

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 24, 2014

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Mary Beth Moore, Commissioner

Others Present: Tana McKinley, Chris Henderson, Mike Lane, Butch Herring, Terry Brown, Anthony Rogers, Johnny Barron, Sherri Tapp, Pamela Salisbury, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Mark Berry, Eastern Heights Christian Church
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #6 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as read. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Work Session Held November 3, 2014 And Regular Session Held November 10, 2014.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6143

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6144

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS
AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Library Board	Angela Spicer	Appointed	2017

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

8. Commissioner Lanita Chapman wished everyone a happy holiday. Commissioner Steve Hermann and Mayor Homer Nicholson echoed similar sentiments.

****REPORTS****

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that the City of Ponca City Lighted Christmas Parade will be held December 5, 2014 beginning at 6:00 p.m. Parade entries are being accepted by the Park and Recreation office through December 1, 2014.

Stephenson noted that The Festival of Angels will kick off their season on Wednesday, November 26, 2014 starting at 6:00 p.m. at Lake Ponca Park. They will have horse drawn hay rides to view the lights in Lake Park, and they will provide coffee, hot chocolate, cookies, and roasted marshmallows for the public until 9:00 p.m.

Stephenson shared with everyone the fact that he had attended the initial meeting of the Kay County Exposition Center Authority this past Thursday, November 20, 2014 at the Kay County Court House. As a reminder, the Trustees are Jeff Kubik, Rick Buellesfield, Cindie Klumpp, Scott Haywood and John Spore. Jeff Kubik was elected as Chair, and Rick Buellesfield was elected as Vice Chair.

Stephenson reminded the public that Ponca Politics was held in the Commission Chamber of City Hall last Friday, November 21, 2014, and featured District Attorney Brian Hermanson, Kay County Commissioner Jason Shanks, Kay County Treasurer Christy Kennedy, and Kay County Clerk Tammy Reese. Ponca Politics will be rebroadcast for viewing on the following: Channel 22 at 10:30 a.m., 6:30 p.m., and 9:30 p.m., beginning Monday, November 24, 2014 through Sunday, November 30, 2014, the City of Ponca City's web page, www.poncacityok.gov, located under City Services/Videos, a link on the City of Ponca City's Facebook page, which is City of Ponca City, OK, and also a link on the City of Ponca City's Twitter, which is twitter @PoncaCityOKgov

Stephenson gave notice to the citizens that the City of Ponca City will begin Autumn Leaf Collection on November 24, 2014 and end on January 9, 2015. The City is asking that

residents who wish to have their leaves removed to please follow these guidelines: Residents are asked to bag their leaves if possible. Bagged leaves placed in the regular refuse collection area will be collected free of charge until January 9, 2015. Bagged leaves will be picked up at the rate of ten (10) bags per pickup day. Loose leaves should be placed within three feet of the front curb, but not in the street gutter. If leaves are raked or blown into the street gutter they may clog the storm drains. Leaves found blown or raked into the street may result in a citation per City Code. No non-containerized leaves will be collected in alleyways. No mulched leaves or leaves mixed with grass will be collected except by special pickup. The City Crews will be working the City section by section. It may take two weeks or more to collect the leaves due to the large volumes expected. Leaf collection will also be available by special pickup anytime during the year. Call 767.0411 for information on special pickups.

Stephenson stated that the City of Ponca City will observe Thursday, November 27, 2014 and Friday, November 28, 2014, as City Holidays. Stephenson mentioned the various facilities and their hours of operation during the Thanksgiving Holiday

Stephenson ended with wishing all a Happy Thanksgiving.

****PUBLIC HEARINGS****

10A. Conduct A Public Hearing On Subparagraph (B) Hereof.

Community Development Director Chris Henderson gave background on the zoning code and Chapter 15 which addresses signage, as well as recent staff and advisory board efforts to revise it. Henderson went through a PowerPoint presentation and explained highlights of the proposed change. The public hearing followed. No public comment was received.

10B. Conduct An Initial Reading Of An Ordinance Amending Title 11, Chapter 12, Of The City Code Of Ponca City, 2003, Entitled "Sign Regulations;" Providing For Definitions Of Specific Sign Types; Establishing Specific Terms And Conditions For The Placement And Use Of Temporary And Permanent Signs Within The City; Declaring Abandoned, Unsafe And Dilapidated Signs To Be A Public Nuisance; Providing For Conflict, Severability, Codification, And Providing For An Effective Date.

****NEW BUSINESS****

11. Consider And Vote Upon Entering Into An Agreement With Professional Engineering Consultants For Construction Observation And Inspection On The L.A. Cann Bridge Project Over Turkey Creek.

Commissioner Hermann made the motion to approve item #11. Commissioner Macy seconded.

Roll: Yeas; Hermann, Macy, Nicholson, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

12. None.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 6:05 p.m.

13. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Discussing Negotiations With The International Association of Fire Fighters (IAFF).

There was not a recess to executive session, as it was not needed at this time.

14. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commissioners did not enter into executive session.

15. ADJOURN

The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Chapman.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:05 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY OF DECEMBER 2014.



ATTEST


CITY CLERK


MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 24, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Steve Hermann, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, Trust Attorney
Marc LaBossiere, Secretary

Absent: Mary Beth Moore, Trustee

Others Present: Tana McKinley, Chris Henderson, Mike Lane, Butch Herring, Terry Brown, Anthony Rogers, Johnny Barron, Sherri Tapp, Pamela Salisbury, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:05 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Macy made the motion to approve the consent agenda as presented. Trustee Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held November 10, 2014.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 916

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote On Write Off Of Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Of Uncollectible Accounts To Credit Bureau Services Association For Further Collection.
5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****NEW BUSINESS****

None

7. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:08 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY of December 2014.



ATTEST:


TRUST SECRETARY


CHAIRMAN