

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
February 13, 2017

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Mary Beth Moore, Commissioner
Ryan Austin, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner

Others Present: Tana McKinley, Chris Henderson, Mike Lane, Aaron Michaud, David Horinek, John Andrew, Dave Williams, Terri Sherbon, Pamela Jones, Rob Dick, Phil Johnston, Anthony Rogers, Kacey Flanery, Tyler Autry, Jim Fairbanks, City staff; LaDonna Sining, Arledge & Associates; David Myers, PCDA; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Salvation Army Mission Specialist Michael Jarvis
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for February: Tolerance

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #13 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda as read. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 23, 2017.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6274

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #5, For Fiscal Year 2016-17.

RESOLUTION NO. 6275

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #5, FOR FISCAL YEAR 2016-17.

8. Consider And Vote Upon Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6276

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

9. Consider And Vote On A Resolution Waiving City Code Sec. 7-1-4 (Number Of Garage Sales In A Given Year) For A "City-Wide Garage Sale Day" On April 1, 2017 And Waiving \$5 Permit Fee In Conjunction With The City's "Annual Spring Cleanup" Which Will Be Held April 1 Through April 8, 2017.

RESOLUTION NO. 6277

A RESOLUTION WAIVING CITY CODE SEC. 7-1-4 (NUMBER OF GARAGE SALES IN A GIVEN YEAR) FOR A "CITY-WIDE GARAGE SALE DAY" ON APRIL 1, 2017 AND WAIVING \$5 PERMIT FEE IN CONJUNCTION WITH THE CITY'S "ANNUAL SPRING CLEANUP" WHICH WILL BE HELD APRIL 1 THROUGH APRIL 8, 2017.

10. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6278

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM OF OFFICE</u>
Park & Recreation Advisory	Garrett Bowers	Appointed	2-14-17 TO 5-31-17

11. Consider And Vote Upon Awarding The Contract In The Amount Of \$42,376.15 To Action Safety Supply Company For Multi-Polymer Paint Pavement Markings On Various City Streets.
12. Consider And Vote Upon Awarding The Contract In The Amount Of \$30,488.10 To Action Safety Supply Company For Thermoplastic Pavement Markings On Various City Streets.
13. Consider And Vote Upon Change Order No. 1 In The Deduct Amount Of \$2,200 And The Final Payment In The Amount Of \$10,624.34, To Hembree & Hodgson Construction, LLC, To Accept All Work As Complete For "Redbud Park Walking Trails Reconstruction – East Woodland Road To Hartford Avenue," Project No. GEN 17-2.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

14. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

15. Commissioner Ryan Austin encouraged voters to get out and vote tomorrow, February 14, 2017.

****REPORTS****

16. CITY MANAGER'S REPORT

City Manager Craig Stephenson also reminded registered voters to get out and vote in the election tomorrow, February 14, 2017.

Stephenson made note that Oklahoma Municipal Assurance Group's (OMAG's) 40th year of service will be celebrated with a free conference for municipal officials on June 22 and 23, 2017 at the Cox Convention Center in downtown Oklahoma City.

Stephenson invited the public to Marland's Grand Home listen and learn lecture series presentation on the Design of the Oklahoma Flag. Due to limited seating, please call Marland's Grand Home at 580-767-0427 to reserve your seat for this free event at 10:00 a.m. on Saturday, February 18, 2017.

Stephenson announced that Ponca Politics will be held on February 24, 2017 with State Senator Fields, and Representatives Vaughan and Pfeiffer beginning at noon and ending by 1:00 p.m.

Stephenson mentioned that Ponca City Main Street's 2017 Membership Awards Banquet will be held on February 24, 2017 at Marland's Grand Home from 6:00 to 8:00 p.m.

Stephenson relayed the fact that Oklahoma Municipal Power Authority periodically does a survey of its membership's customers. The OMPA Board received an overview at their meeting last week broken down into regions with Ponca City in the North Central Region. For electric utilities in this region, the customers where likely to rate their utility excellent or good for restoring power after an outage, and preferred bill stuffers for customer communications. The City will be receiving a book with this information by region and also by community. It may be two or three months before Ponca City gets its copy.

Stephenson made everyone aware that the City is in the process of having the website updated with new graphics, functionality, and a more user friendly navigational process. It will allow for more pictures and slide shows than currently available. It will also provide mobile functionality built in for most devices. Included will be a City of Ponca City App. The anticipated completion for this update is August, 2017.

Stephenson stated there will be a work session next Monday, February 20, 2017.

****NEW BUSINESS****

- 17A. Consider And Vote On An Ordinance Amending The City Code Sections 9-5-6 Through 9-5-

10 By Establishing Additional Requirements For The Use And Operation Of Boats On Lake Ponca, Providing For Enforcement And Severability; Repealing Ordinances In Conflict; And Declaring An Emergency.

