

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
August 22, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Lanita Chapman, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Mary Beth Moore, Commissioner

Others Present: Tana McKinley, Butch Herring, Anthony Rogers, Terry Brown, Jim Sindelar, Jim Fairbanks, Tyler Autry, Mike Lane, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Rick Hughes, Victory Tabernacle
3. PLEDGE OF ALLEGIANCE

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 and #5 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held August 8, 2016.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6248**

**A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.**

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

6. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

7. Mayor Homer Nicholson expressed his enjoyment in seeing how well the Splashpads are being used this summer by the citizens.

**\*\*REPORTS\*\***

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson mentioned Wentz Pool will remain open only on the weekends through September 4, 2016. Wentz Pool will not be open on Labor Day. The Splash Pads will remain operational daily until approximately the end of September, weather permitting.

Stephenson reminded the public that the Household Hazardous Waste collection event will be held on September 24, 2016. This is an every other year event and is extremely beneficial to the community. The City has partnered with Phillips 66, and their support is extremely important to the success of the event.

Stephenson noted that OMPA's annual electoral meeting will be September 8, 2016 at the OMPA offices in Edmond, OK.

Stephenson reminded everyone that Monday, August 29, 2016 is the fifth Monday of the month; and therefore, no commission meeting.

Stephenson made the public aware that Monday, September 5, 2016 is Labor Day, and City offices will be closed. Emergency and various offices will be staffed accordingly.

**\*\*NEW BUSINESS\*\***

9. Consider And Vote On A Resolution Opposing State Question 779.

***RESOLUTION NO. 6249***

***A RESOLUTION OPPOSING STATE QUESTION 779.***

Commissioner Rathbun made the motion to approve item #9 as read. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Chapman. Nays; None. Motion carried.

10. Consider And Vote Upon Awarding The Contract And Authorizing The Execution Of The Contract Documents In The Amount Of \$81,400 To G & G Dozer Company LLC Of Caney, Kansas For "Demolition And Removal Of The Hutchins Memorial Auditorium, 5<sup>th</sup> Street And Overbrook Avenue," Project No. GEN 16-7.

Commissioner Austin made the motion to approve item #10. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

11. Consider And Vote On An Agreement With Clean Harbors, Inc. To Provide Collection And Disposal Services During The September 24, 2016 Household Hazardous Waste Event.

Commissioner Rathbun made the motion to approve item #11 as read. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin. Nays; None. Motion carried.

12. Consider And Vote On The Purchase Of A Type 1 Class 1 Ambulance Vehicle In The Amount Of \$165,101.11 from Southwest Ambulance Sales For The City Of Ponca City Fire Department.

Commissioner Austin made the motion to approve item #12. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

13. Consider And Vote Upon Awarding The Contract In The Amount Of \$453,343.47 To Evans & Associates For Project Number GEN 17-6, Mill And Overlay Of Various Streets.

Commissioner Rathbun made the motion to approve item #13 as read. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman Nicholson, Austin. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

14. None.

15. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Rathbun.

Roll: Yeas; Chapman, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:11 p.m.

***PASSED IN SESSION AND APPROVED THIS 12<sup>TH</sup> DAY OF SEPTEMBER 2016.***

ATTEST

  
*Janet Hers*

~~CITY CLERK~~

DEPUTY CITY CLERK

*Honor Nicholson*  
\_\_\_\_\_  
MAYOR



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
August 22, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Mary Beth Moore, Trustee

Others Present: Tana McKinley, Butch Herring, Anthony Rogers, Terry Brown, Jim Fairbanks, Tyler Autry, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:11 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held August 8, 2016.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 973**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None.

**\*\*NEW BUSINESS\*\***

None

5. ADJOURN

Trustee Chapman made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:13 p.m.

*PASSED IN SESSION AND APPROVED THIS 12<sup>TH</sup> DAY of SEPTEMBER 2016.*

ATTEST:



*Janet Davis*

~~TRUST SECRETARY~~  
ASSISTANT SECRETARY

*Nancy Nicholson*

CHAIRMAN