

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board  
MINUTES - REGULAR MEETING  
July 17, 2008

Pursuant to notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:30 P.M. on July 17, 2008 in the B. S. Barnes room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Ball, Bivins, Kennedy, Riley, Wentroth, and Young.

MEMBERS ABSENT: Moore and Schieber. (Bishop resigned)

OTHERS PRESENT: Steve Owens, representing Lake Lot 21 West lessee Richard Adkins; Beverly Bryant, Ponca City News; Jim Sindelar, Director Park and Recreation Dept.; Jim Eck, Part Superintendent; Katie Goss, staff.

1. Wentroth called the Park and Recreation Advisory Board meeting to order at 5:30 p.m.

**CITIZEN COMMENTS**

2. Citizen Comments  
None.

3. Consider and vote on the minutes of the May 15, 2008, meeting.

A motion was made by Kennedy and seconded by Ball to approve the minutes of the May 15, 2008 meeting as written. There was no discussion. Vote was as follows: Yes – Ball, Bivins, Kennedy, Riley, Wentroth, and Young. No – None. Abstention – None.

4. Comments from the Chairman and/or board members.

Wentroth thanked the board members for a great year. No other comments.

5. Directors report.

Sindelar reported the Wentz project is still under construction. The tile work has been completed. The work on the dive tower still has to be completed. There is waterproofing problem in the bath house. Work is underway to resolve the problem. Wentz Pool will not likely open this year. Even if the project were complete the fencing around the pool required by the Oklahoma State Health Department has to be designed, approved and installed.

All bids for the Recreation Center will likely be rejected. A special joint meeting between City Commission and the YMCA Board was held. It was agreed a Construction Manager at Risk will be hired. This person will be the contact person as well as manage the project. Once the construction manager is hired we will relook at the design. At this time the project will not be scaled down; however, the building and pool are the primary concern and at some point priorities will be established. Hiring the Construction Manager will put the project back about three months.

Ponca City Alternative Sports Association held one of their largest races this past weekend with over 100 participants and families.

## **PUBLIC HEARING**

6. None.

## **UNFINISHED BUSINESS**

7. None.

## **OTHER BUSINESS**

8. Consider and vote on request to construct cabin and deck on Lake Lot 21 West, Lake Ponca.  
Steve Owens, on behalf of his father in law Richard Adkins, presented a request to construction a cabin and decks on Lake Lot 21 West of Lake Ponca. The lessee will maintain a three foot set back from the property line on each side and has visited with the lessees on either side regarding plans to construct. Eck explained that the plans submitted fall within the existing guidelines established by Standard Operations Policy No. 18.

Eck further suggested the board review and make recommendations regarding construction over the water. Sindelar reminded the board the SOP is a living document and so it is always being reviewed.

Sindelar said the project would require a Construction Permit and would have to meet requirements of City Code. Ball asked about the proposed tree removal. Eck reported tree removal has been worked out. The existing power line will be relocated to the cabin with the completion of the cabin. A motion to accept the request as submitted was made by Ball and seconded by Young. Vote was as follows: Yes – Ball, Bivins, Kennedy, Riley, Wentroth, and Young. No – None. Abstention – None.

9. Election of Advisory Board Chairperson and Vice Chairperson for fiscal year July 2008 through June 2009.  
Wentroth opened the floor for nomination for Chairperson. Young nominated Kennedy. Kennedy nominated Young who declined the nomination due to other obligations at this time. Ball made a motion nominations cease. There being no other nominations Ball moved Kennedy be accepted as Chairperson by acclamation.

Wentroth then opened the floor for nomination for Vice-chairperson. Young volunteered to serve a Vice-chairperson. There being no other nominations Wentroth declared Young Vice-chairperson by acclamation.

10. Receive report from Lake Committee and take action as needed.  
The committee did not meet at the end of May as planned. Staff requested the Lake Committee meet to discuss issues regarding lake permits, Standard Operation Policy No. 18, port-a-johns and other items which may arise.

It was suggested and agreed to establish new board committees. Those committees are as follows:

Lake Committee – Bivins, Riley, Young and Moore.

Park Committee – Kennedy, Bivins and Ball.

Recreation Committee – Wentroth and Riley.

Young asked if anyone knew where the billboard that was that used to be at the Lake Patrol House. Staff reported it no longer exists.

Board members were reminded they are welcome to ride along with the Lake Patrol anytime. Allen does currently have a volunteer who has purchased his own shirt and uses Allen's personal boat to help patrol the lake.

11. Discuss items for ~~July~~ August agenda.

Lake Committee report

Update on Wentz project

Update on Sports Complex

Board tour of City facilities

Young inquired if a splash park is a part of any future plans for Ponca City. Sindelar said one has been requested in previous years and is a part of the Five Year Plan. Ball said this might be able to be phased into the Sports Complex.

12. Adjourn

There being no further business to discuss a motion was made by Ball and seconded by Young to adjourn the Park and Recreation Advisory Board meeting.