

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
January 23, 2017

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Mary Beth Moore, Commissioner
Lanita Chapman, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Mike Lane, John Andrew, Anthony Rogers, Terry Brown, Gary Wilson, Butch Herring, Dave Williams, City staff; Shasta Scott, citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Chaplain Michael Schlichting, Salvation Army
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 and #5 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda as read. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 9, 2017.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6273

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

7. Mayor Homer Nicholson relayed attending the Oklahoma Congress of Mayor's the previous week, and worked through some legislative issues that may someday, become law.

****REPORTS****

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson expanded on the Mayor's comments regarding the Oklahoma Congress of Mayors by explaining the five areas addressed during the one day session. The areas addressed were Municipal Finance, Transportation and Infrastructure, Municipal Operations, Community and Economic Development, and Public Safety.

Stephenson made the public aware that the United Community Action Program (UCAP) will be holding public meetings throughout their service areas to talk about community transportation. UCAP wants to hear from patrons, local businesses, municipalities, social services, health facilities, as well as the general public regarding transportation needs. Information gathered in these meetings will be taken into account as, UCAP staff reviews and updates the agency's transportation plan for fiscal year 2018. The program plans to continue to operate in and around the communities of Barnsdall, Bartlesville, Bristow, Cleveland, Dewey, Drumright, Kellyville, Mannford, Pawnee, Ponca City, Pawhuska, Sapulpa, and Skiatook. The meeting for Ponca City area will be on February 7, 2017, at 11:00 a.m. at City Hall.

Stephenson informed the Mayor and Commissioners that they should be receiving an invitation to Oklahoma Municipal Assurance Group's (OMAG's) 40th year of Extraordinary Service. This is a free conference for municipal officials and will be held on June 22 and 23, 2017 at the Cox Convention Center in downtown Oklahoma City. There will be a keynote on Thursday, June 22, 2017, with David Marquet titled "Turn the Ship Around!" Mr. Marquet is a former nuclear submarine captain. There will be a reception and dinner that evening as well. On Friday, June 23, 2017, there will several sessions followed by a lunch program, "A Look Back and a Bright Future."

Stephenson announced that tax preparations begin February 1, 2017 in the business section of the Ponca City Library and will continue through April 15, 2017. Please call the Library at 580-767-0345 to check the hours of operation. Please be sure to have all tax information with you, such as photo identification cards, Social Security cards for each dependent you are claiming, and previous tax information.

Stephenson reminded everyone of the 123rd Annual Chamber of Commerce Celebration to be held January 26, 2017 at 6:30 p.m.

Stephenson mentioned that today, January 23, 2017, staff met to kick off the Fiscal Year 2018 budget process. Tentatively scheduled is an overview of the budget for the City Commission Work Session on February 20, 2017. Also, the two all day budget hearings for the City Commission will be held on April 17 and 18, 2017.

Stephenson noted that next Monday, January 30, 2017, is the fifth Monday of the month, and there is no Board of Commission meeting.

Stephenson announced that the City received an Assistance to Firefighters Grant, and the fire department has just acquired the final two pieces of equipment. Stephenson then asked Fire Chief Butch Herring and Fire Division Chief of Training Gary Wilson to display the state of the art Jaws of Life spreader and cutter, and a new thermal imaging camera.

****NEW BUSINESS****

9. Consider And Vote On An Agreement In The Amount Of \$73,500 With Cabiness Engineering, LLC To Provide Professional Design Services For The Reconstruction Of Highland Avenue From Sunset To Ash.

Commissioner Chapman made the motion to approve item #9 as read. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

****CITIZENS COMMENTS****

10. None.

11. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Rathbun.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Homer Nicholson adjourned the Board of Commissioners meeting at 5:56 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF FEBRUARY 2017.

ATTEST

CITY CLERK



MAYOR

A handwritten signature in black ink, appearing to read "Homer Nicholson", written over a horizontal line.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 23, 2017

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Mary Beth Moore, Trustee
Lanita Chapman, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Mike Lane, John Andrew, Anthony Rogers, Terry Brown, Gary Wilson, Butch Herring, Dave Williams, City staff; Shasta Scott, citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:56 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Moore made the motion to approve the consent agenda as presented. Trustee Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 9, 2017.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 985

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote On Acknowledging Receipt Of Construction Permit No. WL000036161015 For Construction Of 425 LF Of 6-Inch Water Line To Serve The Lincoln Street Area And Construction Permit No. WL000036161036 For Construction Of 760 LF Of 6-Inch Water Line To Serve The Elm Street Area.

6. Consider And Vote On Acknowledgement And Approval Of Septic Hauler Use Permit And DEQ Consent Form For Chem-Can Building & Construction Services LLC For Calendar Year 2017.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****NEW BUSINESS****

None

8. ADJOURN

Trustee Rathbun made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion carried.

Chairman Homer Nicholson adjourned the PCUA Board of Trustees at 5:59 p.m.

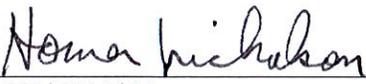
PASSED IN SESSION AND APPROVED THIS 13TH DAY of FEBRUARY 2017.



ATTEST:



TRUST SECRETARY



CHAIRMAN