

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
JUNE 2, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
R. Mark Macy, Commissioner  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Steve Hermann, Commissioner

Others Present: Tana McKinley, Anthony Rogers, Chris Henderson, Dana Bright, Phil Johnston, City staff; David Myers, PCDA; Steve Dye, Ponca City News.

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:02 p.m.

2. DISCUSS AND REVIEW THE PONCA CITY UTILITY AUTHORITY (PCUA) CUSTOMER SERVICE GUIDELINES AND THE WISE REBATE PROGRAM.

City Manager Craig Stephenson began, informing all about details on the W.I.S.E. rebate program, and recent years' activity in the wake of Federal ARRA incentives. Stephenson passed out a memo detailing rebate history and reviewed the philosophy of the program. Ponca City Development Authority Executive Director David Myers stated that they have been working with local industries to make them efficient utility customers to help cement operations locally. Discussion ensued on the philosophy of the program and intended beneficiaries and results. Staff will prepare an action item for Commission consideration, based on consensus to amend the guidelines with some limits to assure that one beneficiary does not claim the annual limit.

3. RECEIVE AN UPDATE ON THE DRAFT ORDINANCE AMENDING THE CITY'S ZONING REGULATIONS AS THEY RELATE TO THE SIZE, LOCATION, MAINTENANCE AND REMOVAL OF PERMANENT AND TEMPORARY SIGNS.

Community Development Director Chris Henderson gave a history of local laws on sign regulations. Henderson went through a PowerPoint presentation with examples of different sign types and reviewed positive and negative attributes of each. The Planning Commission has met twice on the topic already and is working on a recommendation. Discussion ensued regarding scenarios in Ponca City, and strategies to clean up sign clutter.

4. REVIEW THE OMNIBUS RESOLUTION SETTING NON-UTILITY RATES, FEES AND CHARGES FOR THE CITY OF PONCA CITY AND THE PONCA CITY UTILITY AUTHORITY.

City Finance Director Marc LaBossiere reviewed the re-codification process of 2002 where rate and fee setting was standardized to do all utility rates by ordinance, and remaining rates and fees set by an omnibus resolution. LaBossiere discussed this philosophy and related

benefits. Then LaBossiere outlined an executive summary of each change to be considered with an upcoming agenda item. Discussion ensued.

5. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Macy commented on a personal concern over recent damage to splash pads in Ponca City, and an observation that more residents are becoming concerned and taking more responsibility for our community. Commissioner Chapman expressed delight about recent rainfall activity in Ponca City. Commissioner Moore concluded, noting excitement about her upcoming training for newly elected officials, to be held in Tulsa on the following week.

6. CITY MANAGER COMMENTS.

City Manager Craig Stephenson gave detailed rain gauge data from the previous evening, and announced that Lake Ponca levels are down 5 foot, 1 inch, an improvement from the 6 foot 2 inch deficit a week ago. Stephenson informed all that the Cruizin' Grand event will be held on Friday, June 6, 2014 from 6:00 p.m. to 10:00 p.m.

Stephenson then reviewed a list of events to occur on the following day, Saturday, June 7, 2014, including the fly-in breakfast at the Ponca City Regional Airport that begins at 7:00 a.m., the annual Herbfest that runs from 8:00 a.m. until 4:00 p.m., and the Schooner car show late afternoon at Lake Ponca. Stephenson also noted there is a disc golf tournament at Lake Ponca that day, as well.

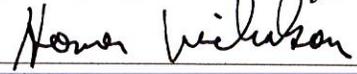
Stephenson reminded all that the 101 Wild West Rodeo would be held on June 12-14, 2014, with the related parade happening on June 14<sup>th</sup>. Stephenson concluded by relaying information on an upcoming Ponca City Library event for the public, The Digital Bookmobile National Tour that will showcase the free eBook service from OK Virtual Library, of which the Ponca City Library is a member, at the corner of 6<sup>th</sup> Street and Grand Avenue on June 12, 2014 from 1:30 p.m. to 6:30 p.m. Readers of all ages will learn how to access eBooks from the Ponca City Library through interactive demonstrations and high-definition instructional videos.

7. ADJOURN.

Commissioner Macy moved to adjourn the meeting. Commissioner Chapman seconded. Yeas: Macy, Chapman, Nicholson, Moore. Nays: none. Motion carried.

Mayor Nicholson adjourned the meeting at 3:15 p.m.

*PASSED IN SESSION AND APPROVED THIS 9<sup>TH</sup> DAY OF JUNE 2014.*

  
MAYOR

ATTEST:

  
CITY CLERK

