

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
March 19, 2018

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Lanita Chapman, Commissioner  
Shasta Scott, Commissioner  
Paul Taylor, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Rhonda Skrapke, John Andrew, Anthony Rogers, Eric Newell, Chris Henderson, Tana McKinley, Dave Williams, City staff; citizens; Steve Dye, Ponca City News

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:00 p.m.

2. RECEIVE REQUESTS FROM OUTSIDE AGENCIES FOR "CONTRACTUAL SERVICES" FOR FISCAL 2018-19.

City Manager Craig Stephenson introduced the topic of outside agencies that provide contract for services to the City. Mayor Nicholson called agencies one at a time to discuss their request and operations. The Commission heard presentations from Austin Unruh with Ponca City Tourism, Rich Cantillon with the Santa Buck Giveaway, Chelsea McConnell from Ponca City Main Street, Laura Corff from Cimarron Public Transit System, and James Carter from Northern Oklahoma Youth Services.

4. COMMENTS FROM MAYOR AND COMMISSIONERS. (ITEM TAKEN OUT OF ORDER)

Commissioner Taylor noted that it is impressive that groups exist in our community that the City can contract with for services that we as the City would otherwise have to do ourselves.

5. CITY MANAGER COMMENTS.

City Manager Craig Stephenson updated commissioners on Project Amnesty, which will run through March 30, 2018 and available to anyone with outstanding warrants or fines dated on or before December 31, 2017. To date 319 warrants have been paid off totalling of \$85,586, with a net of discount amount paid to the City of \$59,910.

Stephenson informed all that Ponca Politics will be held next Friday, March 23rd at noon. Senator Eddie Fields along with Representatives Vaughan and Pfeiffer will be in attendance.

Stephenson reminded all that the Citywide Garage Sale will be held on April 14, 2018. During this one day event the City will waive the regular requirements for a garage sale, so the \$5 permit won't be required, and the garage sale will not be counted toward the annual

limit of two. Those having garage sales on this day are encouraged to place the leftovers out at their regular trash pickup spot for proper disposal or donate them to a local charity. In case of inclement weather, the event will be held on Saturday, April 21, 2018.

The annual Spring Cleanup event will be April 14 through 21, 2018 and is your opportunity to clean-up around your house and yard. Spring Cleanup is for Ponca City residents only. The Solid Waste crews will pick up most trash and haul it away, or residents can haul it to the landfill themselves and dump for free. Flyers are being sent out with the PCUA Utility bills with all the details of the Spring Cleanup.

3. CONSIDER VOTE TO CONDUCT AN EXECUTIVE SESSION FOR THE PURPOSE OF CONFIDENTIAL COMMUNICATIONS BETWEEN THE COMMISSION AND ITS ATTORNEY ON A THREATENED CLAIM RECEIVED THIS WEEK. THE CITY ATTORNEY ADVISES THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE COMMISSION TO PROCESS THE CLAIM IN THE PUBLIC INTEREST. THE EXECUTE SESSION WOULD BE HELD UNDER AUTHORITY OF 25 O.S. § 307B.4.

At 2:47 p.m. motion was made by Commissioner Scott to enter executive session. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

At 3:16 p.m. the Commission returned to regular work session.

6. ADJOURN

A motion was made by Commissioner Scott to adjourn. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 3:16 p.m.

~~PASSED IN SESSION~~ AND APPROVED THIS 26<sup>TH</sup> DAY OF MARCH 2018.

ATTEST  
  
  
CITY CLERK

  
MAYOR