ORDINANCE NO. 6228

AN ORDINANCE AMENDING THE CITY CODE SECTIONS 9-5-6 THROUGH 9-5-10 BY ESTABLISHING ADDITIONAL REQUIREMENTS FOR THE USE AND OPERATION OF BOATS ON LAKE PONCA, PROVIDING FOR ENFORCEMENT AND SEVERABILITY; REPEALING ORDINANCES IN CONFLICT; AND DECLARING AN EMERGENCY.

Commissioner Moore made the motion to approve # 17A as presented. Commissioner Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

17B. Consider And Vote On The Emergency Clause Of The Ordinance.

Commissioner Rathbun made the motion to approve item #17B. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin. Nays; None. Motion carried.

18. Consider And Vote Upon A Resolution In Support Of The Submission Of A Grant Application By Ponca City Development Authority In An Amount Not To Exceed \$1,500,000.00 With Its Required 50% Match To The Economic Development Administration Public Works And Economic Adjustment Program To Renovate The PCDA-Owned City Center Building At 400 East Central, Ponca City, Oklahoma.

RESOLUTION NO. 6279

A RESOLUTION IN SUPPORT OF THE SUBMISSION OF A GRANT APPLICATION BY PONCA CITY DEVELOPMENT AUTHORITY IN AN AMOUNT NOT TO EXCEED \$1,500,000.00 WITH ITS REQUIRED 50% MATCH TO THE ECONOMIC DEVELOPMENT ADMINISTRATION PUBLIC WORKS AND ECONOMIC ADJUSTMENT PROGRAM TO RENOVATE THE PCDA-OWNED CITY CENTER BUILDING AT 400 EAST CENTRAL, PONCA CITY, OKLAHOMA.

Commissioner Rathbun made the motion to approve item #18. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Moore. Nays; None. Motion carried.

19. Consider And Vote On Receiving Fiscal Year 2015-16 Annual Financial Statements And Accompanying Independent Auditor's Report For The City Of Ponca City, Oklahoma From Arledge & Associates, P.C., For The Fiscal Year Ended June 30, 2016.

Commissioner Austin made the motion to approve item #19. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

20. Consider And Vote Upon Change Order No. 1 In The Deduct Amount Of \$18,407.97 For

Mid Continental Restoration Co., Inc. For "Marland Estate North Terrace Improvements."

Commissioner Moore made the motion to approve Change Order No. 1 and item #20 as presented. Commissioner Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

****CITIZENS COMMENTS****

21. Patty Otipoby, 2308 Drake Lane, expressed concerns over the Ponca City utility rates.

22. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Rathbun.

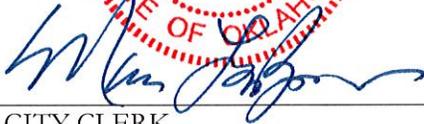
Roll: Yeas; Austin, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

Mayor Homer Nicholson adjourned the Board of Commissioners meeting at 6:15 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY OF FEBRUARY 2017.



ATTEST


CITY CLERK


VICE MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
February 13, 2017

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Mary Beth Moore, Trustee
Ryan Austin, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee

Others Present: Tana McKinley, Chris Henderson, Aaron Michaud, David Horinek, John Andrew, Dave Williams, Pamela Jones, Phil Johnston, Anthony Rogers, Tyler Autry, Jim Fairbanks, City staff; LaDonna Sining, Arledge & Associates; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:15 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Moore made the motion to approve the consent agenda as presented. Trustee Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 23, 2017.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 986

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote On Acknowledgement And Approval Of Septic Hauler Use Permit And DEQ Consent Form For P K Septic Services For Calendar Year 2017.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6. Consider And Vote On A Resolution Of The Board Of Trustees Of Ponca City Utility Authority, Setting Fees For Businesses Requiring More Than One Public IP Address With Their Ponca City Broadband Internet Connection.

RESOLUTION NO. 987

A RESOLUTION OF THE BOARD OF TRUSTEES OF PONCA CITY UTILITY AUTHORITY, SETTING FEES FOR BUSINESSES REQUIRING MORE THAN ONE PUBLIC IP ADDRESS WITH THEIR PONCA CITY BROADBAND INTERNET CONNECTION.

Commissioner Rathbun made the motion to approve item #6. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin. Nays; None. Motion carried.

7. Consider And Vote On Receiving Fiscal Year 2015-16 Annual Financial Statements And Accompanying Independent Auditor's Report For The Ponca City Utility Authority From Arledge & Associates, P.C., For The Fiscal Year Ended June 30, 2016.

Commissioner Austin made the motion to approve item #7. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

8. Consider And Vote On Purchase Of Current Year Model Hydraulic Insulated Bucket Truck In The Amount Of \$168,806 From Terex Corporation.

Commissioner Austin made the motion to approve item #8. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

9. ADJOURN

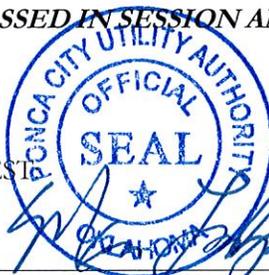
Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

Chairman Homer Nicholson adjourned the PCUA Board of Trustees at 6:24 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY of FEBRUARY 2017.

ATTEST



TRUST SECRETARY

VICE CHAIRMAN