

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
April 25, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Mary Beth Moore, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner
Lanita Chapman, Commissioner

Others Present: Chris Henderson, Sam Whitecotton, David Keathly, Mike Lane, Paula Cain, Terry Brown, Rhonda Skrapke, Tana McKinley, Randy Tyner, Kacey Flannery, Jayne Detten, Butch Herring, City staff; citizens; Chelsea McConnell, Ponca City Main Street; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:31 p.m.
2. INVOCATION – Chaplain Michael Schlichting, Salvation Army
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #10 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda as read. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held April 11, 2016 And Work Sessions Held April 18, 2016 and April 19, 2016.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6225

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6226

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Animal Control Commission	Margaret Bowman	Re-Appointed	2019

7. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #5, For Fiscal Year 2015-16.

RESOLUTION NO. 6227

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #5, FOR FISCAL YEAR 2015-16.

8. Consider And Vote On The Annual Contract With United Safety & Claims, Inc. For Fiscal Year 2016-2017.
9. Consider And Vote On The Proposed Marland's Grand Home Rental Contract And Policies.
10. Consider And Vote On The Proposed E.W. Marland Estate Facility Rental Contract And Policies.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

11. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

12. Commissioner Nancy Rathbun expressed gratitude to the City and participants who were involved with Earth Day happenings last week.

****REPORTS****

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson proudly announced that the Oklahoma Journalism Hall of Fame Luncheon being held at UCO will induct Ponca City resident Louise Abercrombie into the Oklahoma Journalism Hall of Fame on April 28, 2016.

Stephenson made mention the Oklahoma Main Street Awards Banquet will be held May 3, 2016 at the Embassy Suites in Oklahoma City.

Stephenson reminded the Commission that the City of Ponca City's Annual Safety Awards Luncheon will be held on May 5, 2016 in the Wentz Camp Dining Hall beginning at 11:00 a.m.

Stephenson announced the Ponca City Leadership Graduation will be held on May 5, 2016 at the Carolyn Renfro Event Center.

Stephenson stated the premiere of “High Stakes: The Life and Times of E.W. Marland” will be held at the Poncan Theatre on Friday, May 6, 2016 at 7:30 p.m. “High Stakes” is produced by Steve Herrin and Scott Swearingen of Swearingen Productions of Tulsa and is narrated by Tulsa resident Michael Wallis, a nationally known historian and author. The documentary features in-depth interviews with Ponca City residents who knew the Marland family and features never before seen home movies along with hundreds of rare family and Oklahoma oil industry photographs. It is funded by the E. W. Marland Estate Foundation. The full-length DVD version will be available. Tickets to the premiere are \$12. Other showings at the Poncan Theatre will be Saturday, May 7, 2016 at 7:30 p.m. and Sunday, May 8, 2016 at 2:00 p.m. Tickets are available at the Poncan Theatre and the E. W. Marland Mansion.

Stephenson asked the public to be weather aware, as the possibility of severe weather has been forecasted for this week.

****NEW BUSINESS****

14. Consider And Vote On A Resolution Authorizing Pre-Payment Of The Series 2009B Drinking Water Promissory Note To Oklahoma Water Resources Board, And Directing The Finance Director To Implement The Terms Of This Resolution.

RESOLUTION NO. 6228

A RESOLUTION AUTHORIZING PRE-PAYMENT OF THE SERIES 2009B DRINKING WATER PROMISSORY NOTE TO OKLAHOMA WATER RESOURCES BOARD, AND DIRECTING THE FINANCE DIRECTOR TO IMPLEMENT THE TERMS OF THIS RESOLUTION.

Commissioner Rathbun made the motion to approve item #14. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson. Nays; None. Motion carried.

15. Consider And Vote Upon A Resolution Stating That It Is The Municipal Government’s Commitment To Approve And Adopt The Multi-Jurisdictional Natural Hazard Mitigation Plan Including All State And FEMA Requirements In Compliance With FEMA Standards And Guidelines.

