

Park and Recreation Advisory Board
Minutes – Regular Meeting
April 20, 2017

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 pm., April 20, 2017, in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Reynolds, Wentroth, Troutman, Sacket, Bivins, Riley, and Bowers.

MEMBERS ABSENT: Moore and Throop

OTHERS PRESENT: Steve Dye, Ponca City News; Eric Newell, Director; Katrina Warrior, staff; Michael Orr, Leadership Ponca City; Ken Luttrell, citizen.

1. Call to Order
Sacket called the meeting to order.
2. Introduce and welcome Newell, new director for Park & Rec and Bowers, new board member
Introduction was made.
3. Consider and vote on the minutes of the January 19, 2017, regular meeting.
A motion to accept the minutes of the January 19, 2017, regular meeting as presented was made by Troutman and seconded by Bivins. Vote was as follows: Yes – Reynolds, Wentroth, Troutman, Sacket, Bivins, Riley, and Bowers. No – None. Abstention – None. Motion carried.
4. Director's Report
 - a. Color Run – May 6th
 - b. Unity Gym – Earth Day and new ac unity
 - c. Working on opening pools
 - d. Hiring season staff for pools, mowing, and horticulture
 - e. May is Older Americans Month
 - f. Garfield Park bid opening was on April 20, 2017
 - g. Update on capital items
 - h. PCAFC – working on irrigation

Public Hearings - None
Old Business - None

5. Set date for Park Committee to meet.
Staff will email Throop to set date for meeting.

New Business

6. Receive report from Lake Committee and take any action as necessary.
Will set date for Lake Committee. Sacket suggested board name a chair for committees. Riley nominated Wentroth as chair for LC; Wentroth accepted.
7. Receive report from Recreation Committee and take any action as necessary. – None
Riley asked Reynolds to chair RC; Reynolds accepted.

8. Receive report from Park Committee and take any action as necessary. – None Troutman nominated Throop for PC chair.
9. Comments from chairperson or board members.
Riley asked if and/or when lot inspections will be done this year. Newell stated lake patrol was doing a visual inspection on each lot. If they fail then they would receive a letter to bring their lot up to code.
Reynolds stated there was a mountain bike race on May 21st.
10. Discuss May Agenda.
Park Committee report
Final budget update
11. Citizen Comments (Open for Ponca City citizens to be heard on items not included on this Agenda. As provided by law, the Advisory Board shall make no decisions or consideration of action of citizens' comments, except to refer the matter to the Advisory Board for consideration at a later date. Citizens" addressing the Advisory Board are requested to identify themselves by name and address for the official record.)
Comments will be limited 5 minutes unless extended by the Advisory Board - None
12. Adjourn
There being no other business a motion was made by Wentroth and seconded by Riley.
Vote was as follows: Yes - Reynolds, Wentroth, Troutman, Sacket, Bivins, Riley, and Bowers. No – None. Abstention – None. Motion carried.

ATTEST:



Jeremy Sacket, Chairperson



Katrina Warrior, Park & Rec Secretary