

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
August 25, 2014

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Mary Beth Moore, Commissioner
Steve Hermann, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None.

Others Present: Walt Klinger, Chris Henderson, Don Bohon, Johnny Barron, Rob Dick, Don Nuzum, Dana Bright, Judi Newland, Jan Rodd, Terry Brown, Craige Baird, Anthony Rogers, Butch Herring, Hong Fu, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Reverend Danny Cox, Eastern Heights Christian Church
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Special Presentation

City Manager Craig Stephenson made a special presentation to Computer Services Coordinator, Mr. Walt Klinger, for his 50 years of service.

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #8 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held August 11, 2014 And Work Session Held August 18, 2014.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6121

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6122

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

8. Consider And Vote A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6123

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Cultural Affairs Commission	Betty Norman	Re-Appointed	2017
Historic Preservation Advisory	Marcia Davis	Re-Appointed	2017

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. The Commissioners and Mayor expressed wonderment and appreciation for Walt Klinger for his long career and years of service.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson informed the public that the City received a notice this week from Cable One. Effective with the October 2014 billing, they will be instituting a Sports Surcharge of \$2.94 for all residential standard cable customers. The charge is to cover the additional cost of programming to carry sporting events.

Stephenson praised the excellent training City staff received this past Tuesday, August 19, 2014, on stroke awareness. Strokes are the 5th leading cause of death in Oklahoma, and Oklahoma has the 4th highest stroke death rate in the United States with nearly 2,000 in 2010. In the last 10 years there has been a 53% increase in strokes in the 15 to 44 year old age bracket. City staff was told what signs to look for and how to test someone they believed may be having a stroke, and if there is any question dial 911. This training was provided by a nurse with Integris Hospital.

Stephenson proudly announced numerous development activities in the community. Pet Sense has taken out a remodeling permit to provide for grooming services in their facility. Dorada Foods has taken out a \$17 million building permit application for expansion of their facility. They have plenty of space on the interior, so most of the work will be internal. This expansion is going to be necessitating up to 200 additional employees. Plans for a Marco's Pizza to be located in the former Twin Theatre location in the Ponca Plaza are currently under review by City staff. The intent is to only utilize one half of this location. Plans for the Rib Crib are in the building, and there will be a Technical Review Committee (TRC) on those sometime in early September 2014. With all the projects in the pipeline this year the City could hit \$40 million worth of permits, and that will be big year again for the City.

Stephenson ended with the reminder that next Monday, September 1, 2014, is Labor Day, City offices will be closed, but emergency services will be staffed accordingly.

****NEW BUSINESS****

12. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Authorizing The Mayor Of Ponca City To Sign A Grant Agreement Between The City Of Ponca City And Federal Aviation Administration (FAA) For Improvements To Rehabilitate Existing Hangar Access And Parking Aprons; Widen And Extend An Existing Taxilane Serving T-Hangars; Reconstruct And Widen A Portion Of The Main Parking Apron; Install LED Conversion Kits For Existing Windcone; And Install New LED REILS, AIP 3-40-0078-016-2014.

RESOLUTION NO. 6124

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, AUTHORIZING THE MAYOR OF PONCA CITY TO SIGN A GRANT AGREEMENT BETWEEN THE CITY OF PONCA CITY AND FEDERAL AVIATION ADMINISTRATION (FAA) FOR IMPROVEMENTS TO REHABILITATE EXISTING HANGAR ACCESS AND PARKING APRONS; WIDEN AND EXTEND AN EXISTING TAXILANE SERVING T-HANGARS; RECONSTRUCT AND WIDEN A PORTION OF THE MAIN PARKING APRON; INSTALL LED CONVERSION KITS FOR EXISTING WINDCONE; AND INSTALL NEW LED REILS, AIP 3-40-0078-016-2014.

Commissioner Chapman made the motion to approve item #12 as stated. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann, Macy. Nays; None. Motion carried.

13. Consider And Vote On Awarding Construction Contract In The Amount Of \$324,284.20 To Layne Christensen Company For The Replacement Water Well Project.

Commissioner Chapman made the motion to approve item #13 as stated. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson, Hermann, Moore. Nays; None. Motion carried.

****CITIZENS COMMENTS****

14. None.

15. ADJOURN

The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Chapman.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:55 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY OF SEPTEMBER 2014.



VICE -MAYOR

ATTEST:

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
August 25, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Mary Beth Moore, Trustee
Steve Hermann, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Walt Klinger, Chris Henderson, Don Bohon, Johnny Barron, Rob Dick, Don Nuzum, Dana Bright, Terry Brown, Craige Baird, Anthony Rogers, Butch Herring, Hong Fu, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:55 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda. Trustee Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson, Hermann, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held August 11, 2014.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 906

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #3, For Fiscal Year 2014-15.

RESOLUTION NO. 907

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #3, FOR FISCAL YEAR 2014-15.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6A. Consider And Vote On Awarding Construction Contract In The Amount Of \$897,000 To Maguire Iron, Inc. For The Water Treatment Plant Backwash Tower Replacement Project.

Trustee Hermann made the motion to approve item #6A. Trustee Macy seconded.

Roll: Yeas; Hermann, Macy, Nicholson, Moore, Chapman. Nays; None. Motion carried.

6B. Consider And Vote On Change Order No. 1, In The Deduct Amount Of \$46,000, To Construction Contract With Maguire Iron, Inc. For The Water Plant Backwash Tower Replacement Project.

Trustee Moore made the motion to approve item #6B as presented. Trustee Macy seconded.

Roll: Yeas; Moore, Macy, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

7. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:08 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY of September 2014.

ATTEST:



TRUST SECRETARY



VICE-CHAIRMAN



