

Park and Recreation Advisory Board  
Minutes – Regular Meeting  
February 15, 2018

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 pm., January 18, 2018, in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Arnold, Bowers, Riley, Wentroth, Sacket, Shepard, Stuever and Throop  
MEMBERS ABSENT: Devinney  
OTHERS PRESENT: Eric Newell, Director; Katrina Warrior, staff; Beverly Bryant, Team Radio; Steve Dye, Newspaper

1. CALL TO ORDER  
Sacket called meeting to order
2. RECOGNIZE VISITORS & NEW BOARD MEMBERS  
Introduced and welcomed Mike Arnold. Newell notified board of new intern Cooper Bauman.
3. Consider And Vote Upon Minutes Of The Park & Recreation Advisory Board Regular Session Held January 18, 2018.  
Motion to approve minutes as written was made by Throop and seconded by Riley. Yes: Arnold, Bowers, Riley, Wentroth, Sacket, Shepard, Stuever and Throop; No: none; Abstain: none
4. Communications from Chair and Members  
Wentroth was very pleased with the work being done at the lake most notably campgrounds.

**REPORTS**

5. Director's Report
  - a. Budget – Capital was turned in to finance. Requested new swings and a playground among other items.
  - b. Lake Walking trail plans are 90% completed.
  - c. Deep water ramp  
Still waiting to hear from OK. Dept of Wildlife Conservation.
  - d. CDBG – will go to bid at end of month
  - e. Herbfest is June 2
  - f. OSU Rec Day is April 14, 2018.
  - g. Riley asked if there were any plans for the concrete pad across from the swim beach. Newell stated not at the time unless Park Dept were to get a grant to install a shelter house.
6. Recreation Report  
Terri Sherbon will be attending a Farmers Market State Conference in OKC on February 21-22st.  
Tara Corbin will be attending an AFO certification program in Moore, February 28 & March 1<sup>st</sup>.  
Recreation Division will be participating with the City Employees Health Fair on March 15<sup>th</sup>.
  1. Girls Basketball league will end their season this Saturday, February 17<sup>th</sup>.
  2. On February 12<sup>th</sup> we had a Valentine Kids Cookie Decorating Class at the Senior Center- 9 participants.
  3. March 26<sup>th</sup> - Easter Kids Cookie Decorating Class at Senior Center. Registration is open.
  4. April 27<sup>th</sup> - Spring Pickleball Tournament at Unity Gym.
  5. April 28<sup>th</sup> - 3<sup>rd</sup> Annual Kolor Run at Wentz Camp. Registration is open.
  7. Starting June 5<sup>th</sup> meeting every Tuesday evening we will be sponsoring a sand volleyball league at Lake Ponca. Registration is open.
  8. June 16<sup>th</sup> a mud volleyball tournament is scheduled. Registration is open.
  9. Youth Triathlon June 23<sup>rd</sup>, Lake Ponca and Wentz Camp area
  10. Full Moon of Wentz June 23<sup>rd</sup> and July 25<sup>th</sup>
  11. Youth basketball camp, July 23, 25, 30 and August 1<sup>st</sup> at the Unity Gym evening hours.
  12. Adult co-ed softball tournament early fall.
  13. September 7<sup>th</sup> Fall Pickleball tournament at Unity Gym.
  14. Veterans Day parade and events: November 3<sup>rd</sup>.
  15. Thanksgiving eve Turkey Trot

6. June 5<sup>th</sup> will be a youth fishing clinic.  
Registration is open.

Christmas Parade scheduled for December 7<sup>th</sup>

- 7. Recreation Committee Report - None
- 8. Park Committee Report - None
- 9. Lake Committee Report – Discussed CPS 6

**PUBLIC HEARINGS**

- 10. None

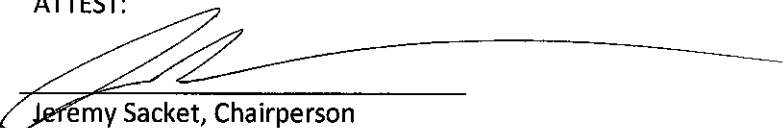
**OLD BUSINESS**


- 11. Review and discuss proposed changes to CPS 6 – Use of City Park & Recreation Facilities  
Since the board received updated changes to CPS 6 earlier this week, Newell would like for them to review the changes this next month and discuss at next board meeting. He also stated there were concerns about tent/canopies sizes and what should be allowed without director approval. He would like the board to come to an agreement on the size.

**NEW BUSINESS**

- 12. Review and discuss proposed changes to SOP 18 - Procedures for development, additions, improvements to the land and/or structures and the usage of the Lake Ponca recreation area land  
Newell stated the only changes made to SOP 18 were to the approval process of improvements. It would be changed from Park Board approval to Director approval, thus giving the lessee more options to appeal if need be. Staff did add a copy of lease agreement, sale of rights, transfer of ownership, and county tax information. Staff stated the reasons were that those were commonly asked questions by lot owners and prospective buyers. Newell also stated Park & Rec will be doing interior inspections this year. Staff received information, from a citizen, that some of the cabins had plumbing fixtures. Riley was not in agreement with the interior inspections. Board decided to send SOP to Lake Committee.
- 13. Citizens Comments (To be held to items not on this Agenda)  
None
- 14. Adjourn  
Motion to adjourn was made by Wentroth and seconded by Riley. Yes: Arnold, Bowers, Riley, Wentroth, Sacket, Shepard, Stuever and Throop; No: none; Abstain: none

ATTEST:

  
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Jeremy Sacket, Chairperson

  
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Katrina Warrior, Park & Rec Secretary