

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
March 9, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Mary Beth Moore, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner

Others Present: Tana McKinley, Butch Herring, David Horinek, Terry Brown, Chris Henderson, Anthony Rogers, Jim Sindelar, David Keathly, Jayne Detten, City staff; citizens; Beverly Bryant, Team Radio; Steve Dye, Ponca City News.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Reverend Larry Metzger, First Christian Church
3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Character Trait for March: Persuasiveness

**\*\*CHARTER ITEM\*\***

5. Election Of Vice-Mayor In Accordance With Provisions Of Section 60 Of The City Charter.

Commissioner Rathbun made the motion to nominate Commissioner Moore for Vice-Mayor. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Moore. Nays; None. Motion carried.

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #6 through #8 non-controversial and routine in nature. Commissioner Moore made the motion to approve the consent agenda as presented. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

6. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held February 23, 2015 And Work Session Held March 2, 2015.

7. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6157**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

8. Consider And Vote On The Denial Of An Application From Rural Water District #3 For A Commercial Water Meter To Be Placed On A Tract Of Land Located At 7380 East Canteen Road, Kay County, Oklahoma.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

9. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

10. Mayor Homer Nicholson welcomed new commissioners Nancy Rathbun and Ryan Austin to their first regular meeting.  
Commissioner Nancy Rathbun commented on the beautiful weekend weather and the opportunity to have spent time at Lake Ponca because of the weather.  
Commissioner Ryan Austin thanked City staff and fellow commissioners for the warm welcoming.  
Commissioner Mary Beth Moore echoed comments welcoming commissioners Rathbun and Austin and thanked them for the Vice-Mayor nomination.

**\*\*REPORTS\*\***

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson also welcomed commissioners Rathbun and Austin to their first regular City Commission meeting.

Stephenson informed all that the Fiber to the Premise online survey is closed, and 1554 survey responses were received. Staff will be going through the results and evaluating the next steps in the process.

Stephenson gave an update on the Turkey Creek Bridge Project. The contractor has stated that bottom deck forms are in place, and the middle diaphragm is complete. Form work on the east abutment diaphragm is nearly complete, and it will be poured this week. The west abutment diaphragm will be formed and poured next week. The reinforcing steel and remaining form work for the deck will be placed next week, and the deck will be poured either late next week or early in the week after next. They are still about a week behind original schedule. This project is scheduled to be completed by April 30, 2015.

Stephenson gave notice that the Ponca City Leadership Class will be having their Municipal Government Day on April 8, 2015. The class will spend the day touring and meeting with various staff and city operations. As part of this day, the City Commission along with OMPA host a luncheon at Enrique's beginning at 11:20 a.m.

Stephenson reminded the Commission that staff is still working through the Fiscal Year 2015-16 budget, and the all-day budget meetings will be April 20 and 21, 2015.

Stephenson informed the public that the City is promoting a one-day Citywide Garage Sale event to be held on Saturday, April 11, 2015. During this event any garage sale held on April 11, 2015 will not be counted toward the two garage sales per year restriction, and the \$5 garage sale permit fee will be waived. Stephenson then stated that the Spring Cleanup will be April 11, 2015 through April 18, 2015 and is for Ponca City residents only.

Stephenson noted that the VITA volunteer tax preparers will be at the Ponca City Library to assist individuals filing state and federal tax forms Monday through Friday; from 9:00 a.m. to 5:00 p.m. And as a reminder, they cannot take questions over the phone.

12. OKLAHOMA MUNICIPAL POWER AUTHORITY UPDATE

Jennifer Rogers from the OMPA reviewed some upcoming events related to public power. Rogers then gave an update on current rebate programs and energy audits for customers. Rogers also updated commissioners on the progress of the new Charles D. Lamb Energy Center located north of Ponca City.

**\*\*NEW BUSINESS\*\***

13A. Conduct A Public Hearing On Subparagraph (B) Hereof.

No public comment was received.

13B. Consider And Vote On An Ordinance Extending The Corporate Limits Of The City Of Ponca City, And Designating The Area Or Tract Included In Such Extension, Repealing All Ordinances In Conflict Or Parts Of Ordinances In Conflict Herewith, And Establishing An Effective Date.

**ORDINANCE NO. 6201**

***AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF PONCA CITY, AND DESIGNATING THE AREA OR TRACT INCLUDED IN SUCH EXTENSION, REPEALING ALL ORDINANCES IN CONFLICT OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND ESTABLISHING AN EFFECTIVE DATE.***

Commissioner Moore made the motion to approve the requested annexation. Commissioner Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

**\*\*NEW BUSINESS\*\***

14. Consider And Vote On Agreement In The Amount Of \$39,750 For The Professional Services Of David Burke Historic Preservation, Perry, Oklahoma For Preparation And Paint Of All Exposed Wood Surfaces On Marland's Grand Home And Authorize And Direct The Finance Director To Make An Initial Payment Of \$10,000 To David Burke Historic Preservation.

Commissioner Austin made the motion to approve item #14 for \$39,750 contingent on receiving insurance verification and workers compensation. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

15. Consider And Vote On Awarding The Design Build Contract In The Amount Of \$71,897.45 For The Construction And Installation Of The McGraw Park ADA Themed Play Structure To ACS Playground.

Commissioner Moore made the motion to approve item #15 as presented. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

16. Anton Epp, 1029 Brentwood Drive, stated he is a property owner and resident of Ponca City. Epp stated that he believes that sales tax is the most fair of the various types of taxes and recommended that a uniform distribution system be devised.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

Commissioner Rathbun made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority at 6:10 p.m.

