

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
April 23, 2018

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Shasta Scott, Commissioner  
Paul Taylor, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner

Others Present: Tana McKinley, Don Bohon, Rhonda Skrapke, Mike Lane, Jim Fairbanks, Gary Wilson, Eric Newell, John Andrew, Randy Tyner, Phil Johnston, Steve Sullivan, Dave Williams, City Staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:30 p.m.

2. INVOCATION – Jim White, Ponca Indian Mission United Methodist Church

3. PLEDGE OF ALLEGIANCE

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 through #9 non-controversial and routine in nature. Commissioner Scott made the motion to approve consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held April 9, 2018 And Work Sessions Held April 16 and 17, 2018.

5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6353**

**A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.**

6. Consider And Vote Upon A Resolution Amending The Operating Budgets Of Various City Funds, As Outlined On Amendment #7, For Fiscal Year 2017-18.

**RESOLUTION NO. 6354**

***A RESOLUTION AMENDING THE OPERATING BUDGETS OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #7, FOR FISCAL YEAR 2017-18.***

7. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

**RESOLUTION NO. 6355**

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

<u>BOARD</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM OF OFFICE</u>
Park & Recreation Advisory	Norris Frederick	Appointed	6-1-18 to 5-31-21

8. Consider And Vote Authorizing The Purchase Of Land By The City Of Ponca City, Specifically Lots 8 (Eight), 9 (Nine), And 10 (Ten), Block 11 (Eleven), Lynchville Addition To The City Of Ponca City, Kay County, State Of Oklahoma.
9. Consider And Vote Upon Authorizing The City Clerk To Advertise For Bids For Project No. Gen 18-16, Mill And Overlay Of Various Streets.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

10. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. Mayor Nicholson expressed gratitude to Vice Mayor Austin for filling in at the Community Health Fair in his absence.  
Commissioner Taylor acknowledged that he had gone by Young Park to see how the new detention pond was doing with the recent rain.

**\*\*REPORTS\*\***

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public that Saturday, April 28, 2018, will be the 3<sup>rd</sup> Annual Kaleidoscope 5k Kolor Run at Wentz Camp. Registration will begin at 8:15 a.m., and the Run begins at 9:00 a.m. Participants can register at [poncacityok.gov](http://poncacityok.gov), in person at 905 W. Hartford, or on the day of the event. Registration fee of \$5 includes sunglasses for the first 100 registrants.

Stephenson announced that the City's Annual Safety Banquet will be May 11, 2018 from 11:00 a.m. to 1:00 p.m. It will be held at Wentz Camp Mess Hall for all City employees receiving recognition for working safely.

Stephenson proudly acknowledged that Rod Alexander was asked to participate in the PGA Magazine Boot Camp which was an invitation only event last week. The intent of the Boot Camp was to learn how to merchandise better and grow the game with new ideas being shared by courses like Southern Hills, Oak Tree, OKC Golf and CC, Twin Hills, Prairie Dunes, and Jimmy Austin GC. This was quite an honor and recognition of Rod's efforts in promoting the game of golf.

Stephenson thanked the Mayor and Commissioners for their time spent on the 2018-19 Fiscal Year Budget meetings last week.

Stephenson reminded all that next Monday, April 30, 2018, is the fifth Monday of the month, and no meeting is scheduled.

**\*\*NEW BUSINESS\*\***

13. Consider And Vote On A Resolution Adopting Guidelines For The Distributed Generation Program For Board Of Commissioners Of The City Of Ponca City.

**RESOLUTION NO. 6356**

***A RESOLUTION ADOPTING GUIDELINES FOR THE DISTRIBUTED GENERATION PROGRAM FOR BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY.***

Commissioner Austin made the motion to approve item #13. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

14. Consider And Vote Upon An Ordinance Amending The Ponca City Code § 10-2-5a And § 10-2-10 To Provide For Behind-The-Meter Electric Permits, Together With Metering And Billing Systems, Repealing Ordinances In Conflict, Providing For Severability And Declaring An Effective Date.

