

**NOTICE OF MEETING**

**Ponca City Board of Commissioners**

**Regular Session**

**5:30 p.m. Monday, February 11, 2013**

City Hall – Commission Chamber

516 East Grand - Ponca City, OK 74601

**Notice and Agenda Filed By:** Paulette Cross, Deputy City Clerk  
516 East Grand – City Hall – 580.767.0304

**Filed in the office of the City Clerk at 4:40 p.m., February 7, 2013**

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**Paulette Cross, Deputy City Clerk**

The Government of the City of Ponca City encourages attendance in City meetings by all interested persons. If your participation at this meeting is not possible due to a disability, please notify personnel in the City Clerk’s Office prior to the above-listed meeting time at 516 East Grand Avenue, 580.767.0304, so that any necessary arrangement can be made.

**AMENDED AGENDA (February 4<sup>th</sup> Minutes Added)**

1. CALL TO ORDER
2. INVOCATION – To Be Announced
3. PLEDGE OF ALLEGIANCE

**CEREMONIES & PROCLAMATIONS**

4. Character Trait for February: Forgiveness

**CONSENT AGENDA**

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time. Staff recommends placing items #5 through #8 on the Consent Agenda.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Work Session Held January 22, 2013, Regular Session Held January 28, 2013 And Work Session Held February 4, 2013.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.
7. Consider And Vote On Awarding The Audit Financial Statements Of The City Of Ponca City And Ponca City Utility Authority For Fiscal Year 2012-13 (Year Ending June 30, 2013) In A Total Amount Not To Exceed \$43,500 To Archambo & Mueggenborg, PC, Certified Public Accountants Of Bartlesville, Oklahoma.
8. Consider And Vote Upon Authorizing The City Clerk To Advertise For Bids For Project Number GEN 09-11, Reconstruction Of Ash Street, Overbrook To Liberty.

- 9. CONSIDER AND VOTE UPON ANY ITEM REMOVED FROM CONSENT AGENDA.
- 10. COMMUNICATIONS FROM MAYOR AND COMMISSIONERS

**REPORTS**

**None**

- 11. City Manager's Report

**PUBLIC HEARINGS**

**None**

**UNFINISHED BUSINESS**

**None**

**NEW BUSINESS**

- 12. Consider And Vote On An Ordinance Pertaining To E911 Telephone Service Amending Sections 4-4a-1, 4-4a2 and 4-4a-3 Of The Code Of Ordinances Establishing A Fee Of Fifty Cents (\$.50) Per Month On "Voice Over Internet Protocol" (VoIP) Telephone Service Within The Ponca City PSAP And Declaring An Effective Date Of May 1, 2013.
- 13. Consider And Vote On A Resolution Establishing Public Disclosure Pursuant To Procedures Set Forth In 24 CFR Part 85, Section 85.36(b)(3), "Code Of Conduct" For Public Officials That Serve The City Of Ponca City, Oklahoma.
- 14. CITIZENS' COMMENTS Open for Ponca Citians to be heard on items not included on this Agenda. Comments should be relevant to City business and every effort should be made to verify the truthfulness of any factual statements. Ponca City is a City of Character, and as such, truthfulness is defined as "earning future trust by accurately reporting past facts." As provided by law, the City Commission shall make no decisions or consideration of action of citizen's comments, except to refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date. Citizens addressing the City Commission are requested to come to the microphone and identify themselves by name and address for the official record. Comments will be limited to 5 minutes unless extended by the Commissioners.
- 15. Adjourn.

**NOTICE OF MEETING**

**Ponca City Utility Authority**

**Regular Session**

**Monday, February 11, 2013**

Follows the regular session of Ponca City Board of Commissioners at 5:30 p.m.

City Hall – Commission Chamber

516 East Grand - Ponca City, OK 74601

**Notice and Agenda Filed By:** Paulette Cross, Deputy City Clerk  
516 East Grand – City Hall – 580.767.0304

**Filed in the office of the City Clerk at 4:15 p.m., February 7, 2013**

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**Paulette Cross, Deputy City Clerk**

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**AGENDA**

1. CALL TO ORDER.

**CONSENT AGENDA**

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time. Staff recommends placing items #2 through #5 on the Consent Agenda.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 28, 2013.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.
4. Consider And Vote On Write Off Of Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Of Uncollectible Accounts To Credit Bureau Services Association For Further Collection.
5. Consider And Vote On Septic Hauler Use Permits And DEQ Consent Forms For Calendar Year 2013.
6. CONSIDER AND VOTE UPON ANY ITEM REMOVED FROM CONSENT AGENDA.

**NEW BUSINESS**

**None**

7. Adjourn.