MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
March 12, 2018

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present:	Homer Nicholson, Mayor Ryan Austin, Commissioner Lanita Chapman, Commissioner Shasta Scott, Commissioner Paul Taylor, Commissioner Craig Stephenson, City Manager Michael Vanderburg, City Attorney Marc LaBossiere, Finance Director/City Clerk
Absent:	None
Others Present:	Chris Henderson, Eric Newell, Randy Tyner, John Andrew, Mike Lane, Butch Herring, Tana McKinley, City Staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
   Mayor Homer Nicholson called the meeting to order at 5:31 p.m.

2. INVOCATION – Michael Vanderburg, City Attorney

3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Main Street Million Dollar Award
   Presented by: Buffy Hughes, head of Oklahoma Main Street
   Accepted by: Ponca City Main Street Director Chelsea McConnell and Ponca City Main Street Board Chair Rhonda Skrapke

5. Arbor Day Proclamation

6. Character Trait for March: Decisiveness

****CHARTER ITEM****

7. Election Of Vice-Mayor In Accordance With Provisions Of Section 60 Of The City Charter.

   Commissioner Scott made the motion to nominate Commissioner Austin for Vice-Mayor. Commissioner Chapman seconded.

   Roll: Yeas; Scott, Chapman, Nicholson, Taylor, Austin. Nays; None. Motion carried.

Southwest Business Products E1505510LD

CONSENT AGENDA

The Board of Commissioners found items #8 through #10 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Taylor, Scott. Nays; None. Motion carried.

8. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held February 26, 2018.

9. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6350

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

10. Consider And Vote Authorizing The Purchase Of Land By The City Of Ponca City, Specifically Lots 19 (Nineteen) And 20 (Twenty), Block 11 (Eleven), Lynchville Addition To The City Of Ponca City, Kay County, State Of Oklahoma.

ITEMS REMOVED FROM THE CONSENT AGENDA

11. None

COMMUNICATIONS FROM MAYOR AND COMMISSIONERS

12. Commissioner Paul Taylor expressed appreciation for a warm welcome from the Commission, citizens, and staff.

    Commissioner Ryan Austin welcomed Commissioner Taylor and thanked the commissioners for electing him Vice-Mayor.

    Commissioner Shasta Scott congratulated Commissioner Taylor and Commissioner Austin and stated she was excited to serve with them.

    Commissioner Lanita Chapman welcomed Commissioner Taylor and congratulated Commissioner Austin.

REPORTS

13. CITY MANAGER'S REPORT

    City Manager Craig Stephenson began with welcoming Commissioner Paul Taylor to his first official meeting as a commissioner.

    Stephenson reminded the public that Project Amnesty will run through March 30, 2018 for anyone with outstanding warrants or fines dated on or before December 31, 2017. So far to date, 295 warrants have been taken care of totaling $81,259.00 in value being settled under the program for $56,881.00.

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Stephenson stated the AARP tax preparers will be at the library 9:00 a.m. to 5:00 p.m. on Monday through Thursday.

Stephenson announced that the first golf tournament of the year for Wentz Golf Course will be a 4-person scramble on St. Patrick's Day, Saturday, March 17, 2018. Players will sign up as a 2-person team, and then a blind draw for the other 2-person team to pair up with, which will form the 4-person scramble. Wentz Golf Course will have prizes for the best outfit along with course prizes. Also, Wednesday Night League at Wentz Golf Course is getting ready to gear up again this year. Last year 24 teams competed, and this year's goal is 36 teams in order to have two 18-team leagues running simultaneously. Partner's handicaps must be within 8 strokes of each other, or the higher handicap will be reduced to comply. The league will start mid-April, so players need to be registered before the end of March.

Stephenson then invited the public to Ponca Politics being held Friday, March 23, 2018, at noon till 1:00 p.m. to get an update on Oklahoma State Legislative session. Senator Eddie Fields along with Representatives Vaughan and Pfeiffer will be in attendance.

Stephenson mentioned this year's City Wide Clean-Up will be April 14 through April 21, 2018.

14. MAIN STREET REPORT

Main Street Executive Director Chelsea McConnell gave commissioners an update on activities, including a recent local awards banquet and recipients, State awards banquet, an Arts Council Grant, and upcoming events.

15. RECEIVE BUDGET STATUS REPORT FOR THE SECOND QUARTER ENDED DECEMBER 31, 2017.

Finance Director Marc LaBossiere gave an overview of budget to actual results of several major funds of the City and PCUA.

****NEW BUSINESS****

16. Consider And Vote Upon Authorizing Advertisement Of Bids For Project No. Gen 18-14, Mill & Overlay South Avenue From 1st Street To 13th Street.

Commissioner Chapman made the motion to approve item #16 as read. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Taylor, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS****

17. None

Southwest Business Products E1505510LD

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Austin made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Scott seconded.

Roll: Yeas; Austin, Scott, Nicholson, Taylor, Chapman. Nays; None. Motion carried.

At 6:27 p.m. Mayor Nicholson recessed to the Ponca City Utility Authority meeting.

At 6:28 p.m. the Commission returned to regular session.

18. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307B Subsection 3 Oklahoma Statutes For Purposes Of Discussing The Purchase or Appraisal of Real Property.

At 6:29 p.m. Commissioner Scott made a motion to enter executive session. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Chapman, Taylor. Nays; None. Motion carried.

19. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session with no action being taken.

20. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Austin.

Roll: Yeas; Chapman, Austin, Nicholson, Taylor, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:42 p.m.

PASSED IN SESSION AND APPROVED THIS 26TH DAY OF MARCH 2018.

PONCA CITY CORPORATE SEAL STATE OF OKLAHOMA

Homer Nicholson
MAYOR

ATTEST:

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
March 12, 2018

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Chris Henderson, Eric Newell, Randy Tyner, John Andrew, Butch Herring, Tana McKinley, City Staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 6:27 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda as read. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Scott, Taylor. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held February 26, 2018.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 1021

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None

****NEW BUSINESS****

None

5. ADJOURN

A motion to adjourn was made by Trustee Austin and seconded by Trustee Scott

Roll: Yeas; Austin, Scott, Nicholson, Taylor, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:28 p.m.

PASSED IN SESSION AND APPROVED THIS 26TH DAY of MARCH 2018.

PONCA CITY UTILITY AUTHORITY OFFICIAL SEAL OKLAHOMA

Homer Nicholson
CHAIRMAN

ATTEST:

TRUST SECRETARY