

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board
MINUTES – REGULAR MEETING
February 15, 2007

A meeting of the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:35 p.m. on February 15, 2007, in the B. S. Barnes Room, City Hall.

MEMBERS PRESENT: Ball, Kennedy, Leonard, Schieber, Wentroth, Young, and D. Powell.

MEMBERS ABSENT: Bishop, Rager, Whipple, and J. Powell.

OTHERS PRESENT: Dan Crummett, Stillwater, Oklahoma Boat Racing Association; Matthew Grudowski, Ponca City Alternative Sports Association; Mike Swinehart, Leadership Class; George and Sandra Martin, and Kenny James, Citizens; Jim Sindelar, Park and Recreation Dept. Director; Jim Eck, Park Supt.; and Katie Goss, staff.

Notice of the meeting was posted conspicuously in the City Hall Building and the Public Safety Center and was given to the members of the Park and Recreation Board. Availability of the Agenda was communicated in the advance notice of this meeting to the Park and Recreation Board. All proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public. Further, except as otherwise noted, all subjects included in said proceedings were contained in the Agenda for said meeting, which was kept continuously current and available for public inspection at the Office of the City Clerk.

1. Call to Order
Wentroth called the meeting to order at 5:35 p.m.

CITIZENS' COMMENTS

2. CITIZENS' COMMENTS (Open for Ponca City citizens to be heard on items not included on this Agenda. As provided by law, the Park and Recreation Advisory Board shall make no decisions of consideration of action on citizens' comments, except to refer the matter to the Advisory Board for consideration at a later date. Citizens addressing the Advisory Board are requested to identify themselves by name and address for the official record.) Comments will be limited to 5 minutes unless extended by the Advisory Board.
George Martin stated the citizens of Ponca City are using the dumpsters located at Lake Ponca for their personal and commercial dumping. The dumpsters are intended for used by Lot Lessee's who pay a fee annually. Mr. Martin stated he understands the dumpsters cannot be watched. Staff confirmed this is a problem, which occurs periodically. If someone sees illegal dumping, get a tag number and contact Joe or the Park Dept. The people will be contacted and may be issued a citation. Ball suggested installation of a motion detected security camera be installed. Signs could be posted stating a security camera monitors the area. Periodically the cameras could be relocated to other problem areas around the lake.
3. Consider and vote on minutes of November 16, 2006 meeting.
A motion was made by Ball and seconded by Leonard to approve the minutes of the November 16, 2006 meeting as presented. There was no further discussion and the

vote was as follows: Yes - Ball, Kennedy, Leonard, Schieber, Wentroth, Young, and D. Powell. No – None. Abstention – None. Motion passed.

4. Comments from Chairman and board members.
Ball expressed concern regarding the severe deer problem on the East side of town.
5. Directors report
The budget process is underway. A budget calendar is included in the board-meeting packet. Staff has submitted capital requests. The City is concentrating on facility needs. Board members were invited to submit suggestions for capital requests to Park Department staff.
The Wentz Camp Renovation project has gone out to bid. Bids are due March 8.

Ball asked the board if there is something that can be done regarding the severe deer problem on the East side of town. People continue to feed the deer, which brings them inside the city limits for food. Wentroth said the City of Edmond worked with the Wildlife Department on a similar problem in Edmond. Kennedy suggested additional “Deer Crossing” signs be installed.

It was suggested the City and the Department of Wildlife need to work together to address the problem. The State of Oklahoma dictates the hunting season. Mrs. Martin suggested a special hunt be held and the meat be given to someone in need.

PUBLIC HEARINGS

6. None.

UNFINISHED BUSINESS

7. Receive and take action as needed on report from the Ponca City Alternative Sports Association.
Grudowski reported members of their organization met with Sindelar, Don Nuzum, Airport Manager and Craig Stephenson, Assistant City Manager regarding possible locations. The location of the Ag Building and the area by the Rodeo Grounds are not available. These properties are located in commercial development areas.

The group continues to look for land. Ball suggested the group talk to Hawkins Real Estate about a long-term lease on land close to where the new Recreation Complex may be located. Grudowski said four and one-half acres are needed to construct the track, skate park and parking area. Several suggestions of private land were discussed. Wentroth summarized that land available through the Park Department and Development has been reviewed and nothing is available which would meet the needs of the PCASA.

