

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
February 22, 2016

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Mary Beth Moore, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Jim Sindelar, Jim Fairbanks, Rhonda Skrapke, David Keathly, Jayne Detten, Judi Newland, Butch Herring, Chris Henderson, Randy Tyner, Don Nuzum; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Pastor Jeff Pershing, Glad Tidings Assembly of God
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Oath Of Office For Mayor-Elect Homer Nicholson

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #9 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda as read. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun, Austin. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held February 8, 2016 And Work Session Held February 15, 2016.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6214

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6215

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

8. Consider And Vote On Authorizing The Mayor To Execute The Employer Agreement Health Flexible Spending Account Debit Card And Subscription Agreement For The City Of Ponca City's Section 125 Cafeteria Plan To Be Administered By American Fidelity With An Effective Date Of July 1, 2016.
9. Consider And Vote On Amendment No. 4 To LBR, Inc. For Professional Airport Consulting Services For Airport Improvement Projects (AIP) # 3-40-0078-016-2014 At The Ponca City Regional Airport.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Mayor Nicholson thanked all in attendance for sharing his start of a fourth term as Mayor. Commissioner Chapman expressed gratitude to the Mayor for his years of service.

****REPORTS****

12. CITY MANAGER'S REPORT

None.

****NEW BUSINESS****

13. Consider And Vote On A Resolution Authorizing Demolition Of The James S. Hutchins Memorial Auditorium Located In War Memorial Park, And The Authorization Of The City Manager To Proceed To Negotiate With The Ponca City School System An Agreement For A Concert Hall.

RESOLUTION NO.

A RESOLUTION AUTHORIZING DEMOLITION OF THE JAMES S. HUTCHINS MEMORIAL AUDITORIUM LOCATED IN WAR MEMORIAL PARK, AND THE AUTHORIZATION OF THE CITY MANAGER TO PROCEED TO NEGOTIATE WITH THE PONCA CITY SCHOOL SYSTEM AN AGREEMENT FOR A CONCERT HALL.

Commissioner Chapman made the motion to approve the resolution as stated, item #13. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Austin, Rathbun. Nays; None. Motion Carried.

14. Consider And Vote On A Concurrent Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, And Of The Board Of Trustees Of Ponca City Utility Authority, Authorizing The City Manager/Trust Manager To Dispose Of Surplus Municipal And Trust Property Under His Control And According To State Statute.

RESOLUTION NO.

A CONCURRENT RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, AND OF THE BOARD OF TRUSTEES OF PONCA CITY UTILITY AUTHORITY, AUTHORIZING THE CITY MANAGER/TRUST MANAGER TO DISPOSE OF SURPLUS MUNICIPAL AND TRUST PROPERTY UNDER HIS CONTROL AND ACCORDING TO STATE STATUTE.

Commissioner Austin made the motion to approve item #14 as stated. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Nicholson, Moore, Chapman. Nays; None. Motion Carried.

15. Consider And Vote On The Submission Of A Preliminary Grant Application For Funding In The Amount Of \$400,000 For The Transportation Alternatives Program – Safe Routes To School Program To The Oklahoma Department Of Transportation And Execute A Letter Of Commitment Of Application.

Commissioner Rathbun made the motion to approve item #15. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin, Moore. Nays; None. Motion Carried.

****CITIZENS COMMENTS****

16. None.

17. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Rathbun.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore Austin. Nays; None. Motion carried.

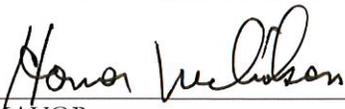
Mayor Nicholson adjourned the Board of Commissioners meeting at 6:03 p.m.

PASSED IN SESSION AND APPROVED THIS 14TH DAY OF MARCH 2016.

ATTEST:

CITY CLERK




MAYOR



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
February 22, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Mary Beth Moore, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Don Nuzum, Mike Lane, Jim Fairbanks, Jayne Detten, Sherri Tapp, Randy Tyner, Chris Henderson, Butch Herring; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:03 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda as read. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Rathbun, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held February 8, 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 955

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote On Write Off Of Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Of Uncollectible Accounts To Credit Bureau Services Association For Further Collection.

6. Consider And Vote On The Adoption Of The February 2016 Revision Of The PCUA Electric Customer Service Guidelines.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****NEW BUSINESS****

8. Consider And Vote On A Concurrent Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, And Of The Board Of Trustees Of Ponca City Utility Authority, Authorizing The City Manager/Trust Manager To Dispose Of Surplus Municipal And Trust Property Under His Control And According To State Statute.

RESOLUTION NO. 956

A CONCURRENT RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, AND OF THE BOARD OF TRUSTEES OF PONCA CITY UTILITY AUTHORITY, AUTHORIZING THE CITY MANAGER/TRUST MANAGER TO DISPOSE OF SURPLUS MUNICIPAL AND TRUST PROPERTY UNDER HIS CONTROL AND ACCORDING TO STATE STATUTE.

Trustee Rathbun made the motion to approve item #8. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore Austin. Nays; None. Motion carried.

9. ADJOURN

Trustee Austin made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Chapman, Rathbun. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:06 p.m.

PASSED IN SESSION AND APPROVED THIS 14TH DAY of MARCH 2016.

ATTEST:



TRUST SECRETARY

Homes Nicholson
CHAIRMAN