

Park and Recreation Advisory Board  
Minutes – Regular Meeting  
November 16, 2017

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 pm., June 15, 2017, in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Reynolds, Wentroth, Sacket, Riley, Devinney, and Throop  
MEMBERS ABSENT: Bowers  
OTHERS PRESENT: Eric Newell, Director; Katrina Warrior, staff; Beverly Bryant, Team Radio; Jay Wagner, Leadership; Kate Snyder, Leadership; Ken & Brenda Luttrell, Citizens

1. CALL TO ORDER  
Sacket called meeting to order
2. RECOGNIZE VISITORS & NEW BOARD MEMBERS
3. Consider And Vote Upon Minutes Of The Park & Recreation Advisory Board Regular Session Held August 15, 2017.  
Motion to approve minutes as written was made by Throop and seconded by Riley. Yes: Reynolds, Wentroth, Sacket, Riley, Devinney, and Throop; No: none; Abstain: none
4. Communications from Chair and Members  
Riley asked what happened to sign for Mountain Bike Trail. Newell stated he made a request to have sign redone.  
Wentroth asked if disc golf course and mountain bike trail are on city website map. Newell stated he believed so.  
Newell stated he plans on applying for capital for new signage for lake area. He would also like to schedule a special meeting to review signage around the lake.

**REPORTS**

5. Director's Report
  - a. Attucks Park Splashpad is under development.
  - b. War Memorial Walking trail is completed.
  - c. Deep water ramp  
City received updated collaborated agreement with Wildlife Dept; waiting on signed 404 Waiver before applying for grant.
  - d. Greenhouse renovations are completed.
  - e. CivicRec is now live and taking registrations.
  - f. Start thinking about capital projects for new budget year.
  - g. Lake Walking Trail - Received 30% of design completion; will be fully designed by March. Building will begin by fall. Phase 2 design will go to commission on December 4<sup>th</sup> or December 11<sup>th</sup>.
  - h. The board is down two members. Keep an eye out for people with a passion for recreation.
6. Recreation Committee Report - None
7. Park Committee Report - None
8. Lake Committee Report  
Discussed camp grounds and remarking camp sites, having a camp host, and clean up shoreline along campgrounds, and move a boat dock closer for campers with boats. They discussed hunting opportunities and thought it's not possible at this time. They are also investigating restrooms on west side of Lake Ponca that may not be up to DEQ code.

**PUBLIC HEARINGS**

9. None

**OLD BUSINESS**

10. None

**NEW BUSINESS**

11. Consider and vote on an ordinance repealing the section of the code of ordinances concerning boat

length on Lake Ponca.

See attached proposed ordinance

If not approved it will make chances difficult to receive grant for deep water ramp.

Citizen Luttrell has a concern with dock owners and wake boats causing damage to docks. Can board extend no wake zone to help prevent damage to docks and for other safety reasons? Devinney stated it would help to extend no wake zone. Wentroth stated there is standardized equipment to help set buoys. He also stated the city is high on the list for grant and it's much needed for our lake.

A motion was made to repeal the section of the code of ordinances concerning boat length on Lake Ponca by Riley and seconded by Wentroth. Yes: Reynolds, Wentroth, Sacket, Riley, Devinney, and Throop; No: none; Abstain: none

12. Consider and vote on policy regarding sponsorships at PCAFC and Dan Moran ball fields.

See attached Policies & Procedures #2. Jr. Baseball would like to install scoreboards at the PCAFC ball fields. Guidance was sought from school district and city attorney on wording of policy. Jr. Baseball would provide all supplies to install scoreboards and city will install for them.

A motion was made to approve the policy as written regarding sponsorships at PCAFC and Dan Moran ball fields by Wentroth and seconded by Reynolds. Yes: Reynolds, Wentroth, Sacket, Riley, Devinney, and Throop; No: none; Abstain: none

13. Consider and vote on adding two shelters from Lake Ponca Event area, one from Lake Ponca Marina to reservable facilities, and one shelter from Pioneer Park.

Board came to a non-voting consensus to allow Newell to add shelters and table until they vote to CPS 6.

14. Consider and vote on electing new Vice-Chairman

Throop volunteered as new vice-chairman.

