

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
MAY 19, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Vice Mayor R. Mark Macy presiding:

Present: R. Mark Macy, Vice Mayor  
Lanita Chapman, Commissioner  
Steve Hermann, Commissioner  
Mary Beth Moore, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Janet Ivers, Deputy City Clerk

Absent: Homer Nicholson, Mayor  
Marc LaBossiere, Finance Director/City Clerk

Others Present: Don Bohon, Tana McKinley, Mike Lane, Butch Herring, City staff; Shane Harland, Stephanie Williams, citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER.

Vice Mayor Macy called the meeting to order at 2:06 p.m.

2. RECEIVE SEMI-ANNUAL REPORT ON THE PONCA CITY AQUATIC AND FAMILY CENTER- YMCA

YMCA Executive Director Shane Harland began, informing all that the YMCA current membership count includes 9,220 members and 3,977 units, with a current retention rate of 70%. Harland noted that the membership census includes 87% that are Ponca City residents, with the other 13% residing outside of Ponca City. Harland then relayed that since the beginning of 2014, there are 1,841 members, or 20% of the membership who are receiving financial assistance, for a year to date total of \$47,392.50.

Harland reminded commissioners that the lease requires a capital reserve account that is funded by 5% of gross income or 10% net profit, whichever is greater, for the annual maintenance and upkeep of the facility. Harland relayed that the account has a balance of \$130,000.00 as of May 15, 2014. Director of Programs Stephanie Williams presented a long list of facility rentals and events which are partnered with many schools and organizations. Williams also reported on the many youth and adult programs offered through the YMCA. Discussion ensued.

3. AUTOMATED EXTERNAL DEFIBRILLATOR (AED) TRAINING.

Fire Chief Butch Herring provided training and a demonstration to properly use an Automated External Defibrillator (AED) to the commissioners and all in attendance.

4. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Mary Beth Moore shared a comment from a Ponca City resident who stated that city employees were well represented at former Mayor Dick Stone's funeral and was impressed with the respect shown to the family by those employees.

Vice Mayor Macy also shared a comment from some out of state residents who attended a wedding over the weekend at Lydie's Cottage and were amazed at the Marland Mansion facilities, and that they which can be rented by the public.

5. CITY MANAGER COMMENTS.

City Manager Craig Stephenson reminded everyone that on Wednesday, May 21, 2014 at 10:00 a.m. the Oklahoma Housing Finance Agency (OHFA) will consider two tax credit projects proposed for Ponca City. Stephenson then informed all that summer tennis registration for the Park and Recreation Department will be held May 21, 2014 from 5:00 p.m. to 7:00 p.m., at the Wally Smith Tennis Courts. Next, Stephenson relayed a notification from Cable One this week that they will start closing their offices on Monday mornings.

Stephenson reminded commissioners that due to the Memorial Day holiday on Monday, May 26, 2014, the City offices will be closed and the regularly scheduled Monday night meeting will be held Tuesday, May 27, 2014. Stephenson announced the ribbon cutting ceremony for the new Waverly Estates, at Waverly Street and Highland Avenue to be held Thursday, May 22, 2014 at 2:00 p.m.

Stephenson concluded by introducing an idea to the Commission regarding the possibility of putting up a sign in conjunction with Oklahoma Department of Transportation (ODOT) acknowledging the number of Ponca City High School State championship titles. Discussion ensued.

6. ADJOURN.

Commissioner Moore moved to adjourn the meeting. Commissioner Chapman seconded.

Roll: Yeas: Moore, Chapman, Macy, Hermann. Nays: None. Motion carried

Vice Mayor Macy adjourned the meeting at 2:52 p.m.

*PASSED IN SESSION AND APPROVED THIS 27<sup>TH</sup> DAY OF MAY 2014.*



  
MAYOR

ATTEST:

  
CITY CLERK