

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
January 8, 2018

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Nancy Rathbun, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: John Andrew, Rob Dick, Chris Henderson, Terry Brown, Jim Fairbanks, Tana McKinley, Gary Wilson, Richard Evans, Dave Williams, Eric Newell, Will Tripp, Butch Herring, City Staff; Commissioner-Elect Paul Taylor, Luke Garrison, citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:31 p.m.
2. INVOCATION – Tana McKinley, Assistant City Manager
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for January: Positivity

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #8 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Scott. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held December 27, 2017.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6340

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6341

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM OF OFFICE</u>
Park & Recreation Advisory	Amy Stuever	Appointed	1-9-18 to 5-31-19
Park & Recreation Advisory	Kyle Shepard	Appointed	1-9-18 to 5-31-21

8. Consider And Vote On Acceptance Of Quit Claim Deed From Independent School District No. I-71 Of Kay County Of A Parcel Of Land Attached To Attucks Park.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Commissioner Nancy Rathbun expressed appreciation for the Character trait and stated that the reason the City and the public work so well together is the positivity of the City and those who reside here. Rathbun also made notice of the brightly colored banners downtown which are back up after the holidays.

Commissioners Shasta Scott, Nancy Rathbun, and Lanita Chapman wished Mayor Nicholson a Happy Birthday.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson invited the community to a celebration to honor Dr. King with the theme of "The Color of Unity" hosted by the Martin Luther King, Jr. Celebration Committee. 2018 marks the 50th Anniversary of the assassination of Dr. King. There will be a celebration held on the evening of January 13, 2018, at 6:00 p.m., at the Attucks Community Center. On Monday, January 15, 2018, they will host an interfaith prayer breakfast, also at the Attucks Community Center. The doors will open at 7:30 a.m., and the breakfast will begin at 7:45 a.m.

Stephenson also noted that the City of Ponca City will observe the Dr. Martin Luther King Jr. Holiday on Monday, January 15, 2018, as a City holiday, and most municipal operations will be closed. Emergency Services will be staffed accordingly. Lew Wentz Golf Course will be open as well, weather permitting.

Stephenson announced that the Christmas Tree recycling area is open for the drop-off of Christmas trees until January 19, 2018. The site is located across the street from the drop-off Recycling Center on West Prospect Avenue. After the area is closed, the old Christmas trees will be turned into mulch for gardening and landscape usage. The mulch will be available free to the public, and those interested will need to bring their own shovels and containers for transporting the mulch. The mulch will be available from January 26, 2018 until it is gone.

The public is asked to please be sure and remove all lights and ornaments from the Christmas trees before bringing them to the Christmas Tree Recycling area.

Stephenson explained that January of a new year always brings the beginning of the Budget Season for the City. The City will kick-off the season in earnest on January 22, 2018 with City Staff. A Budget Overview has been scheduled for the City Commission at the Work Session on February 19, 2018. April 16 and 17, 2018 are the two full days of budget meetings with City Staff to go over their proposed budgets.

Stephenson then wished Mayor Nicholson a Happy Birthday.

****NEW BUSINESS****

12. Consider And Vote Upon Request For Authorization To Advertise For Bids For "Street And Water Line Improvement Project, Elm Street – Oklahoma Avenue To Grand Avenue" Project No. GEN 18-3.

Commissioner Scott made the motion to approve item #12. Commissioner Rathbun seconded.

Roll: Yeas; Scott, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

13. None.

14. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Rathbun.

Roll: Yeas; Chapman, Rathbun, Nicholson, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:47 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF JANUARY 2018.

ATTEST

CITY CLERK



Norman Nicholson

MAYOR



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 8, 2018

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Nancy Rathbun, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: John Andrew, Rob Dick, Chris Henderson, Terry Brown, Jim Fairbanks, Tana McKinley, Gary Wilson, Richard Evans, Dave Williams, Eric Newell, William Tripp, Butch Herring, City Staff; Commissioner-Elect Paul Taylor, Luke Garrison, citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:47 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held December 2, 2017.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 1017

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None

****NEW BUSINESS****

5. Consider And Vote Upon Request For Authorization To Advertise For Bids For "Young Park Detention Pond Construction" Project No. PCUA 18-3.

Trustee Chapman made the motion to approve item #5. Trustee Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Rathbun. Nays; None. Motion carried.

6. ADJOURN

A motion to adjourn was made by Trustee Rathbun and seconded by Trustee Chapman.

Roll: Yeas; Rathbun, Chapman, Nicholson, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:55 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY of JANUARY 2018.

ATTEST:



William Johnson

TRUST SECRETARY

Henry Nicholson

CHAIRMAN