetings. Macy expressed gratitude for the many amenities in Ponca City.

Commissioner Hermann also wished everyone a happy New Year, and welcomed Commissioner Macy back.

**\*\*REPORTS\*\***

CITY MANAGER'S REPORT

9. City Manager Craig Stephenson reported the following:

We received word last week from the Oklahoma State Department of Health that for the second year in a row we have been selected as a Certified Healthy Community receiving a Certificate of Merit. This is the same status we received last year. This is based on healthy initiatives that as a community we have taken to increase awareness of health risks and associated programs available to help individuals work through these health risks. We also received word last week that the City of Ponca City has been selected as a Certified Healthy Business earning a Certificate of Merit from the Oklahoma State Department of Health.

The first large vessel that is being moved here for Phillips 66 should arrive in Ponca City on December 29, 2012 and will be staged at the south end of Ponca City. The second vessel will be on its way shortly thereafter, and is tentatively scheduled to arrive in Ponca City around the January 10<sup>th</sup> or 11<sup>th</sup>, 2013.

We have received word from BNSF that they had no further comments regarding Ponca City's proposal to establish the quiet zone at Prospect Avenue. Staff will program this project in January, and attempt to get it under construction as quickly as possible. The median and sidewalk work can be undertaken by a qualified concrete contractor, and Traffic Engineering will install all required (special) signage, as well as the 4-foot traffic delineator posts that are attached to the raised median. When the improvements are completed, the City will again notify by certified mail, BNSF, the Federal Railroad Administration, and the Oklahoma Department of Transportation rail division. BNSF then has 21 days to place the Quiet Zone in effect, which then Ponca City will have the 493<sup>rd</sup> Quiet Zone in the nation.

Next Monday is the fifth Monday of the month, there will not be a meeting scheduled. Tuesday is January 1, 2013 a holiday, and City offices will be closed. Hope you have a safe New Year's Celebration.

**\*\*PUBLIC HEARINGS\*\***

None.

**\*\*UNFINISHED BUSINESS\*\***

None.

**\*\*NEW BUSINESS\*\***

10. Consider and vote upon awarding the contract and authorizing the execution of the contract documents in the amount of \$207,598.01 to Hembree and Hodgson Construction, LLC of Ponca City, Oklahoma for "Street Improvement Project, Reconstruct Meadow Lane – Crawford Avenue To Fairway Place" Project No. GEN 12-5.

Commissioner Macy made the motion to award the contract and authorizing the execution of the contract documents in the amount of \$207,598.01 to Hembree And Hodgson Construction, LLC Of Ponca City, Oklahoma for "Street Improvement Project, Reconstruct Meadow Lane – Crawford Avenue To Fairway Place" Project No. GEN 12-5. Hermann seconded.

Roll: Yeas; Macy, Hermann, and Nicholson. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

11. None.
12. The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Hermann.

Roll: Yeas; Macy, Hermann, and Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting 5:48 p.m.

