

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
FEBRUARY 25, 2013

Southwest Business Products E815989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Pam Salisbury, Controller

Absent: Diane Anderson, Commissioner, Steve Hermann, Commissioner & Marc LaBossiere, Finance Director/City Clerk

Others Present: Randy Tyner, Butch Herring, Dwaine Vincent, Chris Henderson, Rob Dick, Phillip Johnston, Terry Brown, Sam Whitecotton, Steve Sullivan, Tana McKinley, City Staff; News; Beverly Bryant-Ponca City News

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – R. Mark Macy
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

4. Presentation of American Flag by Ken & Shane Viera. (There was no presentation of the American Flag)

****CONSENT AGENDA****

The Board of Commissioners found, #5, #6, #, #8, and #9 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Macy, Chapman, and Nicholson. Nays; None. Motion carried.

5. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held February 11, 2013, and a Commissioner's Work Session held on February 18, 2013.

6. **RESOLUTION NO. 6018**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

7. **RESOLUTION NO. 6019**

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

8. Consider and vote on a contract with Yellowhouse Machinery Company, Enid, Oklahoma in the amount of \$88,801.00 for the purchase of an Extended Reach Backhoe for the Public Works Department, Street and Drainage Division.
9. Consider and vote on a contract award for Road Construction Materials to the lowest bidder available for January 1, 2013 through June 30, 2013.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Commissioner Macy advised that he had received many compliments on the City's ability to clean the streets.

****REPORTS****

12. CITY MANAGER'S REPORT

Police officers will be on hand this Thursday, February 28, 2013 from 7:30 - 9:30 a.m. at McDonald's Restaurant to kick off a new outreach program called Coffee with a Cop. Uniformed police officers, investigators, and some administrative staff will be there to answer questions, hear about concerns that morning, and talk openly in this relaxed setting. Future meetings will be held quarterly and at other locations throughout Ponca City.

Reminder that poetry entries are being sought from Ponca City poets for the first Arbor Day Poetry Contest. The deadline for receiving entries is Wednesday, March 13, 2013. Please mail or deliver entries to the Park and Recreation Department.

The Ponca City Main Street Awards Ceremony was held Friday, February 22, 2013 at the Marland Mansion. The theme was "We Survived the Mayan Apocalypse"! Rhonda Skrapke received the Rookie Volunteer of the Year Award, and the Marland Estate received the Premier Partner of the Year Award. Congratulations to Rhonda and the Marland Estate.

A traffic safety checkpoint is scheduled for sometime in the next two weeks. Officers working in conjunction with the Oklahoma Highway Safety Office will be checking for current driver's license, current vehicle insurance coverage, up to date license tags, and safety belt compliance. The Ponca City Police Department was awarded grant funding from the Oklahoma Highway Safety Office. This effort places additional officers on the streets targeting drivers that are impaired, uninsured and those driving without safety belts or allowing their passengers to ride without being properly buckled up to their seatbelt.

Spring Clean Up begins Saturday, April 6, 2013 and goes through Saturday, April 13, 2013. The City Wide Garage Sale will be April 6, 2013 and will be considered by the Commission under Item # 13 of this agenda.

The February 22, 2013 Ponca Politics session is being rebroadcast on the City of Ponca City's channel 22. Broadcast will be on Monday, February 25, 2013 through Sunday, March 3, 2013 at 10:30 a.m., 6:30 p.m., and 9:30 p.m. each day.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

13. **RESOLUTION NO. 6020**

Consider and vote on a Resolution waiving City Code Sec. 7-1-4(Number of Garage Sales in a given year) for a "City-Wide Garage Sale Day" on April 6, 2013 and waiving \$5.00 permit fee in conjunction with the City's "Annual Spring Cleanup" which will be held April 6-13, 2013.

Tana McKinley, Assistant City Manager, advised that the City started the Citywide garage sale about two years ago, in conjunction with the Citywide Spring Cleanup. McKinley stated that it has been a good thing, as it helps people to want to clean up their property.

McKinley stated that the proposed Resolution would endorse the event that would be called the Citywide garage sale, waive the permit fees that are required for garage sales, and the garage sale held on April 6, 2013 will not be counted as one of the two garage sales allowed each year.

Commissioner Chapman made the motion to approve the Resolution waiving City Code Sec. 7-1-4(Number of Garage Sales in a given year) for a "City-Wide Garage Sale Day" on April 6, 2013 and waiving \$5.00 permit fee in conjunction with the City's "Annual Spring Cleanup" which will be held April 6-13, 2013. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy, and Nicholson. Nays; None. Motion carried.

14. Consider and vote on awarding a contract to Southwest Electric Co. of Oklahoma City, OK in the amount of \$54,995.00 for the purchase of a substation power transformer for the Diesel Plant Substation.

Electric Director Phil Johnston explained the details surrounding the request to purchase the substation power transformer for the Diesel Plant Substation. Johnston stated that last September there was a substantial fault within the substation at the diesel plant that rendered one of the transformers as unfixable. Johnston explained that the unfixable transformer is currently being evaluated by the insurance company for a possible settlement. Johnston further added that if approved this transformer would replace the damaged transformer.

Commissioner Macy made the motion to approve the contract with Southwest Electric Co. of Oklahoma City, OK in the amount of \$54,995.00 for the purchase of a substation power transformer for the Diesel Plant Substation. Chapman seconded.

Roll: Yeas; Macy, Chapman, and Nicholson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

15. None

16. The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Chapman.

Roll: Yeas; Macy, Chapman, and Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:45 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF MARCH 2013.

ATTEST:

CITY CLERK



Helen Nicholson
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
FEBRUARY 25, 2013

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Pam Salisbury, Controller

Absent: Diane Anderson, Trustee , Steve Hermann, Trustee & Marc LaBossiere, Secretary

Others Present: Randy Tyner, Butch Herring, Dwaine Vincent, Chris Henderson, Rob Dick, Terry Brown, Sam Whitecotton, Tana McKinley, City Staff; News; Beverly Bryant-Ponca City News

1. Chairman Homer Nicholson called the meeting to order at 5:45 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2, #3, and #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Macy made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, and Nicholson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held February 11, 2013.

3. **RESOLUTION NO. 854**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider and vote upon authorizing Chairman to submit Monthly Operating Statement to OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

None.

6. Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, and Nicholson. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 5:48 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY of MARCH 2013.



Henry Nicholson

CHAIRMAN:

ATTEST:
W. Macy

TRUST SECRETARY