A motion was made to elect Throop as new vice-chairman by Wentroth and seconded by Riley. Yes: Reynolds, Wentroth, Sacket, Riley, Devinney, and Throop; No: none; Abstain: non

15. Citizens Comments (To be held to items not on this Agenda)

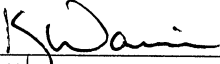
None

16. Adjourn.

A motion was made to adjourn.

ATTEST:

  
\_\_\_\_\_  
Jeremy Sacket, Chairperson

  
\_\_\_\_\_  
Katrina Warrior, Park & Rec Secretary

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING THE SECTION OF THE CODE OF ORDINANCES CONCERNING BOAT LENGTH ON LAKE PONCA, AND DECLARING AN EMERGENCY.

WHEREAS the City Code presently limits the minimum and maximum length of boats operating on Lake Ponca;

AND WHEREAS, the Park and Recreation Advisory Board has recommended that the restrictions on length of boats be repealed in order to comply with rules to receive a grant to aid in building the Deep Water Boat Ramp on Lake Ponca;

NOW THEREFORE be it ORDAINED by the Board of Commissioners of the City of Ponca City, Oklahoma, that the Code of Ordinances be amended as follows:

**Section 1.** That Section 9-5-6 (G) of Code of Ordinances concerning boat length restrictions on Lake Ponca be repealed.

**Section 2.** All Ordinances or parts thereof that are in conflict with the provisions of this Ordinance shall be and the same hereby are, repealed.

**Section 3.** An emergency is hereby found to exist, by reason of which for the preservation of the public peace, health and safety, the same being necessary, this Ordinance shall be in force immediately after its publication.

ORDAINED this \_\_\_ day of \_\_\_, 2017

ATTEST:

\_\_\_\_\_  
Janet Ivers, City Clerk

\_\_\_\_\_  
Homer Nicholson, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael Vanderburg, City Attorney

# Parks and Recreation Director

Recreation Department

## Policies & Procedures No. 2

TOPIC: PARK & REC – Ball Field Sponsorships

The Ponca City Park & Recreation Department has responsibility for the PCAFC ball fields and the Dan Moran ball fields that are leased on an annual basis to local organizations to coordinate and run youth and adult sports.

In an effort to allow these organizations to fundraise the department has established the following policy for field sponsorships:

The leasing organizations may solicit sponsorships from local companies that do business in Kay and Osage County. Park & Recreation prohibits advertising that includes but is not limited to material that is:

1. Obscene to Minors
  - a. material which, taken as a whole, lacks serious literary, artistic, political or scientific value for minors and,
  - b. when an average person, applying contemporary community standards, would find that the written material, taken as a whole, appeals to an obsessive interest in sex by minors of the age to whom distribution is directed.
2. Libelous, meaning a false and unprivileged statement about a specific individual which tends to harm the individual's reputation.
3. Vulgar, Lewd or Indecent, meaning material which, taken as a whole, an average person would deem improper for presentation to minors because of sexual connotations or profane language.
4. A Display or Promotion of Unlawful Products or Services, meaning material which advertises or advocates the use of products or services prohibited by law from being sold or provided to minors.
5. Group Defamation, meaning material which disparages a group or a member of a group on the basis of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information This includes racial and religious epithets, "slurs", insults and abuse.
6. Supporting or opposing any candidate or ballot measure for local, state, or national election.

Annually, these organizations may sell vinyl signs that are similar of dimensions. The signs shall be professionally printed and designed. The signs can hang on the fences of the outfield, facing the infield, from March 1 to October 31 annually. The organizations will hang the signs with zip ties. The Park & Recreation department shall not assume responsibility for the signs or the upkeep of signs.

Leases may also solicit tournament and single event sponsorships. Vinyl signs must comply with above stated requirements.

The organizations may also sell sponsorships to purchase scoreboards. Scoreboard sponsorships should include the price for the board and installation. Five year agreements are recommended. The current sponsor of said score board should have the right of first refusal.

The Lessee shall maintain all advertising in good repair. Should advertising materials fall into disrepair the City reserves the right to remove signs.

In the event that the leasing organization fails to renew its lease on the property, the City may remove such advertising from the property. Salvageable banners will be returned to the advertiser, if known.

