

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
May 8, 2017

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Nancy Rathbun, Commissioner
Lanita Chapman, Commissioner
Ryan Austin, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Chris Henderson, Eric Newell, Mike Lane, Randy Tyner, Terry Brown, Dave Williams, Butch Herring, Paula Cain, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Reverend Mark Busch, Brookfield Wesleyan Church
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for May: Alertness

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #10 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Rathbun seconded.

Roll: Yeas; Scott, Rathbun, Nicholson, Chapman, Austin. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Work Sessions Held April 17 and 18, 2017 and Regular Session Held April 24, 2017.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6292

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote On The Acceptance Of The Formal Dedication And The Deed To Real Property Located At 323 East Grand Avenue On Which The Veterans Plaza Has Been Constructed With Ponca City Main Street In Accordance With The Provisions Contained In The Agreement On Public Plaza Dated December 23, 2013.
8. Consider And Vote On Planning Commission Recommendation To Approve Request For No Parking Signs On Sykes Boulevard, West Of Hall Boulevard.
9. Consider And Vote On The Final Change Order, Acknowledge Final Acceptance, And Authorize Final Payment In The Amount Of \$478,295.16 On Project No. Gen 17-6, Mill And Overlay Of Various Streets.
10. Consider And Vote On The Ponca City Emergency Operation Plan Update.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

11. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

12. Commissioner Nancy Rathbun mentioned that she was grateful for opportunity to participate in the Kaleidoscope Kolor Run this past weekend and had fun doing it.

****REPORTS****

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson stated May 11, 2017 would be the City's Safety Award Luncheon at 11:00 a.m. at Wentz Camp.

Stephenson reminded the public Wentz and Ambuc pools will be opening May 29, 2017 at 1:00 p.m. Swim passes are now available at the Parks and Recreation Department. Cost for the passes is \$20 for 25 swims that can be used at the Ambuc or Wentz pools.

Stephenson mentioned the 2nd Annual Kaleidoscope Kolor Run was held May 6, 2017 and was another successful event on an already busy weekend.

Stephenson notified everyone that the Commission will have a work session on May 15, 2017.

14. Receive Budget Status Report For The Third Quarter Ended March 31, 2017.

Finance Director Marc LaBossiere gave an overview of the revenues and expenses of several funds at the close of third quarter of the fiscal year.

****PUBLIC HEARING****

15. Conduct A Public Hearing On The Proposed Budget For Fiscal Year 2017-18.

Finance Director, Marc LaBossiere gave an overview of the proposed budget to begin July 1, 2017.

16A. Conduct A Public Hearing On Subparagraph (B) Hereof.

Development Services Director Chris Henderson gave background on the issue.

Dale and Artherita Courtney, 1918 N. 5th, explained they live adjacent to the proposed development and expressed a desire to see a permanent barrier be required between the proposed development and their house that is permanent in nature and not a simple wood fence.

Chris Greenwood, 2147 Coleman Road, explained he is assisting putting together the proposed development project and asked if the Commission had any questions.

16B. Consider And Vote On An Ordinance Zoning Real Property Located At 417 East Hartford Avenue, More Particularly Described Below, From C-1 Local Commercial To C-2 General Commercial, And Directing The Development Services Director To Change The Official Zoning Map Of The City Accordingly, And Directing The City Clerk To File Of Record.

ORDINANCE NO. 6232

AN ORDINANCE ZONING REAL PROPERTY LOCATED AT 417 EAST HARTFORD AVENUE, MORE PARTICULARLY DESCRIBED BELOW, FROM C-1 LOCAL COMMERCIAL TO C-2 GENERAL COMMERCIAL, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY ACCORDINGLY, AND DIRECTING THE CITY CLERK TO FILE OF RECORD.

Commissioner Rathbun made the motion to approve item #16B as read. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

17A. Conduct A Public Hearing On Subparagraph (B) Hereof.

Development Services Director Chris Henderson gave background on the issue.

Bob Hurley, 3501 N 14th Street, explained the attempt to expand with asphalt on approximately 2.8 acres to make the facility easier for customers to get in and out along with becoming more organized.

17B. Consider And Vote On An Ordinance Zoning Real Property Located At 3609 North 14th Street, More Particularly Described Below, From R-1 Single Family Residential To C-2 General Commercial, And Directing The Development Services Director To Change The Official Zoning Map Of The City Accordingly, And Directing The City Clerk To File Of Record.

ORDINANCE NO. 6233

AN ORDINANCE ZONING REAL PROPERTY LOCATED AT 3609 NORTH 14TH STREET, MORE PARTICULARLY DESCRIBED BELOW, FROM R-1 SINGLE FAMILY RESIDENTIAL TO C-2 GENERAL COMMERCIAL, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY ACCORDINGLY, AND DIRECTING THE CITY CLERK TO FILE OF RECORD.

Commissioner Chapman made the motion to approve item #17B as read. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Scott, Rathbun. Nays; None. Motion carried.

****NEW BUSINESS****

18. Consider And Vote On Awarding The Design Build Contract In The Amount Of \$56,997 To ACS Playground Adventures For The Construction And Installation Of The Garfield Park ADA Musical Themed Play Structure.

Eric Newell, Parks and Recreation Director, stated the factors for selecting ACS Playground Adventures were their spirit and intent of the design, the incorporation of the musical equipment, and the construction and completion time.

Commissioner Rathbun made the motion to approve item #18. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS****

19. None.

20. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Scott.

Roll: Yeas; Chapman, Scott, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:17 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF MAY 2017.

ATTEST:

James Ivers
DEPUTY CITY CLERK

Nancy Rathbun
VICE MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
May 8, 2017

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Nancy Rathbun, Trustee
Ryan Austin, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Chris Henderson, Eric Newell, Randy Tyner, Terry Brown, Dave Williams, Butch Herring, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 6:17 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Nicholson, Scott, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held April 24, 2017.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 993

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #8, For Fiscal Year 2016-17.

RESOLUTION NO. 994

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #8, FOR FISCAL YEAR 2016-17.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

None

6. ADJOURN

Trustee Austin made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Scott seconded.

Roll: Yeas; Austin, Scott, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

Chairman Homer Nicholson adjourned the PCUA Board of Trustees at 6:19 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY of MAY 2017.

ATTEST



Gant Vers
ASSISTANT TRUST SECRETARY

Nancy Rathbun
VICE CHAIRMAN