

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
JUNE 24, 2013

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Diane Anderson, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Mike Lane, Earl Watkins, Judi Newland, Pamela Salisbury, Sherri Tapp, Terry Brown, Chris Henderson, Todd Smith, Jim Fairbanks, Rhonda Skrapke, Butch Herring, City staff; citizens; Beverly Bryant, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:31 p.m.
2. INVOCATION – Jeff Pershing, Glad Tidings Assembly of God Church
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found #4 through #12 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Anderson, Hermann. Nays; None. Motion carried.

4. Consider and Vote Upon Minutes Of The Ponca City Board of Commissioners Regular Session Held June 10, 2013.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6040

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6041

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>Term Expiration</u>
Board of Adjustment	Sonja Long	Appointed	2016
Construction Appeals Board	Floyd Novotny	Re-Appointed	2018
Construction Appeals Board	Howard Wells	Re-Appointed	2018
Marland Estate Commission	Debra Bellmard	Appointed	2016
Senior Advisory Board	Jennifer Ellis	Re-Appointed	2016

7. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #10, For Fiscal Year 2012-13.

RESOLUTION NO. 6042

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #10, FOR FISCAL YEAR 2012-13.

8. Consider And Vote On Changing The City Of Ponca City's Employee Term Life Insurance To Reliance Standard Life Insurance Company Effective July 1, 2013.
9. Consider And Vote On The Annual Contract With United Safety & Claims, Inc. For Fiscal Year 2013-2014.
10. Consider And Vote On Contract With Symetra Financial For Individual And Aggregate Re-Insurance On The City's Health Benefit Plan For The Fiscal Year Beginning July 1, 2013 Including \$250,000 Individual, And Authorizing The Mayor To Execute All Related Documents.
11. Consider And Vote On The Lease Renewal For Fiscal Year 2013-2015 Of Enrique Avila, D/B/A Enrique's Cafe.
12. Consider And Vote Upon Change Order No. 1, In The Add Amount Of \$5,482.07, And The Final Payment, In The Amount Of \$59,859.38, To Hembree And Hodgson Construction, LLC To Accept All Work As Complete For "Street Improvement Project – Reconstruct Meadow Lane – Crawford Avenue To Fairway Place" Project No. GEN 12-5.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

13. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

14. None.

****REPORTS****

15. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that the Ponca City Aquatic & Family Center-YMCA will play host to the first "Pop with a Cop" event on Thursday, June 29, 2013 from 2:00 p.m. to 4:00 p.m.

Stephenson then stated that the public firework display will take place at Lake Ponca on the 4th of July, 2013. The fireworks are set to begin about 9:50 p.m. and police officers will be on hand to assist traffic as the event comes to a close. The public is asked to park in designated areas and glass containers will not be allowed. There are to be no individual firework discharges permitted. City ordinance prohibits citizens from possessing, storing or igniting fireworks in the city limits of Ponca City. This includes traditional fireworks like sparklers, smoke bombs, glowworms, roman candles and fountains.

Stephenson also wanted to let everyone know that lightning kills more people each year than tornadoes. Thunderstorms are most likely to develop on spring or summer days but can occur year round. Lightning can strike as far as 10 miles from the area where it is raining. Most lightning deaths and injuries occur in the summer, where organized outdoor sports activities take place. While indoors during a storm, stay off corded phones, computers and other electrical equipment that put you in direct contact with electricity or plumbing. At the first clap of thunder, go to a large building or fully enclosed vehicle, and wait 30 minutes after the last clap of thunder to go back outside.

Stephenson informed everyone that the Oklahoma Municipal League (OML) is in their legislative programming phase for next year and as such has asked all member communities if they have any particular legislation they would like the OML Board to consider adding to their priority list for the upcoming legislative session. If there is a legislative item anyone would like for the Commission to consider please let Stephenson know and he will have it researched and if necessary have it placed in a resolution format for Commission consideration.

Stephenson concluded by reminding the public that Ponca City does have a leash ordinance that requires all animals, while outdoors in a non-fenced area, to be on a leash. It is summer time and there are many residents out walking later in the evening as it cools down so there is greater opportunity for contact with unleashed animals.

****PUBLIC HEARINGS****

16A. Conduct A Public Hearing On Subparagraph (B) Hereof.

No comments.

16B. Consider And Vote On An Ordinance Authorizing The Closing Of A Platted Alley Legally Described As Lying Between Block 6 And Block 11 Of Township Of Cross Addition To The City Of Ponca City, Located South Of The 100 Block Of West Comanche Avenue.

ORDINANCE NO. 6178

An Ordinance Authorizing The Closing Of A Platted Alley Legally Described As Lying Between Block 6 And Block 11 Of Township Of Cross Addition To The City Of Ponca City, Located South Of The 100 Block Of West Comanche Avenue.

Commissioner Anderson made the motion to approve the ordinance authorizing the closing of a platted alley legally described as lying between Block 6 and Block 11 of Township of Cross addition to the City of Ponca City, located south of the 100 block of West Comanche Avenue. Commissioner Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, Chapman, Hermann. Nays; None. Motion carried.

****NEW BUSINESS****

17. Consider And Vote On A Resolution To Support The "Highland Park" Affordable Housing Project Proposal To Be Located At 1900 West Highland (a/k/a Airline Drive).

RESOLUTION NO. 6043

A RESOLUTION TO SUPPORT THE "HIGHLAND PARK" AFFORDABLE HOUSING PROJECT PROPOSAL TO BE LOCATED AT 1900 WEST HIGHLAND (A/K/A AIRLINE DRIVE).

Commissioner Anderson made the motion to approve the resolution to support the "Highland Park" affordable housing project. Commissioner Hermann seconded.

Roll: Yeas; Anderson, Hermann, Macy, Nicholson, Chapman. Nays; None. Motion carried.

18. Consider And Vote Upon Awarding Bid In The Amount Of \$72,605 To River Ridge Construction For The Construction Of Concrete Medians On Prospect At The BNSF RR Crossing For The Purpose Of Establishing A Quiet Zone At The Prospect Avenue Railroad Crossing And Authorize Mayor To Execute Contract.

Commissioner Macy made the motion to approve item 18. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Anderson, Nicholson, Hermann. Nays; None. Motion carried.

19. Consider And Vote On A Request From Ponca City Main Street To Grant A Variance To The Alcoholic Beverage Ordinance To Allow For A "Chill Garden" Serving Beer/Wine By A Licensed Caterer At The Downtown Crazy Days Event To Be Held Friday, July 26, 2013, 5:00-11:00pm Between Grand Avenue And The Alleyway South On 3rd Street.

Commissioner Hermann made the motion to approve item 19. Commissioner Chapman seconded.

Roll: Yeas; Hermann, Chapman, Nicholson, Anderson. Nays; Macy. Motion carried.

****CITIZENS COMMENTS****

20. None.

21. ADJOURN

The motion to adjourn was made by Commissioner Hermann and seconded by Commissioner Macy.

Roll: Yeas; Hermann, Macy, Nicholson, Anderson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:05 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY OF JULY 2013.



Howes Nicholson

MAYOR

ATTEST:

Man Jackson

CITY CLERK

