

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
MARCH 16, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Mary Beth Moore, Commissioner  
Lanita Chapman, Commissioner  
Ryan Austin, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Nancy Rathbun, Commissioner

Others Present: Tana McKinley, Jim Sindelar, Chris Henderson, Anthony Rogers, Don Bohon, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:00 p.m.

2. RECEIVE REQUESTS FROM OUTSIDE AGENCIES FOR "CONTRACTUAL SERVICES" FOR FISCAL 2015-16.

Chamber of Commerce Executive Director Rich Cantillon began, presenting a request from the Santa Buck Giveaway effort. Cantillon reported that over 1,200,000 tickets were distributed for the 2014 event, representing over \$12,000,000 in related retail sales in Ponca City. Cantillon informed commissioners that in past the City and the Chamber have partnered with \$5,000 each, as well as retail participants who contribute \$250 each. In 2014 there were 93 retail participants. Discussion ensued.

Austin Unruh, the Tourism Coordinator for the Ponca City Chamber of Commerce presented next. Unruh reviewed the department's budget and fielded questions. Laura Corff then presented the request from United Community Action Program / Cimarron Transit. Corff noted that their \$25,000 request helps to fill local match requirements for Federal funding as well as funding senior citizen transports to the Ponca City Senior Center. Corff then detailed local operations, their client base, and funding sources. Discussion ensued.

Ponca City Main Street Director Chelsea O'Connell continued by distributing a handout of Main Street accomplishments this year and goals for the coming year. O'Connell qualified that the big focus project for the coming year is completion of the Veteran's Plaza and fundraising efforts. Northern Oklahoma Youth Services Executive Director James Carter concluded presentations by describing the work done at NOYS and their client base. Discussion ensued.

3. COMMENTS FROM MAYOR AND COMMISSIONERS.

Mayor Homer Nicholson praised the beautiful weather that blessed Ponca City over the past weekend. Commissioner Lanita Chapman complimented the agency presenters on the detailed financial information submitted and explained that it really does help the Commission understand each agency's programs and operations. Commissioner Moore echoed comments made by Chapman and noted that the next budget review will be with all City Departments on April 20 & 21, 2015. Commissioner Austin concluded by thanking all for assistance in learning operations as a new commissioner, and noted that the information provided is very useful.

4. CITY MANAGER COMMENTS.

City Manager Craig Stephenson reminded all of the upcoming City-wide Garage Sale, Spring Clean Up, and Earth Day celebrations. Stephenson noted that with Spring, there are many upcoming events. Stephenson informed commissioners that the City has again been named an Arbor Day Tree City USA city, and concluded by introducing new Assistant to the City Manager Janet Smith to the Commission.

5. ADJOURN.

A motion was made by Commissioner Moore to adjourn the meeting, and seconded by Commissioner Chapman.

Roll: Yeas; Moore, Chapman, Nicholson, Austin. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 2:41 p.m.

*PASSED IN SESSION AND APPROVED THIS 23RD DAY OF MARCH 2015.*



*Homer Nicholson*  
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MAYOR

ATTEST:

*[Signature]*  
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CITY CLERK