

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
February 8, 2016

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Jim Sindelar, Don Bohon, Rhonda Skrapke, Holly LaBossiere, Marcia Hull, Phil Johnston, Chris Henderson, Tana McKinley, City staff; David Myers, PCDA; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Chaplain Michael Schlichting, Salvation Army
3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Character Trait for February: Attentiveness

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #5 and #6 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda as stated. Commissioner Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 25, 2016.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6213**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

7. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

8. Mayor Nicholson encouraged residents to vote Tuesday, February 9, 2016, on extension of the existing Street Improvement Sales Tax.

**\*\*REPORTS\*\***

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson also encouraged Ponca City residents to vote Tuesday, February 9, 2016, and gave a brief history and details regarding the Street Improvement Sales Tax. Polls will be open from 7:00 a.m. to 7:00 p.m.

Stephenson invited the public to the 12<sup>th</sup> Annual Bridal Fair to be held at the Marland Mansion on Sunday, February 21, 2016, from 1:00 p.m. to 4:00 p.m. The event is free to the public, and future brides are encouraged to bring family and friends. A fashion show will be held at 3:15 p.m. followed by a drawing for five \$100 Bridal Buck gift certificates, which you must be present to win. The Bridal Buck certificates may be redeemed at any of the vendors participating in the bridal fair.

Stephenson informed residents that the City has hired a consultant to do the Architectural/Historic Survey of Overbrook Avenue from 7<sup>th</sup> Street to 14<sup>th</sup> Street. The survey work will be performed on Thursday, February 11, 2016. The group will be taking pictures of each property along Overbrook, as well as analyzing the composition, style, and other historic resource information for each property.

**\*\*NEW BUSINESS\*\***

10. Consider And Vote On The Submission Of A Preliminary Grant Application For Funding In The Amount Of \$700,000 To The Oklahoma Department Of Transportation For The Transportation Alternatives Program And Letter Of Commitment In Support Of Match And Leverage.

Commissioner Rathbun made the motion to approve item #10. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion Carried.

11. Consider And Vote To Award A Contract To Nelson Waterproofing For Exterior Cleaning And Repair Of The Ponca City Library In Amount Of \$59,700 And Approve A Unit Price Award For Tuckpointing In Excess Of 1,500 Feet @ \$6 Per Linear Foot, And Brick Replacement In Excess Of 50 Bricks In The Amount Of \$40 Each. The Additional Work Shall Not Exceed \$5,200 For A Total Amount Of \$64,900.

Commissioner Chapman made the motion to approve item #11 as read. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun. Nays; None. Motion Carried.

**\*\*CITIZENS COMMENTS\*\***

12. Scott Layton, 1116 Brentwood Drive, expressed gratitude to the City for all the work and preparation done to present a wonderful 4<sup>th</sup> of July celebration for our community each year.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

Commissioner Moore made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion Carried

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 5:54 p.m.

At 5:59 p.m. the Commission returned to regular session.

13. Receive Ponca City Development Authority Review.

PCDA Executive Director David Myers gave an update on the local economy as well as reviewing challenges to the national economy. Myers concluded by discussing specific local company expansion projects that are underway and PCDA efforts to grow the local economy.

14. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Conferring On Matters Pertaining To Economic Development Upon Finding That The Matter To Be Discussed Would Interfere With The Development Of Products Or Services Or If Public Disclosure Would Violate The Confidentiality Of The Business.

At 6:09 p.m. a motion was made by Commissioner Rathbun to enter into executive session. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion Carried

15. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session

The Board of Commission returned to regular session with no action being taken.

16. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Chapman.

Roll: Yeas; Moore, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:38 p.m.

