

Minutes approved by Park and Recreation Advisory Board

Park and Recreation Advisory Board  
MINUTES – REGULAR MEETING  
October 18, 2007

Pursuant to notice as required by law, the Park and Recreation Advisory Board of the city of Ponca City, Oklahoma convened in open session at 5:30 P.M. on October 18, 2007 in the B. S. Barnes Room, City Hall, 516 E. Grand Avenue.

MEMBERS PRESENT: Ball, Bishop, Wentroth, Whipple and Young.

MEMBERS ABSENT: Kennedy, Leonard, Moore and Schieber.

OTHERS PRESENT: Jennifer Hicks, 2013 Mary, 761-9232; Travis Megee, 211 S. City View; Jim Sindelar, Director; Katie Goss, staff.

1. Call to Order

**CITIZEN COMMENTS**

2. Citizen Comments.

Jennifer Hicks, 2013 Mary, requested the board consider installing new play equipment at Young Park. Mrs. Hicks reported her family enjoys Young Park. She remembers playing on the equipment when she was a child. The equipment is in fairly good condition; however, there is a loose part on the slide. Staff will issue a request to repair the slide.

Mrs. Hicks request will be referred to the Park Committee for review. Funds have already been committed for the current year; however, if there is sufficient interest and support from the neighbors this request will be submitted for the next budget year.

3. Consider and vote on minutes of September 20, 2007 meeting.

Motion was made by Bishop and seconded by Young to approve the minutes of the September meeting as presented. Vote was as follows: Yes - Ball, Bishop, Wentroth, Whipple and Young. No – None. Abstention – None.

4. Comments from Chairman and board members.

Wentroth said he anticipated information from the Historic Preservation Board regarding the Wentz Caretaker house and understood that board did not discuss the house. Staff said they did not get it on their agenda this past month.

5. Directors Report

Sindelar distributed the proposed plan for the skate park to be construction in Dan Moran Park. The approximate cost of the project is \$105,600 includes sidewalks along Ash. The project will be funded through the Hotel/Motel funds set aside for park improvements. The equipment will be permanently mounted with covers over the mounting devices. There is room in the park for future expansion. We can reconfigure the skate park from time to time. Bishop asked what the commission direction is. Staff said the commission has instructed staff to proceed. The current plan is to try to have the skate park completed in December.

The school play equipment project in Garfield Park is progressing.

Young asked if there was a possibility of developing a trail around Dan Moran Park similar to the Hutchins Trail. Staff suggested the board look at trails development toward the new recreation center. The board might want to consider trails a priority for the next budget.

**PUBLIC HEARINGS**

6. None.

**UNFINISHED BUSINESS**

7. Consider and take action as needed regarding BMX Track and Skate Park.

Megee reported dirt has been located and he is currently working with the County to get the dirt to the BMX track. Megee said the group has offered to reimburse the county the cost for fuel in order to have the dirt delivered to the park by the county. He has not received an answer from the county.

The American Bicycle Association will be here Thanksgiving weekend to build the track. Once the track is built we have to be racing within the first three months. The hope is to coordinate the first race with membership drive. The track with the most new memberships gets to host the state race. The current Ponca City membership is zero; therefore this would be a great chance to host a state race. Every track gets to hold a state qualifying race.

Megee continued the Ponca City Alternative Sports Association received a \$3,000 grant from ConocoPhillips.

**OTHER BUSINESS**

8. Review and take action as needed fees charged by the Park and Recreation Department.

Staff distributed the current list of fees charged. It was noted there was a typographical error on the annual ski fee. The fee was listed as \$25 and should be \$20.

Staff recommended the following changes:

Eliminate "Disability Lifetime" permit

Disability Permit	\$10.00	fee stays the same
will run concurrently with the State Disability Fishing Permit. Expiration will be the same as the State License.		

Fish, Boat, Ski – Full Lake Package (Ponca City Residents only)	\$45.00	reduced \$5.00 for package discount
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Eliminate rental of the 1<sup>st</sup> floor of the Cann house without the patio

There were no other staff recommendations.

Bishop felt there is confusion regarding difference between boating and boat/ski permits. Boating is riding around the lake and not towing or pulling anyone or anything. A boat/ski permit allows skiing or pulling a tube behind the watercraft. It was suggested the permits be simply stated as Boating at \$20.00 per year and Skiing at \$40.00 per year.

Concern was expressed regarding safety issues on the lake and searching for a way to increase weekend enforcement. The Lake Committee will meet to discuss safety issues. Members agreed the board should be

proactive and as a board ask for part-time employee in the summer to assist with enforcement on the lake. The Lake Committee will plan to meet prior to the next Park Board meeting.

Wentroth asked for a motion regarding the recommended fee changes submitted. A motion was made by Ball to approve the fee changes as submitted. Young seconded the motion. Vote was as follows: Yes - Ball, Bishop, Wentroth, Whipple and Young. No – None. Abstention – None.

9. Discuss and take action as needed to set meeting schedule for calendar year 2008.

Staff reminded the board each year a schedule of the board meeting dates for the calendar year must be submitted to the State. The board currently meets the 3<sup>rd</sup> Thursday of the month at 5:30. Staff will confirm the date of the annual Chamber Banquet to avoid a conflict with the board meeting. The board agreed this schedule works and if there is no business to be discussed a meeting can be cancelled. Staff will prepare the meeting schedule and present it at the November meeting.

10. Discuss items for November agenda.

Schedule of Meetings

BMX Track/Skate Park

Wentz Caretaker

Lake Committee Report – Safety Issues

11. Adjourn

There being no further business before the board. A motion to adjourn was made by Bishop and seconded by Ball. Vote was as follows: Yes - Ball, Bishop, Wentroth, Whipple and Young. No – None. Abstention – None.