

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board
MINUTES – REGULAR MEETING
July 20, 2006
B. S. Barnes Room City Hall

A meeting of the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:30 p.m. on July 20, 2006, in the B. S. Barnes Room, City Hall.

MEMBERS PRESENT: Ball, Bishop, Leonard, Wentroth, and Young.

MEMBERS ABSENT: Kline, Schieber, Rager and Whipple.

OTHERS PRESENT: Jim Sindelar, Director, Park and Recreation Department; Katie Goss, Staff.

Notice of the meeting was posted conspicuously in the City Hall Building and the Public Safety Center and was given to the members of the Park and Recreation Board. Availability of the Agenda was communicated in the advance notice of this meeting to the members of the Park and Recreation Board. All Proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public. Further, except as otherwise noted, all subjects included in said proceedings were contained in the Agenda for said meeting, which was kept continuously current and available for public inspection at the Office of the City Clerk.

1. Call to Order
Bishop called the meeting to order at 5:35 p.m.
2. Consider and vote on minutes of June 15, 2006 meeting.
Minutes of the June 15, 2006 board meeting were presented for consideration. Motion was made by Young and seconded by Ball to approve the minutes as presented. There being no further discussion vote was as follows: Yes – Ball, Bishop, Leonard, Wentroth, and Young. No – None. Abstention - None
3. Comments from Chairman and board members.
None.
4. Directors Report.
 - A) Vision 2020 report was distributed to board members.
 - B) Staff is working on the architectural Contract for Wentz. The Scope of the project has been set and the project should go out for bid by October.
 - C) The lake patrol dock will be delivered next week. This is a two slip covered dock.
 - D) A youth fishing clinic will be held at the Marland Mansion pond on August 3rd.

PUBLIC HEARINGS

5. None

UNFINISHED BUSINESS

6. Consider and take action as needed on recommendations received from the Lake Committee to update Standard Operation Procedure No. 18.
The committee continues to meet and work on update of the SOP is ongoing. Staff will prepare a rough draft of the proposed document for review by the committee. Earl Whittaker, Electrical Inspector will be consulted regarding the wording for electrical issues to be included in the SOP. It was agreed the current inspection form will be fine tuned and become a part of the SOP.
7. Set date for Public Hearing on request from Junior Baseball for field improvements at Dan Moran Park. It was agreed the Public Hearing will be held during the next regularly scheduled meeting of the Park Board on August 17, 2006. A larger room will be scheduled for the meeting. A notice will be placed in

the newspaper and notices mailed to neighbors of Dan Moran Park. Representatives of Junior Baseball will make the presentation for requested field improvements at Dan Moran Park.

8. Receive update on request of VFW Post 1201 to rebuild dock below VFW on Lake Ponca. The City Attorney has reviewed all documents pertaining to the VFW and Lake Ponca agreements. According to contracts in exchange for roadway easements the VFW may have a dock on Lake Ponca for the use of VFW members. All ordinances and rules of the lake must be complied with. The dock will be located in the same location below the VFW as a previous VFW dock.

Following discussion regarding the lake it was determined the Park Board needs to look at what direction they want the lake to go. Ball suggested the board look at a five, ten and fifteen year plan.

NEW BUSINESS

9. Update on West Lake Ponca Trail
Need to mow the trail again and place trail signs. Staff will put an article in the newspaper when the signs are installed. Bishop asked that the lake committee look at the signs.
10. Discuss and refer to committee caretaker house at Wentz Camp.
Staff reported no one has lived in the caretaker house since we reduced staff. The house is in poor condition inside. Various options for use of the house have been discussed. We need to evaluate the condition of the house and determine what needs to be done with the house, if anything. Ball will chair the committee to evaluate the house. Young and Bishop volunteered to serve on the committee.
11. August agenda
Public Hearing on Dan Moran improvements
- 12.. CITIZEN'S COMMENTS (Open for Ponca City citizens to be heard on items not included on this Agenda
None.
11. Adjourn
There being no further business a motion was made and seconded to adjourn. Motion carried unanimously.

Minutes prepared by Katie Goss, staff.