

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
SEPTEMBER 10, 2018

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Rob Dick, Candy Karpe, Terry Sherbon, Butch Herring, John Andrew, Eric Newell, Terry Brown, Randy Tyner, Dave Williams, Katrina Warrior, Chris Henderson, Jim Fairbanks, Rhonda Skrapke, Tana McKinley, Will Tripp, Hong Fu, City Staff; citizens; Steve Dye, Ponca City News. Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:31 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Proclamation: Local History Month / Ponca City's Birthday.
4. Presentation Of The National Register Of Historic Places Four (4) Properties Historic District Official Certificate.
5. Presentation By The Ponca City Chamber of Commerce Of The Gary Martin City Employee Of The Year Award. The award was presented to Marie Trenary, Programming Specialist at the Ponca City Senior Center.

****CONSENT AGENDA****

The Board of Commissioners found items #6 through #11 non-controversial and routine in nature. Commissioner Scott made the motion to approve consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

6. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held August 27, 2018.
7. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6388

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS.

8. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6389

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

9. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Confirming Nominations Of The Mayor Of Ponca City, Oklahoma For Appointment Of Officers And Department Heads For The City Of Ponca City, Oklahoma And Setting The Term Of Office Thereof.

RESOLUTION NO. 6390

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, CONFIRMING NOMINATIONS OF THE MAYOR OF PONCA CITY, OKLAHOMA FOR APPOINTMENT OF OFFICERS AND DEPARTMENT HEADS FOR THE CITY OF PONCA CITY, OKLAHOMA AND SETTING THE TERM OF OFFICE THEREOF.

10. Consider And Vote Upon Awarding The Contract And Authorizing The Execution Of The Contract Documents For Lake Ponca Park – Checkstand Road, North Restroom And North Side Boat Trailer Parking, Project No. Gen 18-4B And D, To Sober Brothers, Inc. Of Ponca City, Oklahoma For \$183,908.90.
11. Consider And Vote On Purchase Of Five (5) Dodge Charger Police Vehicles From John Vance Auto Group Guthrie, Ok In The Amount Of \$108,253.75.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

12. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

13. Mayor Nicholson welcomed Staci Hobbs, member of the 2018 Leadership Ponca City class.

****REPORTS****

14. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public that Friday, September 14, 2018 Ponca City Main Street is planning a birthday celebration for Ponca City's 125th birthday, at the Veterans Plaza. There will be Native American dancers, re-enactors, a live band, and the movie Oklahoma will be shown. Food and drinks will be available.

Stephenson noted that the City of Ponca City, in partnership with Phillips 66, is preparing for the upcoming bi-annual Household Hazardous Waste Collection event. Scheduled for Saturday, October 13, 2018, the event will be open from 9:00 a.m. to 1:00 p.m. Residents are encouraged to take this opportunity to bring their hazardous chemicals for proper disposal. Volunteers are needed, please call: 767-0336.

Stephenson stated that the alcohol laws in Oklahoma are changing effective October 1, 2018. The Alcoholic Beverage Laws Enforcement (ABLE) Commission will be holding a Town Hall at the Pioneer Technology Center on September 21, 2018, 10:00 a.m. to Noon, to go over the changes. This event is free and open to the public; come out and learn about the changes.

Stephenson invited the public to the Parks and Recreation Mobile Movie Theater out at the 101 Rodeo Grounds on September 21, 2018 for the showing on "The Secret Life of Pets" beginning at 9:00 p.m.

Stephenson relayed to the public the Library will host a six week Financial Literacy Workshop on Tuesdays, from 12:00 p.m. to 1:00 p.m., September 18, 2018 through October 23, 2018. Brenda Medlock, of the OSU Kay County Extension Office, will be the presenter. All materials will be provided and lunch will be served. These classes are made possible by a Financial Industry Regulatory Authority Investor Education Foundation grant organized by the Friends of Libraries in Oklahoma. Pre-register at the Library reference desk or call 767-0345

Stephenson extended an invitation from Marland's Grand Home for a ride through the history of fox hunting in Ponca City during the E.W. Marland era 1920-1928 on September 29, 2018 at 10:00 a.m. Presentation speakers will be Doris Degner-Foster of Tulsa's Harvard Hunt Club and Jayne Detten, Assistant Director of the Marland Estate and Marland's Grand Home. Due to limited seating, please call 580-767-0427 by September 15, 2018 for reservations. No charge for admittance.

Stephenson invited the public on September 15, 2018 from 11:00 a.m. to 1:00 p.m., for Pharmaceutical Hot Topics and Hot Dogs! Several local pharmacists will be at the Senior Center to discuss medication management and drug interaction. A loaded hot dog lunch will be served and there will be door prizes as well.

Stephenson made it known that Oktoberfest is around the corner it will be held on October 6 & 7, 2018 on the grounds of the Marland Mansion. There is something for everyone at Oktoberfest, including arts and crafts vendors, food vendors and beverages, bands and entertainment, televised NFL and college football games, and activities for kids of all ages. Plan to attend the cost is \$5.00 per person children 8 and under are free with a paid adult.

Homer Nicholson commented Craig Stephenson will be inducted in to the Oklahoma Municipal Hall of Fame, for municipal town officials, very well earned and deserved.

****NEW BUSINESS****

15. Consider And Vote On The Purchase Of Fiber Optic Network Cabling From Power And Tel Supply Company In The Amount Of \$159,021.80.

Commissioner Taylor made the motion to approve item #15. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

16. Consider And Vote On An Agreement With Clean Harbors Environmental Services, Inc. To Provide Collection And Disposal Services During The October 13, 2018 Household Hazardous Waste Event.

Commissioner Chapman made the motion to approve item #16 as stated. Commissioner Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

****CITIZENS COMMENTS****

17. None.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Scott made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

At 6:07 p.m. Mayor Nicholson recessed to the Ponca City Utility Authority meeting.

At 6:19 p.m. the Commission returned to regular session

18. Entertain Motion To Enter Executive Session: Pursuant To Title 25 Section 307B Subsection 2 Oklahoma Statutes For Purposes Of Discussing Negotiations With The International Association of Fire Fighters (IAFF) And With The Fraternal Order of Police (FOP).

At 6:19 p.m. Commissioner Scott made the motion to enter executive session. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

19. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session to adjourn with no action being taken.

20. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Scott.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 7:10 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY OF SEPTEMBER 2018.



Nancy Nicholson

MAYOR

ATTEST:

[Signature]

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
September 10, 2018

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Rob Dick, Butch Herring, John Andrew, Terry Brown, Randy Tyner, Dave Williams, Candy Karpe, Chris Henderson, Jim Fairbanks, Tana McKinley, Will Tripp, City Staff; citizens; Steve Dye, Ponca City News. Beverly Bryant, TEAM Radio

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:07 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held August 27, 2018.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 1040

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6. Consider And Vote On Agreement With Garver In The Not-To-Exceed Amount Of \$212,890 To Provide Final Design Services For The Water Recycle And Solids Handling Improvement Project.

Trustee Scott made the motion to approve item #6. Trustee Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

7. ADJOURN

A motion to adjourn was made by Trustee Chapman and seconded by Trustee Scott.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:19 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY of SEPTEMBER 2018.

ATTEST:




TRUST SECRETARY



CHAIRMAN