RESOLUTION NO. 6229

A RESOLUTION STATING THAT IT IS THE MUNICIPAL GOVERNMENT’S COMMITMENT TO APPROVE AND ADOPT THE MULTI-JURISDICTIONAL NATURAL HAZARD MITIGATION PLAN INCLUDING ALL STATE AND FEMA REQUIREMENTS IN COMPLIANCE WITH FEMA STANDARDS AND GUIDELINES.

Commissioner Rathbun made the motion to approve item #15. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson. Nays; None. Motion carried.

16. Consider And Vote Upon Awarding The Contract In The Amount Of \$120,667 To S & J Construction Specialists, LLC For Project Number GEN 16-6, Sidewalk Improvements– South Avenue, 6th Street To 12th Street.

Traffic Engineering Manager Mike Lane clarified that he did verify the unit prices of the lowest bid, did not see any concerns, and the bid committee did recommend awarding the project to S & J Construction Specialists, LLC.

Commissioner Rathbun made the motion to approve item #16. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson. Nays; None. Motion carried.

17. Consider And Vote On Purchase Of A 2017 Freightliner M2-106 In The Amount Of \$73,621.73 From Premier Truck Group, Of Oklahoma City.

Street Superintendent Sam Whitecotton qualified that item #17 and #18 are tied together, and State bid pricing was utilized to realize savings on the asphalt patch truck.

Commissioner Moore made the motion to approve as presented. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson. Nays; None. Motion carried.

18. Consider And Vote On Purchase Of A Current Year Model Asphalt Patch Body In The Amount Of \$105,352.26 From J & R Equipment, Of Oklahoma City.

Commissioner Moore made the motion to approve item #18. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson. Nays; None. Motion carried.

19. Consider And Vote On A Request From Ponca City Main Street To Grant A Variance To The Alcoholic Beverage Ordinance To Allow For The Sale And Consumption Of Low Point Beer By A Licensed Caterer In A Designated Event Area At The Battle Of The Burger Event To Be Held Friday, June 3, 2016 From 5:00–9:00 pm On 6th Street Between Grand Avenue And Cleveland To The Back Library Parking Lot.

Commissioner Rathbun made the motion to approve item #19 as read. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

20. None.

21. ADJOURN

The motion to adjourn was made by Commissioner Rathbun and seconded by Commissioner Moore.

Roll: Yeas; Rathbun, Moore, Nicholson. Nays; None. Motion carried.

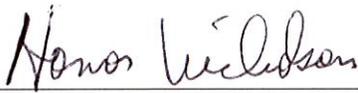
Mayor Nicholson adjourned the Board of Commissioners meeting at 6:10 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY OF MAY 2016.



ATTEST:


CITY CLERK


MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
April 25, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Mary Beth Moore, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee
Lanita Chapman, Trustee

Others Present: Chris Henderson, Mike Lane, Tana McKinley, Randy Tyner, Butch Herring, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:10 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda. Trustee Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held April 11, 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 960

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #5, For Fiscal Year 2015-16.

RESOLUTION NO. 961

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #5, FOR FISCAL YEAR 2015-16.

5. Consider And Vote On A Resolution Authorizing Pre-Payment Of The Series 2009B Drinking Water Promissory Note To Oklahoma Water Resources Board, And Directing The Finance Director To Implement The Terms Of This Resolution.

RESOLUTION NO. 962

A RESOLUTION AUTHORIZING PRE-PAYMENT OF THE SERIES 2009B DRINKING WATER PROMISSORY NOTE TO OKLAHOMA WATER RESOURCES BOARD, AND DIRECTING THE FINANCE DIRECTOR TO IMPLEMENT THE TERMS OF THIS RESOLUTION.

6. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****NEW BUSINESS****

None

8. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:12 p.m.

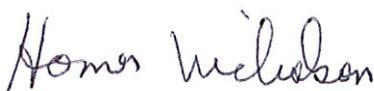
PASSED IN SESSION AND APPROVED THIS 9TH DAY of MAY 2016.



ATTEST:



TRUST SECRETARY



CHAIRMAN