

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
December 27, 2017

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Nancy Rathbun, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
John Andrew, Assistant City Attorney
Janet Ivers, Deputy City Clerk

Absent: Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Others Present: Tana McKinley, Butch, Herring, Anthony Rogers, Tim McNew, Jim Fairbanks, Hong Fu, Eric Newell, Mike Lane, Darwin Haney, City Staff; Bret Cabbiness, Cabbiness Engineering, citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Ralph Hann, New Hope Christian Fellowship
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #9 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda. Commissioner Scott seconded.

Roll: Yeas; Rathbun, Scott, Nicholson. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held December 11, 2017.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6338

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6339

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

7. Consider And Vote Upon Accepting All Unit Price Bids Submitted By Various Contractors For Items Of Work Performed For Sidewalk Maintenance During The Period January 1, 2018 Through June 30, 2018.
8. Consider And Vote On A Contract Award For Road Construction Materials To The Lowest And Most Responsible Bidder Available For January 1, 2018 Through June 30, 2018.
9. Consider And Vote On Change Order No. 2 In The Add Amount Of \$2,250 For The Installation Of 175 Feet Of Conduit And Wire For Attucks Park Splash Pad – GEN 18-2.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Commissioner Shasta Scott thanked all the City employees who did not get Christmas Day off and wished everyone a Happy New Year.

Commissioner Nancy Rathbun echoed her appreciation and also thanked City employees who are out in the cold working this time of year.

Mayor Homer Nicholson wished everyone a Happy New Year.

****REPORTS****

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that Gary Wilson has been appointed to the position of Deputy Fire Chief for the City of Ponca City. Gary has worked for the City for 25 years, most recently as the training officer.

Stephenson noted that the January/February issue of Oklahoma Today magazine includes an eight page spread on the Marland Estate and the Marland family by Preston Jones. The article is titled "The Lady of the House."

Stephenson stated the Monday, January 1, 2018, is a holiday, and City offices will be closed.

Stephenson then introduced and welcomed Tim McNew, Solid Waste Superintendent.

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****NEW BUSINESS****

13. Consider And Vote Upon Awarding Contract In The Amount Of \$67,166 To Evans & Associates For Project No. Gen 18-9, Construction Of Left Turn Lane In The 3500 Block Of N. 14th Street.

Commissioner Rathbun made the motion to approve item #13. Commissioner Scott seconded.

Roll: Yeas; Rathbun, Scott, Nicholson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

14. None.

15. ADJOURN

The motion to adjourn was made by Commissioner Rathbun and seconded by Commissioner Scott.

Roll: Yeas; Rathbun, Scott, Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:43 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY OF JANUARY 2018.



ATTEST:

CITY CLERK

MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
December 27, 2017

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Nancy Rathbun, Trustee
Shasta Scott, Trustee
Craig Stephenson, City Manager
John Andrew, Assistant Trust Attorney
Janet Ivers, Assistant Secretary

Absent: Ryan Austin, Trustee
Lanita Chapman, Trustee
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Others Present: Tana McKinley Butch, Herring, Anthony Rogers, Tim McNew, Jim Fairbanks, Hong Fu, Eric Newell, Mike Lane, Darwin Haney, City Staff; Bret Cabbiness, Cabbiness Engineering; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 5:43 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Rathbun seconded.

Roll: Yeas; Scott, Rathbun, Nicholson. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held December 11, 2017.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 1016

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote On Rejecting Both Bids Submitted For The East Albany Avenue Water Main Replacement Project.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

7. Consider And Vote On Construction Contract With Urban Contractors, Inc. In The Amount Of \$1,490,359.40 For The Bois D'Arc Sanitary Sewer Interceptor Replacement Project.

Trustee Scott made the motion to approve item #7. Trustee Rathbun seconded.

Roll: Yeas; Scott, Rathbun, Nicholson. Nays; None. Motion carried.

8. ADJOURN

A motion to adjourn was made by Trustee Scott and seconded by Trustee Rathbun.

Roll: Yeas; Scott, Rathbun, Nicholson. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:50 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY of JANUARY 2018.



ATTEST:

TRUST SECRETARY

CHAIRMAN