At 6:14 p.m. the Commission returned to regular session.

17. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Discussing The Purchase, Disposal, or Appraisal of Real Property.

At 6:14 p.m. a motion was made by Commissioner Moore to enter into executive session. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

18. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board Of Commission returned to regular session with no action being taken.

19. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Moore.

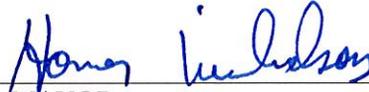
Roll: Yeas; Austin, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:40 p.m.

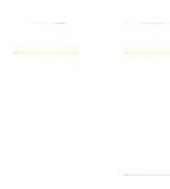
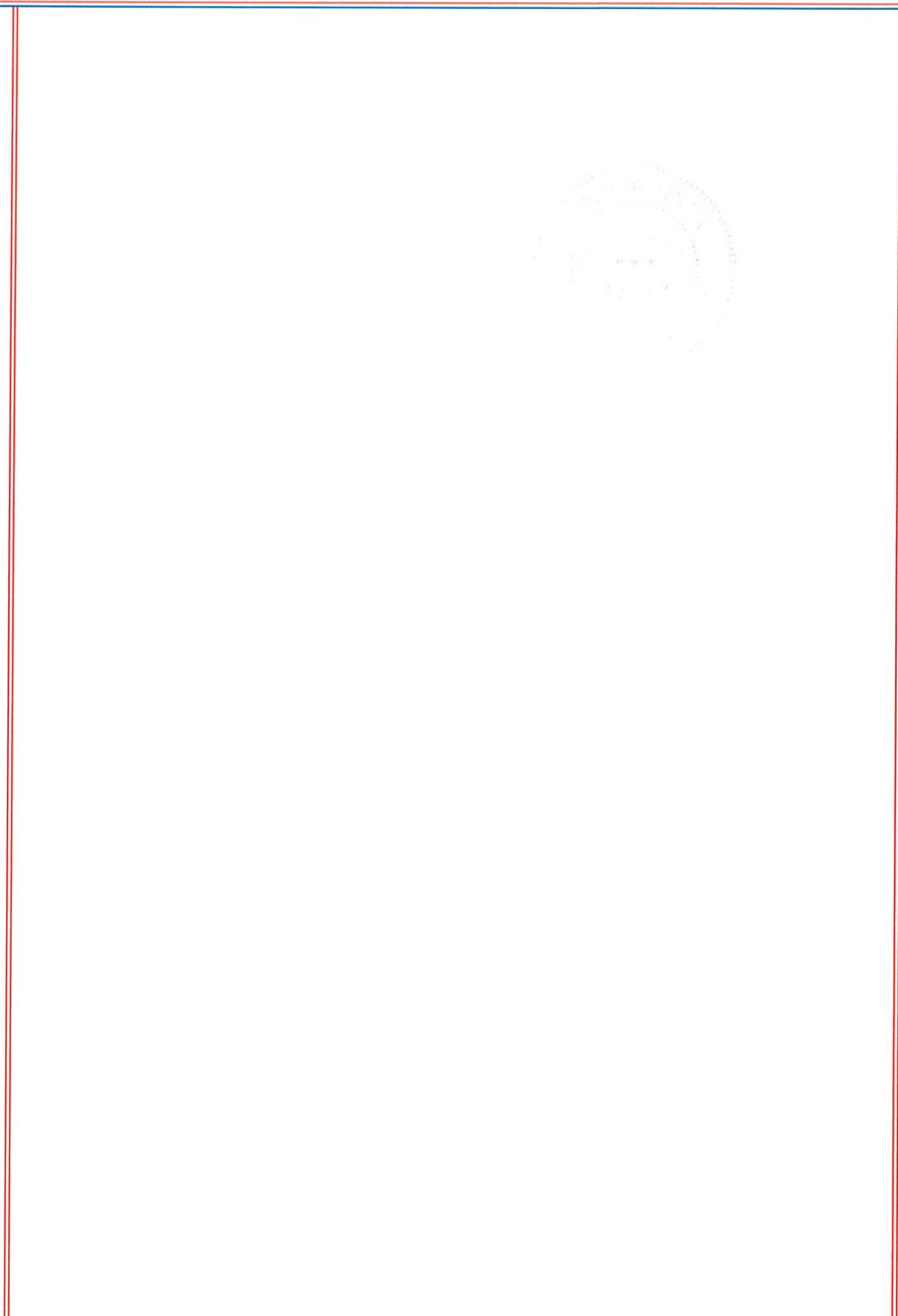
*PASSED IN SESSION AND APPROVED THIS 23<sup>RD</sup> DAY OF MARCH 2015.*

ATTEST:



  
MAYOR

  
CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
March 9, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Mary Beth Moore, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee

Others Present: Tana McKinley, Butch Herring, David Horinek, Terry Brown, Chris Henderson, Anthony Rogers, City staff; Beverly Bryant, Team Radio; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:10 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held February 23, 2015.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 925**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None

**\*\*NEW BUSINESS\*\***

5. Consider And Vote On The Purchase Of Three (3) 30-Yard Compactors In The Amount Of \$76,770 From Marathon Equipment Of Vernon, Alabama.

Trustee Moore made the motion to approve purchase as presented. Trustee Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

6. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:14 p.m.

*PASSED IN SESSION AND APPROVED THIS 23<sup>RD</sup> DAY of March 2015.*



ATTEST:

  
\_\_\_\_\_  
TRUST SECRETARY

  
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CHAIRMAN