

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 27, 2017

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Nancy Rathbun, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Terry Brown, Eric Newell, Jesse Beck, Mike Lane, Butch Herring, Jim Fairbanks, Richard Evans, John Andrew, Chris Henderson, Dave Williams, Tana McKinley, City Staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Mark Berry, Eastern Heights Christian Church
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 and #5 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held November 13, 2017.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6333

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

7. Commissioner Nancy Rathbun complimented the Festival of Angels lights at Lake Ponca and encouraged everyone to visit the Festival of Angels lights around town.

Commissioner Lanita Chapman echoed similar praises for the light displays.

Mayor Homer Nicholson stated that the Festival of Angels was an awesome event for Ponca City and thanked the volunteers who staffed it.

****REPORTS****

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public that the City of Ponca City's Autumn Leaf Collection is currently under way and will be going through January 9, 2018. Residents wanting to participate in Autumn Leaf Collection are asked to please follow the guidelines on the City's website. City crews will be working Ponca City section by section to collect leaves and ask for patience during this time. It may take two weeks or more to collect leaves due to the large volumes expected.

Stephenson announced that the City's Lighted Christmas Parade will be held December 1, 2017, and begins at 6:00 p.m. Call the Park and Recreation Department or go online to the City's website to have a parade entry registered. The deadline for entries is November 27, 2017.

Stephenson invited everyone to see the Festival of Angels Light Display available to the public through December 31, 2017. Enjoy lighted displays, colorful exhibits, and animated displays throughout Ponca City, the Cann Gardens, and around the Lake Ponca Duck Ponds.

Stephenson let residents know that Santa's mailbox is located at 319 West Grand at the Senior Center. If you mail a letter and enclose a self-addressed stamped envelope, you will receive a letter back from Santa. The deadline is December 21, 2017.

Stephenson noted that Holiday Happenings Weekend activities are planned for six Ponca City cultural sites which include the Marland Estate, Marland's Grand Home, Conoco Museum, Standing Bear Museum, Ponca Theatre, and Pioneer Woman Museum.

Stephenson invited the public to the Marland Estate which will offer a Candle Light Evening Stroll on Friday, December 8, 2017, from 6:00 p.m. to 8:00 p.m. Guests will view decorations and lights throughout the Marland Mansion by candle light. Re-enactors, Lydie and E.W. Marland, will entertain. Refreshments will be served, and there is no charge for admission.

Stephenson stated that Marland's Grand Home Christmas Open House will take place on Saturday, December 9, 2017, from 10:00 a.m. to 5:00 p.m. An old English theme is planned for the Christmas Open House and will include a "Scrooge" re-enactor, a Christmas card craft, vintage photo equipment, and photograph exhibit, as well as wassail and cookies. Kay Anthony will play the piano, and the high school choral will sing English Carols in Victorian costume. There will be no charge for admission.

Stephenson challenged the public for anyone brave enough, tough enough, and crazy enough, to enter the Polar Bear Plunge at the Lake Ponca Ski Docks on Saturday, December 9, 2017, at 1:00 p.m. Registration is \$10.00. There will be music, hot chocolate, and cookies, as well as a commemorative towel of the inaugural Polar Plunge. For more information, contact the Parks and Recreation Department at 767-0430.

9. RECEIVE BUDGET STATUS REPORT FOR THE FIRST QUARTER ENDED SEPTEMBER 30, 2017.

Finance Director Marc LaBossiere reviewed financial results of select major funds of the City for the first quarter ended September 30, 2017.

****NEW BUSINESS****

10. Consider And Vote Upon Change Order No. 1 In The Add Amount Of \$20,205.56 And The Final Payment In The Amount Of \$81,034.04, To Hembree And Hodgson Construction, LLC, To Accept All Work As Complete For "Reconstruct Pecan Road – Lake Road To 200 Feet South," Project No. GEN 18-5.

Commissioner Rathbun made the motion to approve item #10. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS****

11. None.
12. ADJOURN

The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Rathbun.

Roll: Yeas; Scott, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:50 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF DECEMBER 2017.



MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 27, 2017

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Nancy Rathbun, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Terry Brown, Eric Newell, Jesse Beck, Mike Lane, Butch Herring, Jim Fairbanks, Richard Evans, John Andrew, Chris Henderson, Dave Williams, Tana McKinley, City Staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:50 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda as read. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held November 13, 2017.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 1014

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

None

6. ADJOURN

A motion to adjourn was made by Trustee Chapman and seconded by Trustee Rathbun.

Roll: Yeas; Chapman, Rathbun, Nicholson, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:52 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY of DECEMBER 2017.



ATTEST:

TRUST SECRETARY

CHAIRMAN