

Park and Recreation Advisory Board
Minutes – Regular Meeting
January 18, 2018

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 pm., January 18, 2018, in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Wentroth, Sacket, Devinney, Shepard, Stuever and Throop
MEMBERS ABSENT: Bowers, Riley
OTHERS PRESENT: Eric Newell, Director; Katrina Warrior, staff; Beverly Bryant, Team Radio; Jay Wagner, Leadership; Mike Arnold, Citizen

1. CALL TO ORDER
Sacket called meeting to order
2. RECOGNIZE VISITORS & NEW BOARD MEMBERS
Introduced and welcomed Amy Stuever and Kyle Shepard
3. Consider And Vote Upon Minutes Of The Park & Recreation Advisory Board Regular Session Held November 16, 2017.
Motion to approve minutes as written was made by Wentroth and seconded by Throop. Yes: Wentroth, Sacket, Devinney, Shepard, Stuever and Throop; No: none; Abstain: none
4. Communications from Chair and Members
Sacket thanked the two new members for joining park board.

REPORTS

5. Director's Report
 - a. Attucks Park Splashpad is completed
 - b. Lake Walking trail plans are 60% completed, will go to bid in Feb and hope to begin construction by October.
 - c. Deep water ramp
Application was submitted to the OK. Dept of Wildlife Conservation; the city hopes to begin construction before Oct in conjunction with the walking trails project.
 - d. Boat length ordinance was approved by commission.
 - e. CDBG
Grants Dept is finishing up plans on grant for updating playground surfacing will go to bid in February. Bids will be for updating Dan Moran and Attuck's playgrounds.
 - f. Senior Center received a \$20,000 grant from Clark Foundation. They updated the sound system, installed sound-proof window dividers, and a new stove. The center will also receive \$15,000 more to update the kitchen for commercial use.
 - g. There are no capital project updates.
 - h. Wentroth asked if the commission approved the bridge. Newell stated that Phase II has been approved for the 2019 grant year. Sacket asked if fishing would be allowed off the bridge. Newell stated that phase II was still in planning as far as design and what would be allowed. Sacket then asked what the four foot fall height on playground equipment was. Newell stated any surface that was 2 in X 2 in was considered a play area and in a fall zone. Sand had a fall height of four foot and our play structures had a higher fall height than four foot hence replacing with manufactured wood fiber chips which could have a fall height up to 10 feet depending on how much we use.
6. Recreation Report

<u>December & January</u>	06/16/18 Adult mud volleyball tourney
12/01/17 Christmas Parade – over 90 entries	06/25/18 & 7/23/18 Full Moon Over Wentz
12/09/17 Polar Bear Plunge at Lake Ponca – 15 participated	07/04/18 Fireworks Display at Lake Ponca
01/06/18 Girls basketball – 110 players	11/03/18 Veterans Day Parade & Events
	11/22/18 Evening family fun run/walk

Upcoming Events & Dates

02/12/18 Valentine Kids Cookie Decorating
Class. Registration required
03/26/18 Easter Kids Cookie Decorating
Class. Registration required
04/28/18 3rd Annual Kaleidoscope 5K Kolor Run
06/05/18 Youth fishing clinic
06/05/18 Adult sand volleyball league begins

(Thanksgiving Day)

12/07/18 Lighted Christmas Parade

Upcoming Events with dates tba

Triathlon,
Landmark Scavenger Hunt
Mud Run
Youth fishing league at Lake Ponca

7. Recreation Committee Report - None
8. Park Committee Report - None
9. Lake Committee Report - None

PUBLIC HEARINGS

10. None


OLD BUSINESS

11. None

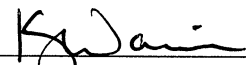
NEW BUSINESS

12. Review proposed changes to CPS 6 – Use of City Park & Recreation Facilities
Newell stated the current version of CPS 6 is hard to follow and understand. Staff proposed updating it to make it easier to reserve Park & Recreation facilities and how to request park space or facilities for special events. Several board members had concerns about wording in the Special Event Request form. Newell stated the form was a rough draft to start conversations and staff would schedule committee meetings with Lake, Park, and Recreation Committees to discuss proposed changes. Committee chairs will then meet to combine changes and bring back to Park Board.
13. Citizens Comments (To be held to items not on this Agenda)
None
14. Adjourn
Motion to adjourn was made by Throop and seconded by Wentroth. Yes: Wentroth, Sacket, Devinney, Shepard, Stuever and Throop; No: none; Abstain: none

