

Park and Recreation Advisory Board  
MINUTES – REGULAR MEETING  
January 17, 2013

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on January 17, 2013 in the Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Cox, Young, Polito, Wentroth, and Riley.

MEMBERS ABSENT: Moore, Rathbun, Throop, and Troutman.

OTHERS PRESENT: Beverly Bryant, Ponca City News; Jim Sindelar, Director, Park and Recreation; Katie Goss, staff.

1. Call to Order.

Riley called the meeting to order.

2. Consider and vote on the minutes of the November 15, 2012, regular meeting.

A motion was made by Young and seconded by Polito to accept the minutes of the November 15, 2012, meeting as presented. Vote was as follows: Yes – Cox, Young, Polito, Wentroth, and Riley. No – None. Abstention – None.

3. Director's Report.

Sindelar presented the following report:

- Park staff are currently draining the Lake Park ponds to see if we can get in with our equipment to deepen the ponds.
- The Lake Ponca Bridge is progressing. The deck beams are installed and they are ready to pour the deck. Some of the tiered steps have been poured.
- The Lake Ponca restroom project is underway. A progress meeting is scheduled for February 7<sup>th</sup>. Pumps have been ordered and delivery is six weeks out with the project to be completed the first week of June.
- The Disc Golf Club has been working to clear brush from the "Old Archery Range".
- Park staff will start to level the BMX track within the next week.

Wentroth felt that funding may be available through the Department of Wildlife "Close to Home Fishing" to assist with aeration fountains and other items for the Lake Park Pond improvements.

**Public Hearings – None**

**Old Business – None**

**New Business**

4. Receive update on Pilot Dog Park.

Young reported the committee reviewed and tentatively approved the signs. There will be some type of grand opening after the trial period of the pilot park is completed and evaluated. Polito offered to set up a Facebook group for the Dog Park users.

Sindelar reported frost free hydrants were being installed. Signs on how to enter and exit the park; signs for large and small dog areas are currently being prepared. Bleachers have been placed inside the fencing and newly painted fire hydrants have been placed in the park area. Staff is trying to have the park ready to open February 1. Hitching posts will be installed for owners to leash their dogs to if they need to go to their car or go to the restrooms.

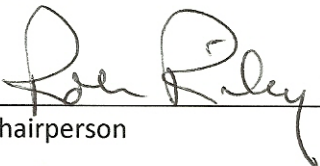
Cox asked if there would be flyers which businesses could post to promote the park. The first weekend the K-9 Dog Club will be on site to provide guidance on park etiquette.

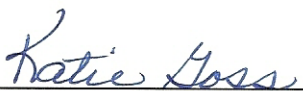
5. Discuss Budget Preparation for 2013-2014.  
Sindelar reported Budget Kickoff will be next week. Capital Requests will be the first budget item due. A splash pad will be one of the items requested. Capital requests will focus on facilities and providing services to the public. Riley inquired about the improvements to the Duck Ponds. Sindelar said this would be an item we would resubmit this year.
6. Receive Recreation Committee update on Health Fair.  
Wentroth reported the Fair will be Tuesday, March 26 from 6:00 pm until 8:30 pm. Vendor applications will be mailed to participants in the Health Fair last year. Cox and Wentroth would like vendor applications mailed to organizations such as AA and Gamblers Anonymous. Polito suggested contacting the hospital regarding lung function testing and Alzheimer testing. Both of these are popular at the hospital health fair. Wentroth and Cox will send additional names for inclusion in the health fair.

Wentroth reported the Daddy Longs Legs 5K Run/Walk was held last November with 16 participants. The participants enjoyed the event and made suggestions for consideration in planning the next event. The 2<sup>nd</sup> Annual Daddy Longs Legs 5K Run/Walk will be held Thanksgiving Day. This is a sanctioned race.

7. Comments from chairperson or board members.  
Young asked what was decided regarding permitting of kayak's on Lake Ponca. The recommendation of the Lake Committee was to continue to require permits on Lake Ponca. It is now a matter of how to implement the decision because effective July 1, 2013, the state no requires registration of kayaks and canoes.
8. Discuss February Agenda.  
Budget, Dog Park, Health Fair update
9. Citizen Comments.  
None.
10. Adjourn.  
There being no further business to consider a motion was made by Wentroth and seconded by Young to adjourn the meeting of the Park and Recreation Advisory Board. Vote was as follows: Yes – Cox, Young, Polito, Wentroth, and Riley. No – None. Abstention – None.

ATTEST:

  
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Chairperson

  
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Minutes prepared by Katie Goss