Sindelar told the group staff would be glad to work them if they are able to find available land for the project.

8. Receive and take action on Lake Committee recommendations regarding update of Standard Operation Procedure No. 18.
The proposed SOP was distributed with revisions highlighted in red. Wentroth reviewed those changes that include the clarification of Electrical Codes, elimination of the use of Styrofoam barrels as floatation, establishment of lot lines, and annual inspection form.

The Lake Committee has reviewed the existing SOP and recognizes it as a living document that will need to be updated on a regular basis.

A motion was made by Young and seconded by Leonard to accept the revised Standard Operation Procedure No. 18 as presented. Mr. Martin asked if there is a suggested list of sources for barrels. Staff will put together a partial list of suppliers, which is not to be taken as a recommendation to purchase from those listed. With no further discussion, the vote was as follows: Yes - Ball, Kennedy, Leonard, Schieber, Wentroth, Young, and D. Powell. No – None. Abstention – None. Motion passed.

9. Receive update from Junior Baseball Association on Dan Moran renovation project and take any action needed.
No representatives present.

NEW BUSINESS

10. Consider and vote on request from DeWayne Howey to hold hydroplane races at Lake Ponca on June 16, 2007.
Dan Crummett, Oklahoma Boat Racing Association, reported DeWayne Howey, The Boat House, has agreed to sponsor the one-day hydroplane race. The agreement to hold the race will be with DeWayne Howey, The Boat House. This will be a Saturday afternoon race, June 16, 2007. The event will need to restrict the east side of the lake all day Friday to allow for course set up for the event. The race will be hydroplanes only, racing in three groups, two heats each on Saturday. Clean up of the area will be completed on Sunday. There will be 12 to 20 boats total participating. Admission to the event will be free. Concessions will be available. The racing association has a one million dollar liability policy. The race would be a three lap oval occurring in the area by Sailboat Marina. Hydroplanes are 10 ½ ft to 13 ft single person boats. Sponsorship of this event by The Boat House will replace the open house they usually hold at their business.

Crummett said the economic impact of the 2004 race was approximately \$30,000. Ball asked why races were not held in 2005. Crummett said he was unable to obtain enough sponsors to raise the money needed.

A motion to approve the concept of the Hydroplane Races on Lake Ponca was made by Ball and seconded by Young. Staff will work with the City Attorney and Howey to prepare the Hydroplane Race Agreement. The agreement will go to the City Commission for approval if the Park Board approves the concept of the hydroplane races. With no further discussion, the vote was as follows: Yes - Ball, Kennedy, Leonard, Schieber, Wentroth, Young, and D. Powell. No – None. Abstention – None. Motion passed.

11. Discuss downtown landscaping needs and take action as needed.
Sindelar requested this item be tabled until next month to allow staff to gather additional information.
A motion to table the discussion of downtown landscaping needs was made by Ball and seconded by Schieber. With no further discussion, the vote was as follows: Yes - Ball, Kennedy, Leonard, Schieber, Wentroth, Young, and D. Powell. No – None. Abstention – None. Motion passed.

12. Discuss and take action as needed on changes to programming and facility fees. Staff presented a list of the existing fees for programming and facility rentals for review. Staff stated with the increased cost of maintenance on the Public Ski Docks they feel the seasonal rental fee (May 1 through September 30) should be increased from \$200 per season. It was suggested an increase of \$50 be made for 2007 and then an additional increase of \$50 be made in 2008. After discussion a motion was made by Ball to increase the annual full dock fee from \$200 to \$300 and review the fee again next year. Young seconded the motion. Their being no further discussion vote was as follows: Yes - Ball, Kennedy, Leonard, Schieber, Wentroth, Young, and D. Powell. No – None. Abstention – None. Motion passed.
13. Discuss preparation for FY2007-2008 budget. Sindelar reported staff is currently working on budget items. A calendar of the budget deadlines is included in the board packet. Wentroth asked if staff has a list of requests for capital submitted. Staff will have this list at the March board meeting.
14. March agenda
List of capital requests submitted.
15. Adjourn