ATTEST:



Jeremy Sacket, Chairperson



Katrina Warrior, Park & Rec Secretary

ORDINANCE NO. _____

AN ORDINANCE REPEALING THE SECTION OF THE CODE OF ORDINANCES CONCERNING BOAT LENGTH ON LAKE PONCA, AND DECLARING AN EMERGENCY.

WHEREAS the City Code presently limits the minimum and maximum length of boats operating on Lake Ponca;

AND WHEREAS, the Park and Recreation Advisory Board has recommended that the restrictions on length of boats be repealed in order to comply with rules to receive a grant to aid in building the Deep Water Boat Ramp on Lake Ponca;

NOW THEREFORE be it ORDAINED by the Board of Commissioners of the City of Ponca City, Oklahoma, that the Code of Ordinances be amended as follows:

Section 1. That Section 9-5-6 (G) of Code of Ordinances concerning boat length restrictions on Lake Ponca be repealed.

Section 2. All Ordinances or parts thereof that are in conflict with the provisions of this Ordinance shall be and the same hereby are, repealed.

Section 3. An emergency is hereby found to exist, by reason of which for the preservation of the public peace, health and safety, the same being necessary, this Ordinance shall be in force immediately after its publication.

ORDAINED this ___ day of ___, 2017

ATTEST:

Janet Ivers, City Clerk

Homer Nicholson, Mayor

APPROVED AS TO FORM:

Michael Vanderburg, City Attorney

Parks and Recreation Director

Recreation Department

Policies & Procedures No. 2

TOPIC: PARK & REC – Ball Field Sponsorships

The Ponca City Park & Recreation Department has responsibility for the PCAFC ball fields and the Dan Moran ball fields that are leased on an annual basis to local organizations to coordinate and run youth and adult sports.

In an effort to allow these organizations to fundraise the department has established the following policy for field sponsorships:

The leasing organizations may solicit sponsorships from local companies that do business in Kay and Osage County. Park & Recreation prohibits advertising that includes but is not limited to material that is:

1. Obscene to Minors
 - a. material which, taken as a whole, lacks serious literary, artistic, political or scientific value for minors and,
 - b. when an average person, applying contemporary community standards, would find that the written material, taken as a whole, appeals to an obsessive interest in sex by minors of the age to whom distribution is directed.
2. Libelous, meaning a false and unprivileged statement about a specific individual which tends to harm the individual's reputation.
3. Vulgar, Lewd or Indecent, meaning material which, taken as a whole, an average person would deem improper for presentation to minors because of sexual connotations or profane language.
4. A Display or Promotion of Unlawful Products or Services, meaning material which advertises or advocates the use of products or services prohibited by law from being sold or provided to minors.
5. Group Defamation, meaning material which disparages a group or a member of a group on the basis of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information This includes racial and religious epithets, "slurs", insults and abuse.
6. Supporting or opposing any candidate or ballot measure for local, state, or national election.

Annually, these organizations may sell vinyl signs that are similar of dimensions. The signs shall be professionally printed and designed. The signs can hang on the fences of the outfield, facing the infield, from March 1 to October 31 annually. The organizations will hang the signs with zip ties. The Park & Recreation department shall not assume responsibility for the signs or the upkeep of signs.

Leases may also solicit tournament and single event sponsorships. Vinyl signs must comply with above stated requirements.

The organizations may also sell sponsorships to purchase scoreboards. Scoreboard sponsorships should include the price for the board and installation. Five year agreements are recommended. The current sponsor of said score board should have the right of first refusal.

The Lessee shall maintain all advertising in good repair. Should advertising materials fall into disrepair the City reserves the right to remove signs.

In the event that the leasing organization fails to renew its lease on the property, the City may remove such advertising from the property. Salvageable banners will be returned to the advertiser, if known.