***PASSED IN SESSION AND APPROVED THIS 22<sup>ND</sup> DAY OF FEBRUARY 2016.***

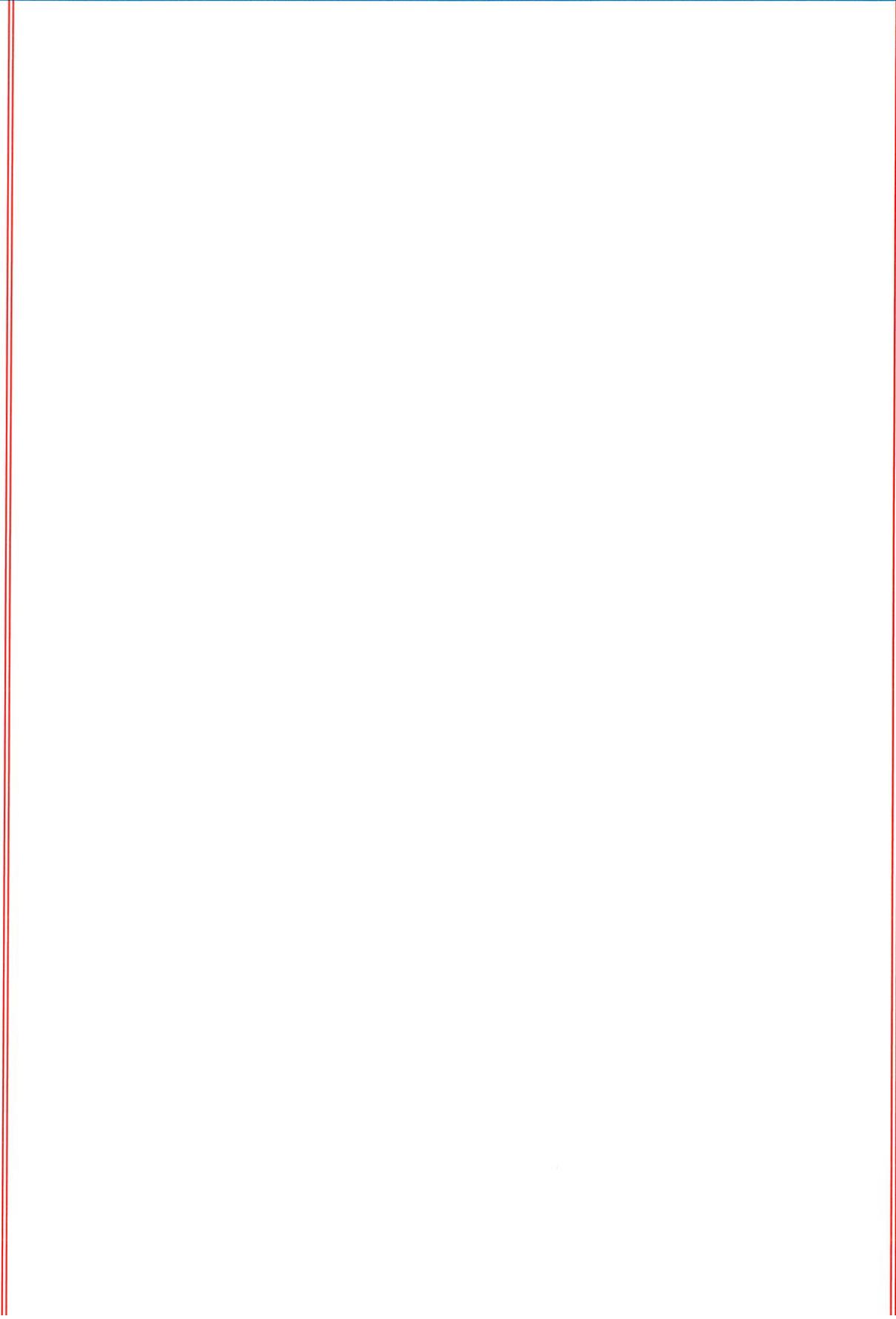
ATTEST:

CITY CLERK



MAYOR

*Homer Nicholson*



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
February 8, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Don Bohon, Phil Johnston, Chris Henderson, Tana McKinley, City staff; David Myers, PCDA; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:54 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda as read. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 25, 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 953**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None.

**\*\*NEW BUSINESS\*\***

5. Consider And Vote On A Resolution Authorizing Filing Of Applications With The Federal Energy Regulatory Commission (FERC) By The Oklahoma Municipal Power Authority (OMPA) On Behalf Of Ponca City Utility Authority (Public Trust), A Member City Of OMPA, For Waivers Under The Public Utility Regulatory Policies Act Of 1978 (PURPA) For Facilities Greater Than 20mw And Exempting Public Trust From Purchase Requirements Regarding Qualifying Facilities And Adopting Rules For Compliance With FERC'S PURPA Regulations.

**RESOLUTION NO. 954**

***A RESOLUTION AUTHORIZING FILING OF APPLICATIONS WITH THE FEDERAL ENERGY REGULATORY COMMISSION (FERC) BY THE OKLAHOMA MUNICIPAL POWER AUTHORITY (OMPA) ON BEHALF OF PONCA CITY UTILITY AUTHORITY (PUBLIC TRUST), A MEMBER CITY OF OMPA, FOR WAIVERS UNDER THE PUBLIC UTILITY REGULATORY POLICIES ACT OF 1978 (PURPA) FOR FACILITIES GREATER THAN 20MW AND EXEMPTING PUBLIC TRUST FROM PURCHASE REQUIREMENTS REGARDING QUALIFYING FACILITIES AND ADOPTING RULES FOR COMPLIANCE WITH FERC'S PURPA REGULATIONS.***

Trustee Chapman made the motion to approve item #5 as stated. Trustee Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

8. ADJOURN

Trustee Rathbun made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 5:59 p.m.

***PASSED IN SESSION AND APPROVED THIS 22<sup>ND</sup> DAY of FEBRUARY 2016.***

ATTEST:



  
TRUST SECRETARY

  
CHAIRMAN