*PASSED IN SESSION AND APPROVED THIS 14<sup>TH</sup> DAY OF JANUARY 2013.*

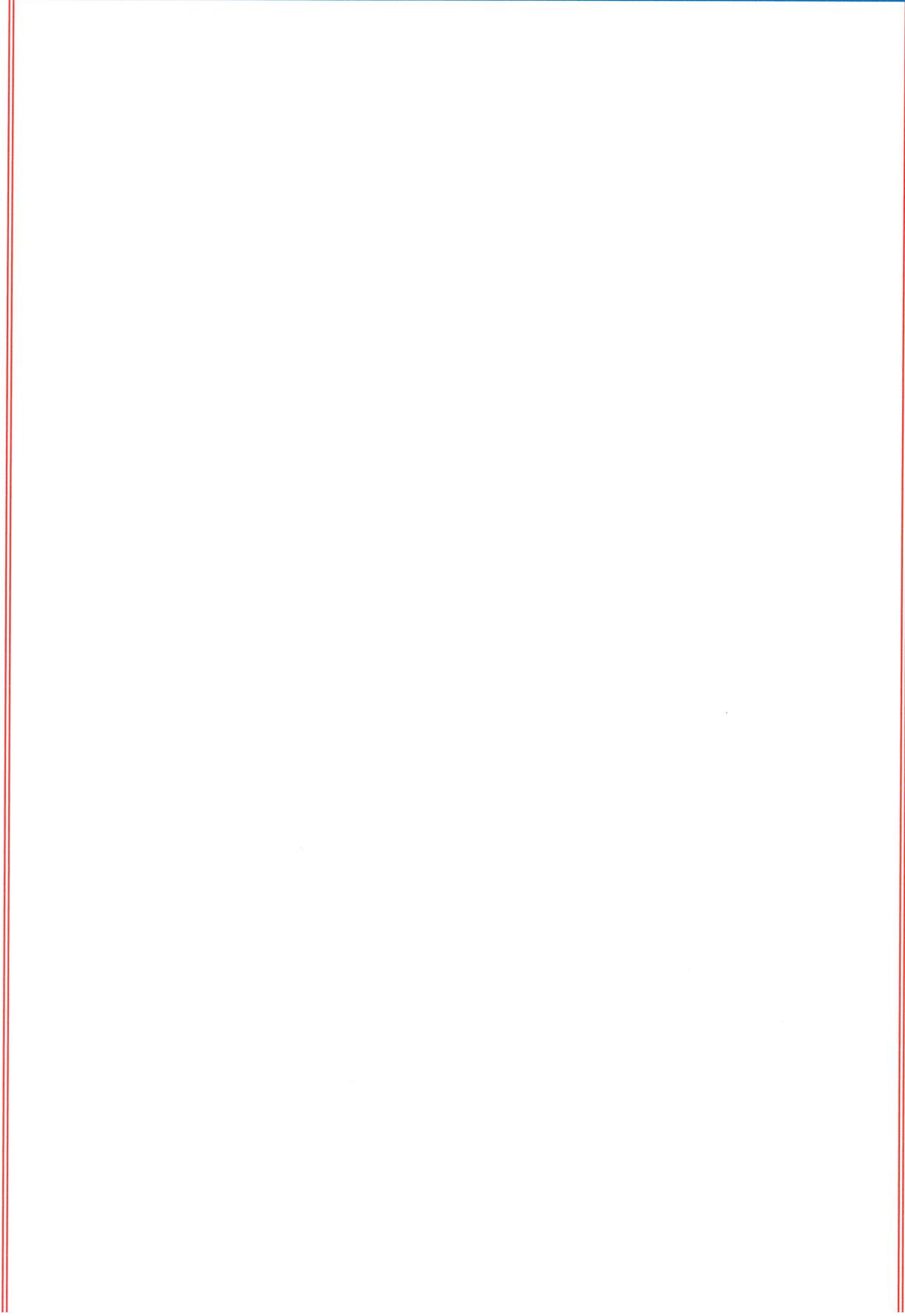
ATTEST:

CITY CLERK

MAYOR



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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
DECEMBER 26, 2012

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Steve Hermann, Trustee  
R. Mark Macy, Trustee  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Diane Anderson, Trustee  
Lanita Chapman, Trustee

Others Present: Terry Brown, David Horinek, Jim Fairbanks, Skip Jump, Tana McKinley, Hong Fu, City staff; Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 5:48 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2, #3, #4 and #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Hermann made the motion to approve the consent agenda. Macy seconded.

Roll: Yeas; Hermann, Macy, and Nicholson. Motion carried.

2. Consider and vote upon the minutes of the regular session held December 10, 2012.

3. **RESOLUTION NO. 849**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.***

4. **RESOLUTION NO. 850**

***A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR THE FISCAL YEAR 2011-12.***

5. Consider and vote upon authorizing Chairman to submit Monthly Operating Statement to OWRB.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

6. None

**\*\*NEW BUSINESS\*\***

7. Consider and vote on the purchase of two 34-Yard Compactors in the amount of \$28,580.00 per unit for a total cost of \$57,160.00 from Downing Sales & Service, Phillipsburg, MO.

Trustee Macy made the motion to approve the purchase of two 34-Yard Compactors in the amount of \$28,580.00 per unit for a total cost of \$57,160.00 from Downing Sales & Service, Phillipsburg, MO. Hermann seconded.

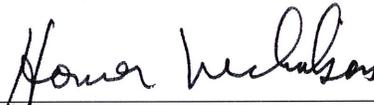
Roll: Yeas; Macy, Hermann, and Nicholson. Nays; None. Motion carried.

8. Trustee Hermann made the motion to adjourn the meeting of the Ponca City Utility Authority. Macy seconded.

Roll: Yeas; Hermann, Macy, and Nicholson. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 5:54 p.m.

*PASSED IN SESSION AND APPROVED THIS 14<sup>TH</sup> DAY of JANUARY 2012.*

  
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CHAIRMAN:

  
  
\_\_\_\_\_  
TRUST SECRETARY