

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
August 8, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Mary Beth Moore, Commissioner
Lanita Chapman, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Janet Ivers, Deputy City Clerk

Absent: Ryan Austin, Commissioner
Marc LaBossiere, Finance Director/City Clerk

Others Present: Jim Fairbanks, Butch Herring, Jim Sindelar, Tyler Autry, Randy Tyner
David Horinek, City staff; David Myers, PCDA; citizens; Steve Dye,
Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Pastor Mark Berry, Eastern Heights Christian Church
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for August: Cautiousness

****CONSENT AGENDA****

The Board of Commissioners found items #5 and #6 non-controversial and routine in nature. Commissioner Moore made the motion to approve the consent agenda as read. Commissioner Chapman seconded.

Roll: Yeas; Moore, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held July 25, 2016.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6247

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

8. None.

****REPORTS****

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson stated Ambuc Pool's last day will be August 9, 2016, and Wentz Pool will remain open through August 12, 2016 for week days. After that, Wentz Pool will be open only on the weekends only through September 4, 2016. Wentz Pool will not be open on Labor Day. The Splash Pads will remain operational daily until approximately the end of September, weather permitting.

Stephenson reminded the public that Ponca City schools will be starting August 17, 2016 and asked everyone to watch for the children and pay attention in the school zones.

Stephenson reported that bids will be opened August 11, 2016 for the demolition of Hutchins Auditorium. It is anticipated that a contract award will be brought to the City Commission at the August 22, 2016 City Commission meeting. There were sixteen contractors present at the mandatory pre-bid meeting held last week.

Stephenson informed the public that the Household Hazardous Waste collection event will be held on September 24, 2016. This is an every other year event and is extremely beneficial to the community. The City has partnered with Phillips 66, and their support is extremely important to the success of the event.

Stephenson's proudly announced that Mayor Homer Nicholson will be inducted into the Oklahoma Hall of Fame for City and Town Officials on September 15, 2016 in Oklahoma City at the end of the Oklahoma Municipal League Conference.

****NEW BUSINESS****

10. Consider And Vote Upon Awarding The Contract In The Amount Of \$99,831.85 To Hembree And Hodgson Construction, LLC Of Ponca City, Oklahoma For "Walking Trail Reconstruction, Redbud Park – East Woodland Road To Hartford Avenue," Project No. GEN 17-2.

Commissioner Rathbun made the motion to approve item #10. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore. Nays; None. Motion carried.

11. Consider And Vote On A Professional Services Agreement In The Amount Of \$60,620 With Innovative Systems For Their Elation MapKit Software License, Data Conversion, Maintenance And Training And Authorizing The City Clerk To Pre-Pay For The Training And Data Conversion In The Amount Of \$7,120 And Authorize The Mayor To Sign The Necessary Documents.

Commissioner Chapman made the motion to approve item #11 as read. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

****CITIZENS COMMENTS****

12. None.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Rathbun made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 5:53 p.m.

At 5:56 p.m. the Commission returned to regular session.

13. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307B Subsection 3 Oklahoma Statutes For Purposes Of Discussing The Purchase or Appraisal of Real Property

At 5:56 p.m. a motion was made by Commissioner Rathbun to enter into executive session. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Motion carried.

14 Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session with no action being taken.

15. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Rathbun.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:28 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF AUGUST 2016.

ATTEST

CITY CLERK



MAYOR

Henry Nicholson

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
August 8, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Mary Beth Moore, Trustee
Lanita Chapman, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Janet Ivers, Assistant Secretary

Absent: Ryan Austin, Trustee
Marc LaBossiere, Secretary

Others Present: Jim Fairbanks, Butch Herring, Jim Sindelar, Tyler Autry, Randy Tyner David Horinek, City staff; David Myers, PCDA; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:54 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held July 25, 2016.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 972

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote On A Water Well Easement With Shelton Horton For The Existing Water Well That Provides Water To The Landfill Buildings.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

None

6. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Moore, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 5:56 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY of AUGUST 2016.



ATTEST

TRUST SECRETARY

CHAIRMAN