

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
NOVEMBER 3, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Mary Beth Moore, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Others Present: Don Bohon, Anthony Rogers, Steve Miner, Paula Cain, Chris Henderson, Jim Sindelar, Mike Lane, City staff; Shane Harland, Stephanie Williams, YMCA; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:00 p.m.

2. RECEIVE SEMI-ANNUAL REPORT ON THE PONCA CITY AQUATIC AND FAMILY CENTER – YMCA.

City Manager Craig Stephenson noted that today's presentation is the semi-annual report from the YMCA on operations at the Ponca City Aquatic & Family Center – YMCA (PCAFC). Executive Director Shane Harland began, stating that good things are happening at the PCAFC – YMCA. Harland reviewed a powerpoint presentation that revealed membership at 8,882 individual members, or 3,811 units, which is about same as last year this time. Harland noted that 2,603 individuals receive at least 30% assistance with memberships. Harland continued with demographic information, and recent capital upgrades.

Programming Director Stephanie Williams then gave an overview of new classes being held at the facility and gave some examples of successes. Williams also detailed partnerships that the YMCA has with several other Ponca City organizations and not-for-profits to maximize resources. Williams then discussed youth sporting activities at the facility, including basketball, karate, Ponca City Junior Baseball and girls softball. Discussion ensued.

3. RECEIVE A PRESENTATION OF THE KAY COUNTY ANIMAL RESPONSE TEAM (CART).

Paula Cain, Director of Emergency Management passed out handouts and continued with a powerpoint presentation highlighting the federal Pets Act of 2006, which was post hurricane Katrina where a number of people would not leave home due to pets. Cain gave examples of why pet sheltering is important, stressing that it also helps re-unite owners with pets. Cain informed all that Kay CART is a county asset managed by the Oklahoma Department of Health, and is run by volunteers such as Erica Macy, who was introduced. Cain also reviewed partnerships with groups such as the AKC and initiatives such as flyers and checklists that will be printed in Spanish as well. Discussion ensued.

4. RECEIVE A PRESENTATION OF THE DRAFT ORDINANCE RECOMMENDED BY THE PLANNING COMMISSION THAT AMENDS THE CITY'S ZONING REGULATIONS AS THEY RELATE TO THE SIZE, LOCATION, MAINTENANCE, AND REMOVAL OF PERMANENT OR TEMPORARY SIGNS.

Development Services Director Chris Henderson introduced the item, telling commissioners that he wanted to bring the proposed ordinance up for discussion well ahead of the November 24, 2014 meeting where it is planned to be on the agenda for consideration. Henderson then gave a history of sign regulations in Ponca City and that it was recommended in the City's Comprehensive plan to reduce sign clutter on arterial streets and restrict and control signage overall.

Henderson relayed that he gathered sample ordinances from across the country, some simple, and some very complicated. From those, Henderson drafted a draft 17 page proposal, which then went to the Planning Commission for review and they softened some elements in the ultimate recommendation. He then reviewed highlights of the proposed ordinance which encourages use of multi-tenant, stacked signs. The proposal also prohibits rooftop signs, although existing ones would be "grandfathered." Henderson noted that the ordinance also introduces "institutional" signs in residential areas, in cases like churches. Billboards continue to be prohibited, since 2007. Henderson also discussed limitations placed on portable, temporary and electronic signs contained in the proposal, as well as abandoned sign structures. Discussion ensued.

5. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Chapman expressed a desire to have the sign ordinance include a lead in to the effective date, with no emergency clause.

6. CITY MANAGER COMMENTS.

City Manager Craig Stephenson shared a hope for rain later in the day.

7. ADJOURN.

Commissioner Chapman made a motion to adjourn, which was seconded by Commissioner Macy. Roll: Yeas; Chapman, Macy, Nicholson, Hermann, Moore. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 3:27 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY OF NOVEMBER 2014.



Norm Nicholson
MAYOR

ATTEN
[Signature]
CITY CLERK