

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
June 22, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Janet Ivers, Deputy City Clerk

Absent: Marc LaBossiere, Finance Director/City Clerk

Others Present: Rob Dick, Darwin Haney, Chris Henderson, Don Bohon, Rhonda Skrapke, Jim Fairbanks, Janet Smith, Sam Whitecotton, Terry Brown, Mike Lane, Anthony Rogers, Sherri Tapp, Hong Fu, Butch Herring, Johnny Barron, Tana McKinley, City staff; Rich Cantillon, Brett Cabbiness, citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Pastor David Borrego, Fuente De Agua Viva Asamblea De Dios
3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Phillips 66 Sanitary Sewer Rehabilitation Project Awards

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #5 through #22 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda as read. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held June 8, 2015 And Work Session Held June 15, 2015.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6175**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

7. Consider And Vote On A Request From Ponca City Main Street To Grant A Variance To The Alcoholic Beverage Ordinance To Allow For A “Beer Garden” Serving Low Point Beer By A Licensed Caterer At The Downtown Crazy Days Event To Be Held Friday, July 31 2015, 5:00 Pm–11:00 Pm, Between Grand Avenue And The First Alleyway South On 3<sup>rd</sup> Street.
8. Consider And Vote On The Annual Contract Between United Safety & Claims, Inc. For Fiscal Year 2015-2016.
9. Consider And Vote On An Agreement Between The City Of Ponca City And The Ponca City Area Chamber Of Commerce, Inc. For The Chamber To Operate The Ponca City Tourism Bureau For The Purpose Of Encouraging, Promoting And Fostering The Convention And Tourism Development Of Ponca City Subject To Appropriation.
10. Consider And Vote On Renewal Agreement In The Amount Of \$30,000 Between The City Of Ponca City And Ponca City Main Street Subject To Appropriation.
11. Consider And Vote On Renewal Agreement In The Amount Of \$25,000 Between The City Of Ponca City And United Community Action Program, Inc. For Transportation Services Provided By Cimarron Transit Subject To Appropriation.
12. Consider And Vote On Renewal Agreement In The Amount Of \$15,000 Between The City Of Ponca City And The Northern Oklahoma Youth Services Center & Shelter, Inc. (NOYS) Subject To Appropriation.
13. Consider And Vote On An Agreement In The Amount Of \$5,000 To Provide Funding For Santa Buck Giveaway Subject To Appropriation.
14. Consider And Vote On The Annual Agreement Between The City Of Ponca City And Wheatheart Nutrition Project, Inc. To Provide A Weekday Hot Lunch Program Directed At The Needs Of Older Citizens At The City Owned Senior Center Located At 319 West Grand.
15. Consider And Vote On The Farm Lease Renewal For Parcel #1&2 To Rick Jeans Located On The Ponca City Regional Airport.
16. Consider And Vote On The Ponca City Regional Airport Restaurant And Restaurant Office Lease Renewal For Enrique Avila, D/B/A Enrique's Inc.
17. Consider And Vote On The Summary Of Modifications To The City Of Ponca City’s Group Benefit Plan (Health Insurance Plan) So As To Bring It Into Conformity With Requirements Of The Affordable Care Act Along With Updating Wording To Provide Consistency Throughout The Plan Document, With An Effective Date Of July 1, 2015 And Authorize The Mayor To Sign The Acceptance Page.
18. Consider And Vote On A Contract Award For Road Construction Materials To The Lowest And Most Responsible Bidder Available For July 1, 2015 Through December 31, 2015 Subject To Appropriation.

19. Consider And Vote On A Release Of A Sewer Easement Across Property Legally Described As Being Part Of The Northwest Quarter Of The Northeast Quarter Of Section 29, Township 26 North, Range 2 East Of The Indian Base And Meridian, Kay County, Oklahoma, Located South Of The 1800-1900 Block Of West Highland Road.
20. Consider And Vote On The Final Change Order, Acknowledge Final Acceptance And Authorize Final Payment In The Amount Of \$20,357.39 On Project No. Gen 14-6, Curb Replacement, Overlay, And Sidewalk Reconstruction On Oak Street, Otoe To Grand.
21. Consider And Vote On A Contract In The Amount Of \$87,371 With Yellowhouse Machinery Company, Enid, Oklahoma For The Purchase Of A Box Blade Tractor With 4-Wheel Drive, Cab And Front End Loader Bucket For The Public Works Department, Street And Drainage Division.
22. Consider And Vote On A Contract In The Amount Of \$65,487 With Ferguson Manufacturing, Clear Lake, Wisconsin For The Purchase Of A 42 Inch Steel Wheel Tow Behind Asphalt Roller For The Public Works Department, Street And Drainage Division.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

23. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

24. None.

**\*\*REPORTS\*\***

25. CITY MANAGER'S REPORT

City Manager Craig Stephenson informed everyone that the Wentz Golf Course will be holding their Junior Golf Academy in June and July. Please call 580-767-0433 for details and to sign up.

Stephenson announced that June 26, 2015 will be the DxDT or Down by Downtown event. The event is sponsored by the Ponca City Arts and Humanities Council along with Ponca City Main Street. The event will be hold between 5<sup>th</sup> and 6<sup>th</sup> Streets in front of City Hall and the Ponca City Library beginning at 6:00 p.m.

Stephenson reminded the Commission that any legislative requests to Oklahoma Municipal League (OML) will need to be done by a resolution approved by the City Commission at the Monday, July 13, 2015 Commission meeting.

Stephenson announced that City offices will be closed July 3, 2015 for the holiday, and the 4<sup>th</sup> of July Celebration will be held Saturday, July 4, 2015 at Lake Ponca.

**\*\*NEW BUSINESS\*\***

26. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Authorizing The Implementation Of A Pilot Project For The Fiber To The Premise (FTTP) Project.

**RESOLUTION NO. 6176**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AUTHORIZING THE IMPLEMENTATION OF A PILOT PROJECT FOR THE FIBER TO THE PREMISE (FTTP) PROJECT.***

Commissioner Rathbun made the motion to approve item #26. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Moore, Chapman. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

27. None.

28. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Moore.

Roll: Yeas; Chapman, Moore, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

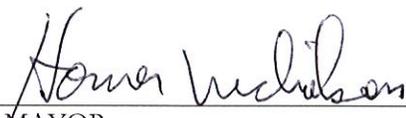
Mayor Nicholson adjourned the Board of Commissioners meeting at 5:53 p.m.

***PASSED IN SESSION AND APPROVED THIS 13<sup>TH</sup> DAY OF JULY 2015.***

ATTEST

  
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CITY CLERK



  
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MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
June 22, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Janet Ivers, Assistant Secretary

Absent: Marc LaBossiere, Secretary

Others Present: Rob Dick, Chris Henderson, Don Bohon, Jim Fairbanks, Janet Smith, Terry Brown, Anthony Rogers, Sherri Tapp, Hong Fu, Johnny Barron, Tana McKinley, City staff; Rich Cantillion, citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:53 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda as stated. Trustee Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held June 8, 2015.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 933**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #9, For Fiscal Year 2014-15.

RESOLUTION NO. 934

*A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #9, FOR FISCAL YEAR 2014-15.*

5. Consider And Vote On Write Off Of Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Of Uncollectible Accounts To Credit Bureau Services Association For Further Collection
6. Consider And Vote On Acknowledging Receipt Of Construction Permit No. SL000036150396 To Construct 97 Linear Feet Of 8-Inch PVC Sanitary Sewer Line To Replace The Sewer Aerial Crossing Over Turkey Creek.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

7. None

**\*\*NEW BUSINESS\*\***

None

8. ADJOURN

Trustee Rathbun made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

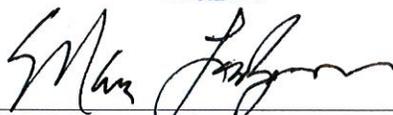
Roll: Yeas; Rathbun, Chapman, Nicholson, Austin, Moore. Nays; None. Motion carried.

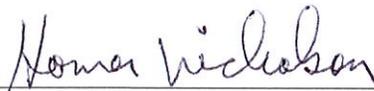
Chairman Nicholson adjourned the PCUA Board of Trustees at 5:56 p.m.

*PASSED IN SESSION AND APPROVED THIS 13<sup>TH</sup> DAY of JULY 2015.*



ATTEST:

  
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TRUST SECRETARY

  
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CHAIRMAN