**ORDINANCE NO. 6251**

***AN ORDINANCE AMENDING THE PONCA CITY CODE § 10-2-5A AND § 10-2-10 TO PROVIDE FOR BEHIND-THE-METER ELECTRIC PERMITS, TOGETHER WITH METERING AND BILLING SYSTEMS, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND DECLARING AN EFFECTIVE DATE.***

Commissioner Taylor made the motion to approve item #14. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Scott. Nays; None. Motion carried.

15. Consider And Vote Upon An Ordinance Amending The Ponca City Code § 9-8a-2(A) By Adding Subsection (5) And Amending § 9-8a-2(B) To Provide For Behind-The-Meter Electric Rates, Repealing Ordinances In Conflict, Providing For Severability And Declaring An Effective Date.

**ORDINANCE NO. 6252**

***AN ORDINANCE AMENDING THE PONCA CITY CODE § 9-8A-2(A) BY ADDING SUBSECTION (5) AND AMENDING § 9-8A-2(B) TO PROVIDE FOR BEHIND-THE-METER ELECTRIC RATES, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND DECLARING AN EFFECTIVE DATE.***

Commissioner Austin made the motion to approve item #15. Commissioner Scott seconded.

Roll: Yeas; Austin, Scott, Nicholson, Taylor. Nays; None. Motion carried.

16. Consider And Vote Upon Awarding A Contract In The Amount Of \$464,749.38 To Evans & Associates For Project No. Gen 18-14, Mill And Overlay South Avenue, 1<sup>st</sup> To 13<sup>th</sup> Streets.

Commissioner Austin made the motion to approve item #16. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

17. Consider And Vote On Awarding Contract In The Amount Of \$56,222.83 Hembree And Hodgson Construction For Project No. Gen 18-12, Dan Moran And Attucks Parks Improvement Project.

Commissioner Taylor made the motion to approve item #17. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Scott. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

18. None.

19. ADJOURN

The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Austin.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:51 p.m.

*PASSED IN SESSION AND APPROVED THIS 14<sup>TH</sup> DAY OF MAY 2018.*



ATTEST

CITY CLERK

MAYOR

*Henry Wilbanks*

*[Handwritten signature]*



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
April 23, 2018

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Shasta Scott, Trustee  
Paul Taylor, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee

Others Present: Tana McKinley, Don Bohon, Gary Wilson, Eric Newell, John Andrew, Randy Tyner, Phil Johnston, Steve Sullivan, City Staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:51 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held April 9, 2018.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 1024**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #7, For Fiscal Year 2017-18.

**RESOLUTION NO. 1025**

**A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #7, FOR FISCAL YEAR 2017-18.**

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

6. None.

**\*\*NEW BUSINESS\*\***

7. Consider And Vote Upon A Resolution Adopting An Amendment To The Power Sales Contract Between The Ponca City Utility Authority And Oklahoma Municipal Power Authority.

**RESOLUTION NO. 1026**

**A RESOLUTION ADOPTING AN AMENDMENT TO THE POWER SALES CONTRACT BETWEEN THE PONCA CITY UTILITY AUTHORITY AND OKLAHOMA MUNICIPAL POWER AUTHORITY.**

Trustee Scott made the motion to approve item #7. Trustee Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

8. ADJOURN

A motion to adjourn was made by Trustee Austin and seconded by Trustee Taylor.

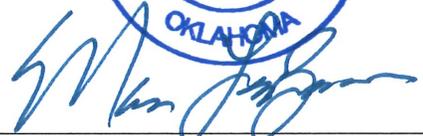
Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:53 p.m.

***PASSED IN SESSION AND APPROVED THIS 14<sup>TH</sup> DAY of MAY 2018.***



ATTEST:

  
\_\_\_\_\_  
TRUST SECRETARY

  
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CHAIRMAN