

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
December 28, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Mary Beth Moore, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Rob Dick, Butch Herring, Anthony Rogers, Brian Winslett, Kacey Flanery, City staff; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Michael Vanderburg, City Attorney
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 and #5 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Chapman, Rathbun. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held December 14, 2015.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6208

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

7. Commissioner Lanita Chapman expressed gratitude to the utility linemen who were out in the cold weather working hard to keep the electric on. Commissioner Mary Beth Moore echoed similar thanks to the linemen. Commissioner Ryan Austin and Mayor Nicholson praised the City Street Department personnel along with the lineman.

****REPORTS****

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced the New Year's holiday for the City of Ponca City will be Friday, January 1, 2016, with City offices closed and no residential trash pick-up.

Stephenson made it known the City's Autumn Leaf Collection will continue until January 8, 2016.

Stephenson reminded all that the 122nd Annual Chamber of Commerce Celebration will be held January 28, 2016.

Stephenson made the public aware that the Christmas tree recycling area is open for anyone wanting to dispose a natural Christmas tree. The area is located on Prospect Avenue, across from the Recycle Center, and will be open until January 15, 2016. Please remove all ornaments and lights prior to disposal. The City will begin mulching the disposed trees and making the mulch available free to the public on January 22, 2016.

Stephenson proudly announced that the City received notice from the National Park Service that the Lake Ponca Duck Pond is now on the list of historic places as of December 8, 2015.

Stephenson's final comment was to wish the Commission and the Community a safe and Happy New Year.

9. RECEIVE PRESENTATION OF THE CITY OF PONCA CITY'S SNOW AND ICE CONTROL MANUAL.

Robert Dick, Administrative Assistant to the Public Works Director, gave an overview of the City Street Department's policy on snow removal and strategies they use mitigating ice on City streets.

****NEW BUSINESS****

10. Consider And Vote On The Submission Of A Grant Application To The U. S. Department Of Homeland Security (FEMA) Assistance To Firefighters Grant Program (AFG) In The Amount Of \$120,300 For The Purchase Of Firefighting Equipment, Personal Protective Equipment, And Training Program And Execute A Letter Of Commitment For Local Cost Share.

Commissioner Rathbun made the motion to approve item #10. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin, Moore. Nays; None. Motion Carried.

11. Consider And Vote On The Purchase Of A Brush Truck In The Amount Of \$114,130 From Weis Fire & Safety And Authorize The Finance Director To Make A Pre-Payment Of \$47,110 At Signing Of This Agreement And A Second Prepayment Of \$33,510 Within 30 Days Of Signing For The City Of Ponca City Fire Department, Realizing A Discounted Cost Of \$111,930 As The Total Purchase Price.

Butch Herring, Fire Chief stated that the lowest bid was from Casco Industries in the amount of \$99,847.05. However, the bid from Casco Industries did not meet bid specifications for fire pump pressure and water capacity requirements. Herring clarified that all other bids received did meet specifications, including the pump pressure and water capacity requirements. Herring recommended approval of the lowest bid meeting specifications from Weis Fire & Safety.

Commissioner Moore made the motion to approve the item with authorization of pre-payment for the discounted price. Commissioner Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun, Chapman. Nays; None. Motion Carried.

****CITIZENS COMMENTS****

12. None.

13. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Moore.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:56 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF JANUARY 2016.

ATTEST:


DEPUTY CITY CLERK




MAYOR

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
December 28, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Mary Beth Moore, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Rob Dick, Butch Herring, Anthony Rogers, Brian Winslett, Kacey, Flanery, City staff; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:56 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda as read. Trustee Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held December 14, 2015.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 950

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote On Acknowledgement And Approval Of Septic Hauler Use Permits And DEQ Consent Forms For Cary's Septic LLC, Chem Can Services, Inc., Quick Construction LLC, And Terra Firma Solutions, Inc. For Calendar Year 2016.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

7. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Moore, Chapman, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 5:59 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY of JANUARY 2016.



ATTEST:

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ASSISTANT TRUST SECRETARY

Homer Nicholson

CHAIRMAN